

The Crawford County Board of Commissioners met on Wednesday, October 9, 2019, for a regular meeting, with the following present:

Francis F. Weiderspahn, Jr.	Chairman
John M. Amato	Commissioner
John Christopher Soff	Commissioner
Christine Krzysiak	Treasurer
Kristen Baker	Secretary
Keith Button	Solicitor
Stephanie Franz	CFO
Kevin Nicholson	Public Safety
Brian Noah	Project Manager
Heidi Shiderly	Court Administrator
Nick Hoke	Sheriff
Zach Norwood	Planning
Gail Kelly	Human Services
Mark Phelan	Maintenance
Kathy Roae	Auditor
Stephen Wilson	Point Security
Eric Henry	Citizen
Kevin Tommaney	Armstrong
Keith Gushard	Tribune

The meeting was opened at 9:30 AM with the Pledge of Allegiance.

Mr. Amato made a motion to approve the minutes from the meeting on September 25, 2019. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on October 2, 2019. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the payment of bills in the amount of \$1,391,864.66 for the period ending October 8, 2019. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn announced there were no executive sessions.

Public Comment:

None

Official Business:

Mr. Soff made a motion to approve the request of the payment for the August 2019 invoice from CHAPS for the 2018 Emergency Solutions Grant (ESG), Rapid Rehousing Financial Assistance - \$988.00, Rapid Rehousing Rental Assistance - \$3,063.00, Rapid Rehousing Services - \$825.11, Administrative - \$173.76 in the amount of \$5,049.87. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the purchase of one year's supply of AVAIL filing system folders and labels for Titusville MDJ in the amount of \$2,083.55. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the agreement with City of Titusville for use of space on the Rockwood Dr. water tower. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the ratification of the Addendum to the Absolute Therapy Contract to pay for a percentage of the therapies due to PDPM billing beginning October 1. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Service Agreement with LINSTAR, Inc. for our door security system. Contract is 10/14/19 to 10/13/20. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the FY 18/19 Medical Assistance Transportation Program final quarterly cost report. There is no county match on these funds. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the RETRO - Global Industrial for an afterhours vehicle key collection box. Total cost - \$763.95. No cost to the county. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the 19/20 CYS contract with A place for Hope, Healing and Transformation, LLC. for the delivery of services to children, adolescents, and adults requiring treatment for difficult life experiences such as grief, abuse and trauma. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the 19/20 CYS contract with Crawford County Drug and Alcohol Executive Commission, Inc. for the delivery of Drug and Alcohol Treatment and Intensive Outpatient Treatment, Case Coordination and Recovery Support Services. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the 19/20 CYS contract with Deborah Gregg, MA. for the delivery of psych evaluations, testing, court reporting and court testimony. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the 19/20 CYS contract with Shippenville Project Pont of Light, Inc. for the delivery of outpatient services. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the 19/20 Professional Contract with Crawford County Drug and Alcohol Executive Commission, Inc. for the delivery of Drug and Alcohol Case Management. Staff is housed at Crawford County Human Services. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the 19/20 Professional Contract with Woodbridge Counseling, LLC for the delivery of Emergency Mobile Crisis Outreach services and Insurance reimbursement. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the change in staff for the Sheriff's Office – Part-Time Deputy Sheriff to Part-Time Office Assistant. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the ratification of the quote from Foulk's Flooring America to replace carpet in 3 rooms in the new Public Defender's Office in the amount of \$1,800.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve 2 receipts from Home Depot in the amount of \$179.10 for renovation in the new Public Defender's Office. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of a new steering box – Blue International – paid from Liquid Fuels Fund – not to exceed \$700.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the payment of the invoice to The EADS Group for Rehab of Bridge #29 – Depot Road in the amount of \$11,439.04 – paid from Liquid Fuels Fund. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of the FBIP #19 – Est. #7 in the amount of \$34,335.86 – paid from Liquid Fuels Fund. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the ratification for Stantec's June invoice in the amount of \$2,858.84 for CA Services. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the ratification for ACM removal work in the boiler room to Amark Environmental in the amount of \$10,018.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Deeter Plumbing and Heating invoice in the amount of \$35,000.00 for the HVAC work in the Public Defender's new office. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Stantec's September invoice in the amount of \$2,759.75 for CA work. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve Stantec to proceed with structural design work on a Time and Expense basis to address structural issues with existing support steel in the crawl space, cost not to exceed \$2,500.00. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Powell's September invoice in the amount of \$75.00 for portable toilets. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the payments for General Operations (total amount \$134,474.79):

- Emil M. Spadafore, Jr Esq ~ \$7,200.00
- Mid-Atlantic Youth Services - Western PA Child Care ~ \$30,085.50
- Taylor Diversion Programs ~ \$6,169.00
- Cove PREP of White Deer Run ~ \$9,199.56
- William Penn Printing Company ~ \$1,812.15
- Erie County Coroner ~ \$1,273.00

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- Svetz Energy Services ~ \$1,714.00
- Penn State Extension ~ \$72,500.00
- Northwest Tri-County IU5 ~ \$2,959.55

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify payments for General Operations (total amount \$621,681.37):

- PA County Health Insurance Purchasing Coop (PCHIPC) ~ \$614,493.30
- Saegertown Area Sewer Authority ~ \$7,188.07

Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the appointment of Larry Fannie, Northwest Workforce Development Board effective October 9, 2019 and the term will expire December 31, 2022.

Mr. Soff made a motion to approve the New Hires/ Transfers detailed in the attached list from Human Resources/ Payroll. Mr. Amato seconded and the motion carried.

There being no further items to address, Mr. Soff made a motion to adjourn. Mr. Amato seconded at 9:50 AM and the meeting was adjourned.

Francis F. Weiderspahn, Jr., Chairman

John Christopher Soff, Commissioner

John Amato, Commissioner