

The Crawford County Board of Commissioners met on Wednesday, January 9, 2019 for a regular meeting with the following present:

Francis F. Weiderspahn, Jr.	Chairman
John M. Amato	Commissioner
Christine Krzysiak	Treasurer
Gina Chatfield	Chief Clerk
Brigid Winsor	Deputy Chief Clerk
Keith Button	County Solicitor
Brian Connolly	Chief Financial Officer
Scott Schell	Coroner
Kevin Nicholson	Public Safety Director
Heidi Shiderly	Court Administrator
Gail Kelly	Human Services Director
MarJo Webster	Care Center Administrator
Brittany Johnston	Human Resources Director
Zach Norwood	Planning Director
Becky Little	Voter Services Director
Mark Phelan	Assistant Maintenance Director
Brian Noah	Project Manager
Jeff Corey	Armstrong
Seth Jones	Point Security
Keith Gushard	The Meadville Tribune
Rick Copeland	Public
Rich Zylak	Public
Eric Henry	Public
David Kennedy	Public

The meeting was opened at 9:30 am with the Pledge of Allegiance.

Mr. Amato made a motion to approve the minutes from the meeting on December 27, 2018 and December 31, 2018. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the minutes from the work session on January 2, 2019. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the payment of bills in the amount of \$3,286,226.21 for the period ending January 8, 2019. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn announced there were no executive sessions.

Public Comment:

Mr. Weiderspahn announced there was no one from the public that requested to speak.

Official Business:

Mr. Amato made a motion to approve Human Services purchase requisition for the Boomerang Project for Conneaut & Crawford Central middle schools and high schools' orientation and transition WEB Training from 2/25/19 – 2/27/19; paid by System of Care grant funds. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve Human Services FY 18/19 SOC contract for Crawford County Juvenile Probation Office graduated response program that uses incentives and sanctions to foster the pro-social and decrease non-compliance of juvenile justice-involved youth in the maximum amount of \$3,000.00 with approximately 150 youth impacted; no cost to the county. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve Public Safety's purchase of the 2019 Air Trailer maintenance from Breathing Air Systems of White Oak, PA in the amount of \$1,280.00; paid by EMA/Tier II funds. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve Planning's payment for the 2015 ACT 13 CVEIDA Canal Park Storage Shed in the amount of \$3,249.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve Planning's payment for the 2017 ESG November 2018 expenses in the amount of \$9,775.62. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to ratify Human Resources' payment to Campbell, Durrant & Beatty invoice for special labor counsel in the amount of the \$6,644.46. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve Ralph Gomora Concrete, contractor, replace the Care Center sidewalk to public way in the amount of \$2,850.00; as required by the DOH Life Safety Inspection. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the replacement of 187 smoke detector heads and accessories at the Care Center with all conventional initiating devices and full reacceptance test by the Wilkens Company in the amount of \$35,427.00 including installation and training; as required by the DOH Life Safety Inspection. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the inspecting and labeling of fire rated doors with UL labels on 6 of 7 door frames at the Care Center by Guardian Fire Testing Laboratories in the amount of \$1,600.00; as required by the DOH Life Safety Inspection. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the replacement and installation of a pressure gasket at the Care Center by Wm. T. Spader in the amount of \$4,639.00; as required by the DOH Life Safety Inspection. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the payments for General Operations in the amount of \$19,882.42:

- PCorP for Deductible reimbursement – Building & Grounds ~ \$1,571.67
- Shafer Law Firm for Legal fees – Insurance ~ \$7,066.75
- Corrections Development for 2019 AP Case Management System Maintenance fee – APO ~ \$8,500.00
- CCAPPOAP for Assessment/membership fee – APO ~ \$1,030.00
- Svetz Energy Services for Energy procurement services 1<sup>st</sup> Qtr 2019 – Building & Grounds ~ \$1,714.00

Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to ratify payment for General Operations in the amount of \$653,949.47:

- Crown Benefits Administration for week ending 12/14/18 – Various ~ \$1,005.27
- Crown Benefits Administration for week ending 12/21/18 – Various ~ \$146.00
- PCHIP for Health insurance premiums and estimates claims – Jan 2019 ~ \$652,150.43
- Grainger for Emergency motor replacement – AHQ – Court Room 3 ~ \$647.77

Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion for approval to pay invoices for the Lot #1 Project in the amount of \$67,045.50:

- Perry December Invoice ~ \$66,993.00
- Powell's Portable Toilets ~ \$52.50

Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion for approve to pay invoices for the Lots 2 & 3 Projects in the amount of \$95,264.00:

- Perry December Invoice ~ \$94,183.00  
(which includes CO #1 for the cost associated with the isolation valves of \$2,959 in which MAWA is sharing ½ of the cost).
- Lloyds' Rental ~ \$1,081.00

Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the new Hires/Transfers detailed in the attached packet from Human Resources/Payroll (list to be attached to the minutes). Mr. Weiderspahn seconded and the motion carried.

Mr. Button announced the need to amend the Pennsylvania County Code to allow a county to switch from a defined benefit program to a 401K retirement.

Mr. Weiderspahn stated the Courthouse will be closed all day Monday, January 21, 2019 for Martin Luther Jr. Day.

There being no further items to address, Mr. Amato made a motion to adjourn. Mr. Weiderspahn seconded and the meeting was adjourned at 9:43 AM.

  
Francis F. Weiderspahn, Jr., Chairman

  
John M. Amato, Commissioner

*ABSENT*

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John Christopher Soff, Commissioner

Item #	Provider Name & Services	Contract or Amendment	Rate	IV-E Rate	Cost to County	Fiscal Year
1	Purchase Requisition Boomerang Project (Conneaut & Crawford Central School District's WEB Training 2/25/19 – 2/27/19)	P.R.	\$33,530.00 total	n/a	\$0.00 total	18/19
<b>SOC CONTRACTS FY 18/19</b>						
2	Crawford County Juvenile Probation Office Graduated Response Program	Contract	\$3,000.00 max	n/a	\$0.00 max	18/19

1/2/2019

Legend:

- Rate = Increased From Prior Fiscal Year
- Rate = Same As Prior Fiscal Year
- Rate = Decreased From Prior Fiscal Year
- Rate = Adjusting to Actuals
- Rate = New Program
- {Provider Name}** = Not Used During Prior Fiscal Year or Current FY

## Requests of New Hires and Employee Transfers

January 9<sup>th</sup> 2018

### Adult Probation

The Emergency New Hire of Nathan Carr, Full Time Probation/Parole Officer, replacing Mario Altieri, effective 01/07/2019.

### Care Center

The Emergency New Hire of Brittany Webster, Per Diem CNA, replacing Christa Venard, effective 01/07/2019.

The Emergency New Hire of Tricia Henderson, Per Diem CNA, replacing Sydney Vogt, effective 01/07/2019.

The Emergency New Hire of Melonie Mazar, Per Diem CNA, replacing Travis Myers, effective 01/07/2019.

The Emergency New Hire of Silke Weston, Per Diem CNA, replacing Kristan Nielsen, effective 01/07/2019.

The New Hire of Jackie Hayes, Per Diem Nutrition Aide, replacing Constance Cooper, effective 01/22/2019.