

The Crawford County Board of Commissioners met on Wednesday, February 27, 2019, for a regular meeting with the following present:

Francis F. Weiderspahn, Jr.	Chairman
John M. Amato	Commissioner
John Christopher Soff	Commissioner
Christine Krzysiak	Treasurer
Gina Chatfield	Chief Clerk
Keith Button	County Solicitor
Brian Connolly	Chief Financial Officer
Nick Hoke	Sheriff
Neil Fratus	Deputy Sheriff
Kathie Roae	Auditor
Ken Saulsbery	Warden
Heidi Shiderly	Court Administrator
Tori Kapopoulos	Assistant Planning Director
Gail Kelly	Human Services Director
Mark Phelan	Assistant Maintenance Director
Kevin Nicholson	Public Safety Director
Tim Kelley	ITS Director
Becky Little	Voter Services Director
Brian Noah	Project Manager
LeRoy Stearns	Meadville City Mayor
Kenny Johnston	Vantage
Kevin Tommaney	Armstrong
Seth Jones	Point Security
Keith Gushard	The Meadville Tribune
Jason McMaster	Public
Rick Copeland	Public
Eric Henry	Public

The meeting was opened with the Pledge of Allegiance.

Mr. Amato made a motion to approve the minutes from the meeting on February 13, 2019. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on February 20, 2019. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the payment of bills in the amount of \$2,826,554.98 for the period ending February 26, 2019. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn announced there were no executive sessions.

Public Comment:

None

Official Business:

Mr. Amato made a motion to approve the re-instatement of \$250.00 back into the medical supply budget for trauma kits for each vehicle for the Sheriff. Mr. Soff seconded and with a 1 to 2 vote the motion was denied.

Mr. Soff made a motion to approve the Human Services final allocation for Medical Assistance Transportation Program (MATP) for FY 17/18 in the amount of \$943,561. Initial allocation was \$1,307,502 with a revised allocation of \$1,000,000. There is no County match on MATP funding. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services FY 18/19 MH/ID/EI contract Amendment – 1 for the Achievement Center, Inc., for family based medical assistance billable state match; does not affect County cost. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Human Services FY 18/19 MH/ID/EI contract Amendment C-1 for Family Services of NW PA, for family based medical assistance billable state match; does not affect County cost. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the purchase of In-Synch interface with the new CAD system in the amount of \$6,995.00; paid by Act 12 funds. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the contract with B&T Contractors, Inc., for cleaning services for Domestic Relations offices in the amount of \$520.00 per month beginning March 1, 2019. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve a five-year customer service plan from Mobilcom for video cameras at the Correctional Facility in the amount of \$8,045.02 for the first year and \$8,788.96 per year for the remainder. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the purchase of the washer motor for machine at the Correctional Facility from Pittsburgh Laundry Systems in the amount of \$2,547.88. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the purchase, for the Correctional Facility, an Offender Management System from CentralSquare Technologies, Jail Pro software in the amount of \$174,104.00 with annual maintenance cost of \$20,608.00, for a total amount of \$194,712.00; paid by inmate commissary funds. This allows the Correctional Facility to pursue this option. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the annual agreement with Park Place Technologies to provide 5 x 9 x NBD for support for 2 Dell PS 61000 storage area network to provide parts and labor to return these devices to operation should they fail from 2/28/19 to 2/27/20 in the amount of \$1,389.90; best of three quotes. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the advertising of a request for bid in the Meadville Tribune for the 2017 Linesville Waterline project in the amount of \$621.80. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the payment of 2017 ESG (Environmental, Social Governance) Rapid Rehousing January 2019 expenses in the amount of \$5,425.98; reimbursed to CHAPS. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the payment of 2017 Shelter + Care January 2019 expenses in the amount of \$16,955.00; reimbursed to CHAPS. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve payments for General Operations in the amount of \$8,000.00:

- CC Humane Society for 2019 Budget allocation – Recreation ~ \$5,000.00
- Pitney Bowes for replenish postage meter – DJ Titusville ~ \$3,000.00

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify payments for the General Operations in the amount of \$76,870.00:

- Crown Benefits Administration for week ending 2/18/19 – Various ~ \$160.00
- PCoRP for final installment of premium – Various ~ \$73,533.00
- Social Security for reimbursement for overpayment – CYS ~ \$3,117.00

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment to A. W. Farrell & Son, Inc. for their pay application #1 for the Correction Facility roof replacement work that was completed in October 2018 in the amount of \$104,844.40. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the payment to A. W. Farrell & Son, Inc. for their pay application #2 for the Correction Facility roof replacement work that was completed in October 2018 in the amount of \$8,649.40. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the payment to Stantec Architectural & Engineering for revisions made to the Lots #2 & #3 project bid drawings based on comments made during permit review in the amount of \$879.80. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve payment to Perry Construction Group for change order #4 for the Lot #1 project in the amount of \$4,732.00. This change order was previously presented and approved and is resubmitted for a revised scope of work at a lower amount. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify the Professional Services Agreement with B2 Project Solutions LLC based on their proposal of 1/12/19 for estimating services for the Crawford County Personal Boarding Home Project in the amount not to exceed \$1,500.00; funded by last year's retained revenue funds from the block grant that was earmarked for the renovations or new construction of a personal care boarding home. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the selection of Dominion Election Systems for the new county voting machines. Mr. Soff seconded and the motion carried.

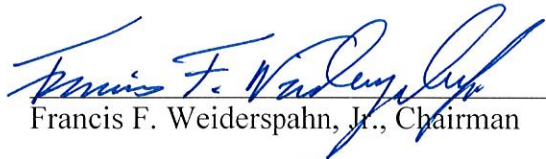
Mr. Soff made a motion to approve the retention of Korn Ferry as the Retirement Board's actuarial firm. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the agreement with Mercer County on a shared bridge on County Line Road that has always been maintained by Mercer County, but they want to split the cost now; paid by liquid fuels funds. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the selling of pews, jury boxes seating and witness chairs from old courtrooms #1 and #2, and the jury box seating from courtroom #3, through the online auction website publicsurplus.com. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the New Hires/Transfers detailed in the attached packet from Human Resources/Payroll (list to be attached to the minutes). Mr. Amato seconded and the motion carried.

There being no further items to address, Mr. Amato made a motion to adjourn. Mr. Soff seconded and the meeting was adjourned.


Francis F. Weiderspahn, Jr., Chairman


John M. Amato, Commissioner


John Christopher Soff, Commissioner

Item #	Provider Name & Services	Contract or Amendment	Rate	IV-E Rate	Cost to County	Fiscal Year
1	MATP Final Allocation					17/18
	MATP Final Allocation		\$943,561.00 total	n/a	\$0.00 total	
MH/ID/EI CONTRACTS FY 18/19						
2	Achievement Center, Inc.	Amendment C-1				18/19
	Family Based MA Billable State Match (Effective 10/1/18 - 6/30/19)		\$12.86/15 min	n/a	\$0.69/15 min	
3	Family Services of NW PA	Amendment C-1				18/19
	Family Based MA Billable State Match (Effective 10/1/18 - 6/30/19)		\$12.86/15 min	n/a	\$0.69/15 min	
	Grant Writing Assistance		\$60.00/hour	n/a	\$3.20/hour	

2/20/2019

Legend:

- Rate = Increased From Prior Fiscal Year
- Rate = Same As Prior Fiscal Year
- Rate = Decreased From Prior Fiscal Year
- Rate = Adjusting to Actuals
- Rate = New Program
- {Provider Name} = Not Used During Prior Fiscal Year or Current FY

Requests of New Hires and Employee Transfers

February 27th 2019

Sheriff

The Transfer of Victoria Zeigler, Part Time Deputy Sheriff, from Temporary Full-Time Deputy Sheriff, effective 02/25/2019.

Correctional Facility

The Transfer of Ryan Rickerson, Full-Time Correctional Officer, transferring from Per Diem Correctional Officer, replacing James Cook, effective 03/04/2019.

The Transfer of Russell Wade, Full-Time Correctional Officer, transferring from Per Diem Correctional Officer, replacing Christopher Milhorn, effective 03/04/2019.

Human Service – CYS

The Transfer of Brenda Petrick Full Time Caseworker II (Intake Permanent) from Caseworker II (Intake Substitute), replacing Jason Nesbitt, effective 03/04/2019.

The New Hire of Rachel Sturrock, Full Time Clerk/Typist II, replacing Greta Tafelski, effective 03/18/2019.

Care Center

The Transfer of Morgan Cope, Part-Time CNA, transferring from Full-Time CNA, replacing Kiesha Johnson, effective 03/04/2019.

The Transfer of Grace Jolley, Full-Time CNA, transferring from Per Diem CNA, replacing Stephanie Nestor, effective 03/04/2019.

The Transfer of Angelia Knupp, Full-Time CNA, transferring from Per Diem CNA, replacing Stanyl Ruhl, effective 03/04/2019.

The New Hire of Jennifer Bidwell, Full-Time CNA, replacing Sandra Patterson, effective 03/04/2019.

The New Hire of Angel Bulliner, Full-Time CNA, replacing Sydney Vogt, effective 03/04/2019.