

The Crawford County Board of Commissioners met on Wednesday, May 29, 2019, for a regular meeting with the following present:

Francis F. Weiderspahn, Jr.	Chairman
John Christopher Soff	Commissioner
Keith Button	Solicitor
Gina Chatfield	Chief Clerk
Brigid Winsor	Deputy Chief Clerk
Brian Connolly	Chief Financial Officer
Kelsey Zimmerman	Deputy Treasurer
Heidi Shiderly	Court Administrator
Gail Kelly	Human Services Director
Kevin Nicholson	Public Safety Director
Barb Smith	Care Center Administrator - Affinity
Zach Norwood	Planning Director
Jack Greenfield	Deputy Warden
Tim Kelley	ITS Director
Susan Lotarski	Deputy Human Resources Director
John Boeckman	Juvenile Probation Director
Tracey Crawford	Conservation District Director
Mark Phelan	Assistant Maintenance Director
Brian Noah	Project Manager
Keith Gushard	The Meadville Tribune
Kevin Tommaney	Armstrong
Eric Henry	Public
Rick Copeland	Public

The meeting was opened at 9:30 AM with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the meeting on May 8, 2019. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on May 15, 2019. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$5,399,976.22 for the period ending May 28, 2019. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn announced there were no executive sessions.

Public Comment:

None

Official Business:

Mr. Soff made a motion to approve the appointment of Scott Preston as Farm Director until December 31, 2020 to fulfill the term of Andrew Hyde who recently resigned. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve Human Services AVANCO International ICAMS (Identity, Credential and Access Management Services) software system for FY 19/20 used by CYS and MH Programs. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve Human Services purchase of a 12-camera security system including monitor, back-up battery, wiring, training, and installation from Canadohta Security in the amount of \$1,118.03; county funds. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to ratify Human Services purchase of a Dell Latitude 5290 2-in-1 Surface computer in the amount of \$352.79; county funds. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve Human Services FY 18/19 CYS contract with Bethany Christian Services of Western PA for foster care services. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve Human Services FY 18/19 CYS contract with Bethesda Lutheran Services for the same level of care as last year, with the exception of revised levels of care for foster care to have separate rates for ages 0-12 and 13-21. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve Public Safety's purchase of two replacement UHF repeaters from Mobilcom, under the state contract price of \$18,464.00; paid with Act 12 funds. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the one-year software renewal for the security cameras from Mobilcom in the amount of \$705.25; paid with Act 12 funds. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the amendment of the 2018 Federal HMEP (Hazardous Materials Emergency Preparedness) grant to extend the grant period for another year at a total cost of \$780.00; with \$156.00 county funds and \$624.00 Federal share. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the Care Center purchase of magnetic locks on the Memory Garden end wings from the Wilkins Company in the amount of \$4,530.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of two Stihl gas powered weed trimmers in the amount of \$329.95 each for their use by Juvenile Probation Community Service members at Woodcock Nature Center grass area. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of two Murray 21" Briggs & Stratton push mowers in the amount of \$184.00 each for their use by Juvenile Probation Community Service members at Woodcock Nature Center grass area. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to ratify the the payment to Campbell, Durrant & Beatty for special labor counsel in the amount of \$6,761.52. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the annual maintenance agreement renewal with Dagostino Electronic Services on the Alcatel Lucent equipment used throughout the County in the amount of \$8,035.00, covering advanced hardware replacement and tech support. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve Planning's payment to the Meadville Tribune for the advertisement of the 2017 CDBG City of Meadville paving project in the amount of \$662.90. To be reimbursed by the City of Meadville. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve Planning's payment to CHAPS for the 2017 ESG Rapid Rehousing Grant March 2019 expenses in the amount of \$8,613.39. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the for reimbursement of the Care Center Funded Depreciation Account with Act 137 Affordable Housing Grant Funds in the amount of \$24,000.00, for the installation of their silent alarm system. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to ratify the hiring of Atwell Perrine to strip paint from the exterior Courthouse wall in the amount of \$2,454.10. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the Tax Claim Bureau's amendment to the between the County of Crawford and Palmetto Posting to extend the term through calendar years 2019, 2020 and 2021, with an increase of personal service by \$5.00 added to the taxpayers outstanding balances. There was also language added to the address court testimony per solicitor request. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve payments for General Operations totaling \$36,482.28:

- CC Children & Youth for Additional County Match 3 Qtr., 4 Qtr. 2018 – CYS ~ \$15,962.36
- CC Children & Youth for Additional County Match 1 Qtr. 2019 – CYS ~ \$5,027.00
- The Meadville Tribune for Public Notice Bridge 29 – Liquid Fuels ~ \$1,242.80
- PCOMP for Workers Comp Payroll Audit Premium 2018 – Various ~ \$5,645.00
- PCoRP for Deductible Reimbursement – CCCF ~ \$8,605.12

Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to ratify payments for General Operations totaling \$182,149.28:

- Crown Benefits Administration for remittance summary for claims- week ending 4/5/19 – Various ~ \$253.31
- Erie Bank for Interest on \$7M Judicial Center Loan – Debt Service ~ \$75,787.72
- Erie Bank for Interest on \$10M Judicial Center Loan – Debt Service ~ \$104,752.25
- The Meadville Tribune for Public Notice Judicial Center Sales 2018 C & D – Tax Claim ~ \$1,356.00

Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the STOP Violence Against Women Grant renewal for 1 year. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the contract renewal with PCoRP Insurance effective June 1, 2019 for a one-year period. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve payments for Parking Lot #2 & #3 Projects in the total amount of \$7,942.40:

- Urban Engineers invoice for testing Lots 2 & 3 ~ \$600.40
- Perry COR for added concrete aprons, gutter and curb \$7,342.00

Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the payment for the Parking Lot #1 in the amount of \$14,500.

Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve payment for Parking Lot #1 Project in the total amount of \$11,724.50:

- Microbac Testing ~ \$844.50
- PWWG April Invoice ~ \$10,880.00

Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the AEP Energy Contract for the Former QLC building from 5/31/19 to 11/30/20. Mr. Weiderspahn seconded and the motion carried.

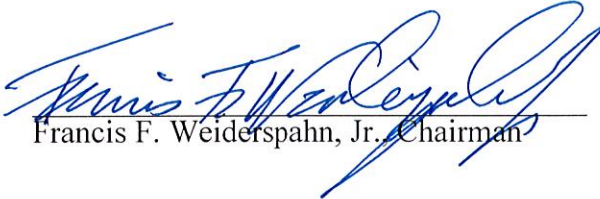
Mr. Soff made a motion to approve the travel for Frances Weiderspahn to attend the 2019 CCAP Annual Conference & Trade Show in Reading, PA from 8/4/19 to 8/7/19 in the total amount of \$862.87. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the New Hires/Transfers detailed in the attached packet from Human Resources/Payroll (list to be attached to the minutes). Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn stated there is a normal Wednesday meeting schedule for June.

Mr. Weiderspahn gave thanks for both John Amato and Christine Krzysiak for tabulating election results today.

There being no further items to address, Mr. Soff made a motion to adjourn at 9:52 AM. Mr. Weiderspahn seconded and the motion carried.

  
Francis F. Weiderspahn, Jr., Chairman

ABSENT

\_\_\_\_\_  
John M. Amato, Commissioner

  
John Christopher Soff, Commissioner

5-2019

Crawford



County

Francis F. Weiderspahn, Jr  
*Chairman*  
John M. Amato  
*Vice-Chairman*  
John Christopher Soff  
*Secretary/Treasurer*

### Commissioners Office

903 Diamond Park  
Courthouse  
Meadville, Pennsylvania 16335

Gina Chatfield  
*Chief Clerk*  
Keith A. Button  
*Solicitor*

## Crawford County Resolution Recognizing the Staff of Crawford County Human Services 5/29/19

WHEREAS, the week of June 3-7, 2019 has been proclaimed as Child Welfare Professionals Appreciation Week by Governor Wolf, recognizing the efforts of child welfare professionals serving the children of Pennsylvania; and

WHEREAS, every day in Crawford County, local children are at risk of child abuse and neglect. Some have been removed from their homes due to such abuse and neglect; and

WHEREAS, we, the Commissioners of Crawford County recognize the risks and need to intervene to protect the children of this County; and

WHEREAS, the challenging task of investigating child abuse, providing services to families, assessing safety, and providing services to ensure that the children of Crawford County are provided with nurturance, family connections, support as they transition into adulthood, and services that allow a child to remain safely in their home or return home as expeditiously as possible falls to the child welfare professionals of Crawford County Human Services; and

WHEREAS, the work of these dedicated professionals may require them to enter into situations in which their personal safety may be put at risk; and

WHEREAS, our committed professionals work in difficult and emotional situations with children who have been victimized by physical abuse, sexual abuse, neglect, and other forms of maltreatment; and

WHEREAS, the professionals of Crawford County Human Services must develop great skill in working with families who are in crisis situations, struggling with mental health challenges, suffering from drug and alcohol afflictions, poverty, and other difficult issues; and


WHEREAS, the professionals of Crawford County Human Services must develop substantial knowledge and skills surrounding the rights of families, the laws surrounding child welfare, and the legal processes governing the system; and

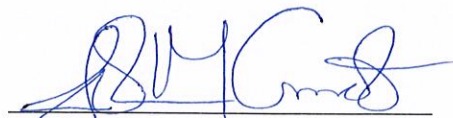
WHEREAS, child welfare professionals selflessly undertake the endeavor to protect the children of Crawford County, often with low pay, long hours, tremendous demands, little appreciation, great criticism, and with dramatic impacts to their personal life; and


WHEREAS, every year, child welfare professionals are injured or killed in their pursuit to protect children across the United States; and

WHEREAS, innumerable injuries and deaths of children in Crawford County have been averted due to the efforts of Crawford County Human Services; therefore, in special recognition of the efforts of Crawford County Human Services, We, the Commissioners of Crawford County, do hereby issue this Resolution recognizing the staff of Crawford County Human Services for their dedicated efforts in protection the children of Crawford County.

## **CRAWFORD COUNTY BOARD OF COMMISSIONERS**

  
Francis Weiderspahn, *Chairman*

  
John M. Amato, *Vice-Chairman*

  
John Christopher Soff, *Secretary*



**A T T E S T:**

  
Gina Chatfield, *Chief Clerk*

Item #	Provider Name & Services	Contract or Amendment	Rate	IV-E Rate	Cost to County	Fiscal Year
1	Avanco International, Inc. Quarterly Maintenance Fee Research Analyst Junior Programmer Junior Programmer Analyst Programmer Analyst Senior Programmer Analyst Developer Senior Developer Project Director	ICAMS Provider Agreement	\$10,383.60/quarter \$54.50/hour \$65.40/hour \$73.00/hour \$76.20/hour \$78.70/hour \$92.50/hour \$111.20/hour \$125.00/hour	n/a n/a n/a n/a n/a n/a n/a n/a n/a	\$1,450.53/quarter CYS = \$12.37/hour MH = \$2.91/hour CYS = \$14.85/hour MH = \$3.49/hour CYS = \$16.57/hour MH = \$3.89/hour CYS = \$17.30/hour MH = \$4.07/hour CYS = \$17.86/hour MH = \$4.20/hour CYS = \$21.00/hour MH = \$4.94/hour CYS = \$25.24/hour MH = \$5.94/hour CYS = \$28.38/hour MH = \$6.67/hour n/a	19/20
2	HIPAA Business Associate Agreement Addendum	P.R.	n/a	n/a	n/a	18/19
3	Canadohta Security (Security Camera System) Dell, Inc. (Tablet for Z. Rowen)	P.R.	\$7,560.00 total \$1,561.00 total	n/a n/a	\$1,118.03 total \$352.79 total	18/19
<b>CYS CONTRACTS FY 18/19</b>						
4	Bethany Christian Services of Western Pennsylvania Foster Care Level AW: Newborn – 2 Years Old Foster Care Level BW: 2 – 18 Years Old Foster Care Level CW: Challenging Behaviors or Medical Needs	Contract	\$31.90/day \$40.08/day \$53.56/day	\$31.76/day \$39.90/day \$53.31/day	\$3.06/day \$3.85/day \$5.14/day	18/19
5	Bethesda Lutheran Services Foster Care Level AA: Non-Case Management, Age 0-12 Foster Care Level CC: Non-Case Management, Age 13-21 Foster Care Level EE: Therapeutic, Age 0-12 Foster Care Level GG: Therapeutic, Age 13-21 Foster Care Level MM: Pass-Through, Age 0-21 Morris Road Group Home, Walnut Corners Group Home Unit A ITU, Unit B ITU, Claney ITU	Contract	\$44.98/day \$52.59/day \$56.85/day \$65.20/day \$29.08/day \$167.90/day \$205.82/day	\$44.46/day \$51.23/day \$55.32/day \$63.50/day \$28.68/day \$149.47/day \$176.40/day	\$4.35/day \$5.16/day \$5.59/day \$6.40/day \$2.82/day \$17.96/day \$22.73/day	18/19

Shelter, Shelter - Unit A ITU, Shelter - Unit B ITU, Shelter - Claney ITU	\$188.40/day	\$153.41/day	\$10.82/day
Shelter with Diagnostic	\$36.21/day	\$0.00/day	\$3.62/day
Unit C - Baby Only	\$42.79/day	\$33.86/day	\$5.02/day
Unit C - Mother Only	\$268.81/day	\$225.24/day	\$30.22/day
Unit C - Mother/Baby	\$311.63/day	\$261.44/day	\$35.01/day
Transitional Living	\$142.96/day	\$136.03/day	\$14.38/day
ITU Aftercare	\$60.00/hour	n/a	\$12.00/hour

5/15/2019

Legend:

- Rate = Increased From Prior Fiscal Year
- Rate = Same As Prior Fiscal Year
- Rate = Decreased From Prior Fiscal Year
- Rate = Adjusting to Actuals
- Rate = New Program
- {Provider Name} = Not Used During Prior Fiscal Year or Current FY



## Requests of New Hires and Employee Transfers

May 29<sup>th</sup> 2019

### Adult Probation

The Transfer of Dane S. Barker, Full-Time Probation/Parole Officer, transferring from Per Diem Correctional Officer, replacing Robert Stein, effective 05/28/2019.

### Human Services – MH-ID

The Transfer of Brenda Petrick, Full-Time Caseworker III-BCM, transferring from Caseworker II - Intake, replacing Joshua Knapp, effective 05/28/2019.

The New Hire of Olivia Pfaff, Per Diem Fiscal, replacing Barb Armstrong, effective 06/03/2019.

The New Hire of Erica Robinson, Per Diem Driver replacing Michelle Unger, effective 06/03/2019.

The Transfer of Xinyang Sylves, Full Time Caseworker II (Intake Permanent), moving into a permanent position, replacing Lexi Drohn, effective 06/17/2019.

The transfer of Erica Nesbitt, Full Time Caseworker I (Intake Permanent), moving into a permanent position, replacing Dave Keem, effective 06/17/2019.

The Transfer of Judit Kleszcz, Full-Time Casework I, returned to original position, effective 05/20/2019.

### Parks

The Re-Hire of Ted Szalewicz, Per Diem Park Security, effective 05/24/2019.

The Re-Hire of Wyatt Fleischer, Per Diem Park Security, effective 05/24/2019.

The Re-Hire of Dave Means, Per Diem Park Security, effective 05/24/2019.

The Emergency New Hire of Reese Eakin, Per Diem Night Gate, effective 05/21/2019.

The Emergency New Hire of Ryan Sherry, Per Diem Night Gate, effective 05/21/2019.

### Correctional Facility

The New Hire of Damien Maleski-Snyder, Per Diem Maintenance, (adding to the list) replacing Russell Wade, effective 06/03/2019.

The New Hire of Jennings Lockert, Full-Time Data Entry Clerk, replacing James Lockert, effective 06/03/2019.

The Transfer of James Lockert, Per Diem Data Entry Clerk, effective 06/03/2019.

Care Center

The Emergency New Hire of Devin Steiger, Per Diem Laundry/Housekeeping, replacing Shane McKinney, effective 05/15/2019.

The Emergency New Hire of Leonore Ransom, Per Diem Per Diem Nutrition Aide, replacing Alyssa Isenberg, effective 05/15/2019.

The Emergency New Hire of Rhonda Chess, Per Diem CNA 3rd Shift, replacing Mariah Catalano, effective 05/15/2019.

The Emergency New Hire of Kaylie Ruhl, Per Diem Nutrition Aide, replacing Telsa Blood, effective 05/28/2019.

The Emergency New Hire of Joanna Boozer, Per Diem CNA 2nd Shift, replacing Christine Williams, effective 05/27/2019.

The Emergency New Hire of Heather McEwan, Per Diem CNA, replacing Donna Duck, effective 05/28/2019.

The New Hire of Troy Unger, Per Diem Nutrition Aide replacing Connie Cooper, effective 5/31/2019.

The Transfer of Louis Price, Per Diem Nutrition Aide to Full-Time Environmental Service, replacing Cynthia Rawson, effective 6/10/2019.