

The Crawford County Board of Commissioners met on Wednesday, September 26, 2018 for a regular meeting with the following present:

Francis F. Weiderspahn Jr.	Chairman
John M. Amato	Commissioner
John Christopher Soff	Commissioner
Christine Krzysiak	Treasurer
Keith Button	Solicitor
Brigid Winsor	Deputy Chief Clerk
Brian Connolly	Chief Financial Officer
Heidi Shiderly	Court Administrator
John Boeckman	Juvenile Probation Director
Gail Kelly	Human Services Director
Tori Kapopoulos	Assistant Planning Director
Kevin Nicholson	Public Safety Director
Joe Galbo	Chief Assessor
Shayne Long	Care Center Environmental Services Director
Mark Phelan	Assistant Maintenance Director
Kathie Roae	Auditor
Brian Noah	Project Manager
Seth Jones	Point Security
Mike Crowley	The Meadville Tribune
Jeff Corey	Armstrong

The meeting was opened at 9:30 am with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the meeting on September 18, 2018. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the minutes from the work session on September 19, 2018. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$1,223,598.61 for the period ending September 25, 2018. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn announced there were no executive sessions.

Public Comment:

Mr. Weiderspahn announced there was no one from the public that requested to speak.

Official Business:

Mr. Soff made a motion to approve the 2019 Hazardous Materials Emergency Preparation Grant application for Public Safety. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the State Homeland Security Grant for Federal FY 2018 in the amount of \$417,463.00; to be received. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment to Tri-Star Motors for the purchase of a 2018 Ford Explorer for Public Safety in the amount of \$29,555.00; paid from EMA grant funds. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve Human Services' MATP report for FY 17/18. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services purchase of one individual who attended YMCA Camp Kon-O-Kwee Spencer in July 2017 in the amount of \$46.69; county portion. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Human Services FY 17/18 MH/ID/EI Contract with Next Step Therapy, Inc. – Amendment C-1 to add a code for evaluation at the same rate as other services. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services FY 18/19 CYS Contract with Family Development Services for as needed services; same rates as prior year. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Human Services FY 18/19 MH/ID/EI Contract with Human Services Center for room/board portion of Edgewood Long Term Structured Residence in the amount of \$1.28 per day used; county portion. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the Human Services FY 18/19 MH/ID/EI Contract with The CARE Center, Inc. for room/board portion of Butler Long Term Structured Residence in the amount of \$3.05 per day used; county portion. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services FY 18/19 Professional Contract with Bonnie Van Nort for ASL interpretation for CCHS families as requested; same rates as prior year. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Juvenile Probation electronic monitoring agreement renewal and support services with BI Inc. from 9/1/18 to 8/31/19 in the amount of \$2,436.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Care Center dialysis transfer agreement with Davita Dialysis, as their new center is expected to open early 2019 and will be effective one year from the date of signature. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Care Center emergency water agreement with Saegertown Beverages for emergency water supply requirements for the residents. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Care Center agreement with Grand Canyon University for employees, while employed, who would like to enroll into an online nursing program at a 10% discount. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Care Center training for MUSIC & MEMORY training in Pittsburgh from 10/16/18 to 10/17/18, for those struggling with Alzheimer's, dementia and other cognitive and physical challenges to reconnect through music-triggered memories in the amount of \$1,250.00; paid from Admin Training funds. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Care Center agreement with Windstream, for phone services provided to the residents, reducing the cost from \$2,697.12/month to \$864.00/month. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Care Center purchase of a double fire rated door from Builder's Hardware, Co-Stars vendor, to replace one door that is not fire rated in the amount of \$1,025.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the purchase of architectural drawings from The EADS Group for the renovation of the Care Center nurse's stations, to be no more than 120' from the furthest room to comply with federal regulations, in the amount of \$3,950.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the retainer of Sammartino & Stout for the Assessment Board of Revisions. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve for Planning, the final invoice from 4ward Planning in the amount of \$7,055 for the County Housing Plan. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the final invoice for the Springboro 2016 CDBG project in the amount of \$5,060.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the July and August 2017 Shelter+ Care expenses in the amount of \$38,818.06. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the July and August ESG 2017 CHAPS expenses in the amount of \$12,989.04. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment to Scobell to repair Nesbitt A/C Unit the amount of \$1,747.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the payments for General Operations in the amount of \$19,055.83 for the following:

- CC Drug & Alcohol for DA RIP Grant-Assessments, Case Coordination, Outpatient Services – APO ~ \$8,202.90
- The Meadville Tribune for Tax Upset Sale advertisement – Tax Claim Bureau ~ \$6,271.60
- George T. Bissel for Dunlap Hanna Pa forms – Courts ~ \$973.82
- Thompson Reuters-West for Reporter services – Courts ~ \$1,192.75
- Thompson Reuters-West for Library Plan services – Courts ~ \$2,414.76

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the payments for General Operations in the amount of \$2,331.67 for the following:

- Crown Benefits Administration for week ending 8/31/18 – Various ~ \$63.67
- Crown Benefits Administration for week ending 9/7/18 – Various ~ \$268.00
- US Postal Service for Postage Meter Renewal – DJ Meadville ~ \$2,000.00

Mr. Amato seconded and the motion carried.

Ms. Winsor stated for information only — The invoice for Payroll Reimbursement 3<sup>rd</sup> Quarter 2018 in the amount of \$32,550.97; paid from Offender Supervision Fee Account.

Mr. Amato made a motion to approve the payment to the City of Meadville for Street Occupancy Permit for Lots 2 & 3 in the amount of \$120.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of invoices for the Jail Demolition Project in the total amount of \$40,333.00.

- Mark Johnson ~ \$998.00
- Atwell Perrine ~ \$39,215.00
- Lloyd's Rental ~ \$120.00

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the payment of invoices for the Lot 1 Project in the total amount of \$1,408.00.

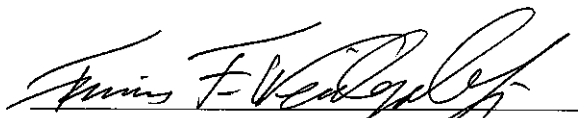
- Lloyd's Rental ~ \$561.00
- Lloyd's Rental ~ \$552.50,
- Meadville Redi-Mix ~ \$295.00

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the New Hires/Transfers detailed in the attached packet from Human Resources/Payroll (list to be attached to the minutes). Mr. Amato seconded and the motion carried.

Mr. Weiderspahn stated the meeting on October 18, 2018 is scheduled on Thursday because of poll worker training for the upcoming election is being held in the Assembly Room.

There being no further items to address, Mr. Amato made a motion to adjourn. Mr. Soff seconded at 9:48 AM and the meeting was adjourned.



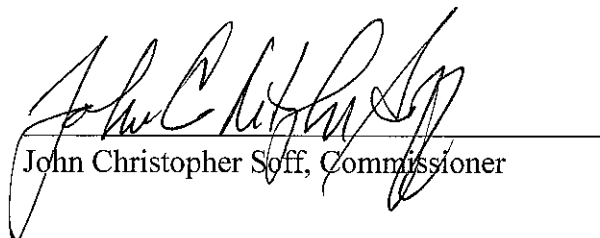
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Francis F. Weiderspahn, Jr., Chairman



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John M. Amato, Commissioner



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John Christopher Soff, Commissioner

Item # Provider Name & Services Contract or Amendment Rate IV-E Rate Cost to County Fiscal Year

OTHER

1	MATP Report					17/18
	MATP Report			\$995,609.00 total	n/a	\$0.00 total
2	Purchase Requisition	P.R.				18/19
	YMCA Camp Kon-O-Kwee Spencer (July 2017 Camp)			\$865.00 total	n/a	\$46.49 total

MH/ID/EI CONTRACTS FY 17/18

3	Next Step Therapy, Inc.	Amendment C-1				17/18
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CYS CONTRACTS FY 18/19

4	Family Development Services	Contract				18/19
	In-Home Parenting			\$30.00/hour	n/a	\$6.00/hour
	Anger Management			\$60.00/hour	n/a	\$12.00/hour
	In-Home Counseling			\$64.00/hour	n/a	\$12.80/hour

MH/ID/EI CONTRACTS FY 18/19

5	Human Services Center	Contract				18/19
	Edgewood LISR -- Room/Board			\$24.00/day	n/a	\$1.28/day

The CARE Center, Inc.

6	The CARE Center, Inc.	Contract				18/19
	Prescription Co-Pays			\$300.00 max	n/a	\$16.02 max

PROFESSIONAL CONTRACTS FY 18/19

7	Bonnie Van Nort	Contract				18/19
	Sign Language Interpreting			\$25.00/hour	n/a	\$1.33/hour
	Mileage paid Portal to Portal			\$0.545/mile	n/a	\$0.03/mile
	Liability Insurance			\$400.00 max	n/a	\$59.15 max

GSA in effect on date of service (currently \$0.545/mile)

9/19/2018

Legend:

Rate = Same As Prior Fiscal Year  
 Rate = Decreased From Prior Fiscal Year  
 Rate = Not Used During Prior Fiscal Year or Current F

## Requests of New Hires and Employee Transfers

September 26<sup>th</sup> 2018

### Correctional Facility

The New Hire of Jennifer Free, Per Diem Correctional Officer, effective 10/01/2018.

The New Hire of Max Criser, Per Diem Correctional Officer, effective 10/01/2018.

The New Hire of Bennie Bonilla, Per Diem Correctional Officer, effective 10/01/2018.

### Care Center

The New Hire of Laura Pollard, Per Diem LPN, replacing Kara Fucci, effective 10/01/2018.

The New Hire of Rebecca Sowash, Per Diem CNA, replacing Brianna Watt, effective 10/01/2018