

The Crawford County Board of Commissioners met on Wednesday, August 8, 2018 for a regular meeting with the following present:

John M. Amato	Commissioner
John Christopher Soff	Commissioner
Gina Chatfield	Chief Clerk
Brian Connolly	Chief Financial Officer
Kim Shay	Deputy Court Administrator
John Boeckman	Juvenile Probation Director
Gail Kelly	Human Services Director
Brittany Johnston	Human Resources Director
Mark Phelan	Assistant Maintenance Director
Zach Norwood	Planning Director
Scott Young	Sheriff Deputy
Keith Gushard	The Meadville Tribune
Jeff Cory	Armstrong

The meeting was opened at 9:30 am with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the meeting on July 25, 2018. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on August 1, 2018. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$3,674,723.61 for the period ending August 7, 2018. Mr. Amato seconded and the motion carried.

Mr. Amato announced there was one executive session held July 30, 2018 regarding Human Services personnel and litigation.

Public Comment:

Mr. Amato announced there was no one from the public that requested to speak.

Official Business:

Mr. Soff made a motion to approve the FY 18/19 CWIS Data Sharing Agreement for FY Human Services. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the proposal for Presentation Room upgrades from Dagostino Electronic Services, Inc. for Human Services. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the narrative for FY 19/20 Needs Based Plan & Budget for Human Services. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Northwest Behavioral Health Partnership, Inc. Administrative Services Agreement – Amendment Effective 7/1/17 for Human Services. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to create a new Intake Caseworker 2 position for Human Services. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of Skill Streaming Materials, Copy Cate Workbooks, and Universal Screening Software for Conneaut School District. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to purchase Skill Streaming Materials for Crawford Central School District. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the 12-month rental agreement with Waterlogic. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services FY 18/19 Grant Contract for Community Health Services, Inc. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services FY 17/18 CYS Contract for Crossroads Group Homes and Services, Inc. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services FY 17/18 CYS Contract for Family Services of NW PA – Amendment F-4. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services FY 17/18 CYS Contract for Hermitage House Youth Services, Inc. – Amendment F-1. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services FY 18/19 CYS Contract for Shipperville Project Point of Light, Inc. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services FY 18/19 CYS Contract for Vocational & Psychological Services. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Subrecipient Agreement between Crawford County Mental Awareness Program (CHAPS) and Crawford County for the 2017 Shelter+ Care Program in the amount of \$200,151.00. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Letter of Understanding between Crawford County Mental Awareness Program (CHAPS) and Crawford County for the 2017 Emergency Solutions Grant Program in the amount for \$107,822.00. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify the following payments:

- Pay Application No. 4 from M&B Services, LLC for \$14,206.73 with 2014 and 2015 Community Development Block Grant funds.
- Pay Application No. 4 from M&B Services, LLC for \$8,387.71 with 2014 Appalachian Regional Commission funds.
- Pay Application No. 5 from M&B Services, LLC for \$83,195.33 with 2015 & 2016 Community Development Block Grant funds.
- Pay Application No. 5 from M&B Services, LLC for \$11,213.08 with 2014 Appalachian Regional Commission funds.

Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify payment of Invoice No. 2 from Quality Engineering Solutions (QES) for \$11,136.82 with 2015 and 2016 Community Development Block Grant funds. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve security system replacement including cameras, monitors and recorders for the Juvenile Probation office to be purchased from Mobilcom for a total cost of \$4,590.00. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Tier 2 (parts and labor) warranty and support agreement for the security system from Mobilcom for \$447.49 for one year. Mr. Amato seconded and the

Mr. Soff made a motion to ratify the payment to Powell Sanitation to work on clogged roof drain for \$1,117.50. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the payments for General Operations in the total amount of \$359,892.55:

- Northwest Commission for Route 27 operational study – 10% match – Planning ~ \$3,000.00
- CC Drug & Alcohol Commission, Inc. for county match 1/1/18 to 6/30/18 ~ \$9,852.64
- Ray Showman Jr. Excavating, Inc. for 2015 CDBG-Springboro Stormwater – Planning ~ \$13,385.00

- Ray Showman Jr. Excavating, Inc. for 2016 CDBG-Springboro Stormwater – Planning ~ \$122,480.41
- PTS of America – US Corrections – US Prisoner Transport for prisoner transportation – District Attorney ~ \$796.50
- CONFIDENTIAL for expert witness fees – Courts ~ \$10,625.00
- Community Health Services for MATP 2017-2018 Trips reimbursement for June 2018 – Human Services/MATP ~ \$103,894.00
- Tri Star Motors for 2018 Ford Explorer with cage – APO ~ \$28,033.00
- Maher Duessel for progress billing – audit services for year ended Dec. 31, 2017 – Finance ~ \$35,000.00
- LexisNexis for US Sup Ct Reporting Services Oct 2018 thru Sept 2019 – Courts ~ \$372.42
- LexisNexis for Collier on Bankruptcy reporting service Oct 18 thru Sept 2019 -Courts ~ \$6,107.10
- 4ward Planning, Inc. for Real Estate & Economic Impact Analysis – Progress Billing (CCRDA and Act 13 Impact Fees) – Planning ~ \$7,055.00
- Garden Park Structures for new metal roof on storage barn – Maintenance ~ \$9,192.80
- Foreman Building Commissioning – Follow-up commissioning services – Judicial Center Project ~ \$870.37
- West Mead Twp. for West Mead Twp. Oak Grove restrooms (2015 Act 13) – Planning ~ \$9,228.31

Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify payments for General Operations in the amount of \$1,654.67:

- Crown Benefits Administration for Weekly Claims Remittance, Week Ending 7/13/18 (runoff) – Various ~ \$173.65
- Crown Benefits Administration for Weekly Claims Remittance, Week Ending 7/20/18 (runoff) – Various ~ \$491.02
- Powell's Portable Toilets for rental of poly john unit 6/25 to 7/25/18 – Parking Project ~ \$85.00
- Government Software Services for bulk postage for 2018 Per Capita Mailing – Titusville – Tax Collectors ~ \$905.00

Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the final settlement of escrow for sale of Talon to Calamar for \$400,000: check proceeds to County of \$135,000 and Reimbursement to Calamar for Kingsview Enterprise LLC for foundation demolition work for \$265,000. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the payment to Perry Construction the amount of \$275,772.00 for their July pay application for the Tier parking structure. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to award the 4200 SF CCCF Roof replacement contract to A. W. Farrell, in the amount of \$116,494.00 for the 90 mil, EPDM option. Mr. Amato seconded and the motion carried.


Mr. Soff made a motion to approve the payment to Atwell Perrine the amount of \$87,685.00 for their July pay application for the County Jail Demolition work. Mr. Amato seconded and the motion carried.

Mr. Amato announced there will be no meeting held next week.

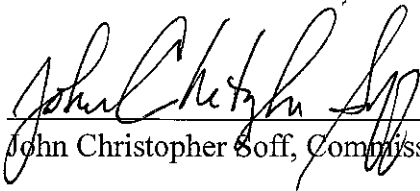
There being no further items to address, Mr. Soff made a motion to adjourn. Mr. Amato seconded at 9:43 am and the meeting was adjourned.

ABSENT

Francis F. Weiderspahn, Jr., Chairman



John M. Amato, Commissioner



John Christopher Soff, Commissioner

Item #	Provider Name & Services	Contract or Amendment	Rate	IV-E Rate	Cost to County	Fiscal Year
OTHER						
1	CWIS Data Sharing Agreement	Agreement				18/19
	CWIS Data Sharing Agreement 10/1/18 - 9/30/19		n/a	n/a	n/a	
2	Dagostino Electronic Services, Inc. - Proposal for Presentation Room Upgrades					18/19
	Proposal for Presentation Room Upgrades		\$23,511.00 total	n/a	\$3,731.33 total	
	Optional: 90" and 55" Displays in lieu of Projector		\$10,966.00 total	n/a	\$1,740.36 total	
3	Needs Based Plan & Budget					19/20
	Narrative		n/a	n/a	n/a	
4	Northwest Behavioral Health Partnership, Inc.	Amendment				Effective 7/1/17
	Administrative Services Agreement		\$26,282.14 additional	n/a	\$0.00 additional	
5	Personnel					18/19
	New Intake CW3		n/a	n/a	n/a	
6	Purchase Requisition	P.R.				18/19
	Conneaut School District (Skill Streaming Materials, Copy Cate Workbooks, and Universal Screening Software)		\$5,726.90 total	n/a	\$0.00 total	
7	Purchase Requisition	P.R.				18/19
	Crawford Central School District (Skill Streaming Materials)		\$1,193.68 total	n/a	\$0.00 total	
8	Waterlogic - 12 Month Rental Agreement	Agreement				18/19
	6 Wellsys 11000		\$330.00/month	n/a	\$48.80/month	
GRANT CONTRACTS						
9	Community Health Services, Inc.	Contract				18/19
	Medical Assistance Transportation Program		\$15.49/trip	n/a	\$0.00/trip	
CYS CONTRACTS						
10	Crossroads Group Homes and Services, Inc.	Contract				17/18
	Crossroads Group Home for Girls		\$150.00/day	\$147.00/day	\$147.00/day	
	Crossroads Group Home for Boys		\$125.00/day	\$122.88/day	\$122.88/day	
11	Family Services of NW PA	Amendment F-4				17/18
	Family Behavior Therapy		\$162,192.53 max	n/a	\$8,109.63 max	
	Inensive Family		\$99,759.00 max	n/a	\$19,951.80 max	
12	Hermitage House Youth Services, Inc.	Amendment F-1				17/18
	Moving On/Independent Living		\$108,101.56 max	n/a	\$8,428.43 max	
CYS CONTRACTS						
13	Shippenville Project Point of Light, Inc.	Contract				18/19
	Psychological/Sexual Evaluation – Offender		\$500.00/eval	n/a	\$100.00/eval	
	Psychological/Social Evaluation – Victim		\$350.00/eval	n/a	\$70.00/eval	
	Individual Counseling/Psychotherapy		\$50.00/30 min	n/a	\$10.00/30 min	
	Individual Counseling/Psychotherapy		\$95.00/45 min	n/a	\$19.00/45 min	

Individual Counseling/Psychotherapy		\$100.00/60 min	n/a	\$20.00/60 min
Family Counseling/Psychotherapy		\$100.00/60 min	n/a	\$20.00/60 min
Group Therapy		\$40.00/60 min	n/a	\$8.00/60 min
Group Therapy		\$60.00/90 min	n/a	\$12.00/90 min
Group Therapy		\$80.00/120 min	n/a	\$16.00/120 min
Polygraph		\$325.00/each	n/a	\$65.00/each
IPPC Initial Set-Up Fee		\$110.00/set-up	n/a	\$22.00/set-up
IPPC Monthly Monitoring Fee		\$20.00/month	n/a	\$4.00/month
Court Appearance (one hour minimum)		\$100.00/hour	n/a	\$20.00/hour
Telephone Testimony		\$100.00/hour	n/a	\$20.00/hour
14 Vocational & Psychological Services	Contract			18/19
Intellectual Evaluation		\$250.00/eval	n/a	\$50.00/eval
Neuropsychological Evaluation		\$600.00/eval	n/a	\$120.00/eval
Psychological Evaluation		\$600.00/eval	n/a	\$120.00/eval
Write-Up Time		\$110.00/hour	n/a	\$22.00/hour
Court Testimony		\$600.00/testimon	n/a	\$120.00/testimony
Court Deposition		\$200.00/hour	n/a	\$40.00/hour
Bonding Assessment		\$850.00/eval	n/a	\$170.00/eval

8/1/2018

Legend:

Rate = Increased From Prior Fiscal Year

Rate = Same As Prior Fiscal Year

Rate = Decreased From Prior Fiscal Year

Rate = Adjusting to Actuals

Rate = New Program

{Provider Name} = Not Used During Prior Fiscal Year or Current F