

The Crawford County Board of Commissioners met on Wednesday, April 8, 2020, for a regular meeting, with the following present:

Eric Henry	Chairman
Francis F. Weiderspahn Jr	Commissioner
John Christopher Soff	Commissioner
Gina Chatfield	Chief Clerk
Christine Krzysiak	County Treasurer
Keith Button	County Solicitor
Stephanie Franz	CFO
Gail Kelly – by phone	Human Services Director
Dave Powers	County Sheriff
Kevin Nicholson	Public Safety Director
Zach Norwood	Planning Director
Mark Phelan	County Maintenance Deputy Director
Brian Noah – by phone	Project Manager
Tim Brown	ITS Director
Tim Valencic	Judicial Center Maintenance

The meeting was opened with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the meeting on March 11, 2020. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the minutes from the work session on April 1, 2020. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$5,235,959.34 for the period ending April 7, 2020. Mr. Weiderspahn seconded and the motion carried.

Mr. Henry announced there were no executive sessions.

Public Comment:

None

Official Business:

Mr. Soff made a motion to approve the ratification of the payment to Cummins Sales and Service of Pittsburgh, for Generator Repairs at the Public Safety Building in the amount of \$4,721.72, paid by Act 17 funds. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the ratification of the payment to Scobell Company of Erie, for boiler repairs to the Public Safety Building in the amount of \$3,400.00, paid by Act 17 funds. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the payment of invoice to APC Schneider Electric Services for work at the Judicial Center in the amount of \$5,093.60. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the payment of invoice from Grainger Inc. for materials at the Judicial Center in the amount of \$508.03. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the purchase of 2 Point Blank Level II Concealable Armor vests for the Sheriff's Department in the total amount of \$1,469.98, as well as the purchase of 2 Point Blank Guardian Carriers in the total amount of \$432.66. \$800 of the combined total of \$1902 will be refunded to the county, by a grant. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the estimate of repairs from Howick Motors for Sheriff's office 2014 Ford Explorer exhaust manifold in the total amount of \$1,468.10 for parts and labor. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the Human Services contract with Bonded Services Corp for disinfecting services. Cost to the county is \$15.76 per week. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Business Associate Agreement with Human Services, per HIPPA regulations. No cost to the county. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the contract addendum with Economic Progress Alliance resulting in a monthly savings to the county of \$41.13 Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the MOU and Transportation Plan between Titusville Area School District and Crawford County CYC. No cost to the county. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the purchase of a projector from CDW-G, LLC. Total cost - \$1,741.51, paid by SOC funds. No Cost to the county. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the maintenance agreement renewal with Roach-Reid Office Systems for the Child Interview Center RECORD UNIVERSE equipment, effective 5/15/2020 to 5/14/2021. Total cost - \$2,346.12. Cost to the county - \$539.61. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the contract with Sprout Center for Emotional Growth and Development, LLC for training, in the amount of \$3,798.60, paid with state training dollars. No cost to the county. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the acceptance of the Pennsylvania Care Partnership Agreement in the amount of \$400,000.00 for Systems of Care funds. There is no county match on these funds. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the FY 18/19 CYS/JPO Contract with Bethanna, Inc. for the delivery of foster care services. Cost to the county is \$4.78 per day. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the FY 19/20 CYS/JPO contract amendment with Bethesda Lutheran Services for the delivery of foster care services for up to six children ages 5 – 11. Cost to the county is \$29.13 per day. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the FY19/20 CYS/JPO contract amendment with Center for Family Services for Peer Support Advocacy. Cost to the county \$6.40 per hour. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the FY 19/20 CYS/JPO contract with Stepping Stones Children's Center for foster care services for a child placed out of county. Rates are the same as the general public rates. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the FY 19/20 professional contract with Shannon Criado for Physical Therapy services to Early Intervention children. Cost to the county are State set rates of \$3.27 per 15 minutes. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the appointment of John Amato to the Human Services Board of Directors, effective 4/15/2020 to 12/30/2022. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the purchase of uninterruptible power supply backup batteries and two additional Tripp Lite UPS units from CDW-G in the amount of \$2,094.31, which is in the ITS budget. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to ratify the purchase of one copy of Adobe Acrobat Pro DC for IT teams for the amount of \$590.54 (3-Year License). Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the purchase of replacement WiFi access points for the Care Center for the amount of \$12,365, this is needed to replace the end of life old access points. Paid from Care Center Funded Depreciation. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the Crawford County Forest Timber Sale Addendum #2. Mr. Soff Seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the payment of the Meadville Tribune invoice in the amount of \$600.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the Monday.com upgrade in the amount of \$720.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the submission of an Appalachian Regional Commission (ARC) POWER grant on behalf of Pennsylvania Environmental Council (PEC) for \$1.5 million for development of the Erie to Pittsburgh Trail. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the February 2020 invoice from CHAPS for 2018 ESG in the amount of \$3,007.12. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the invoices from the Courthouse Remodeling Project – new Planning Office, in the amount of \$714.80. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the invoice for the EADS Group for FBIP – Estimate #2, in the amount of \$2,158.84, paid by Liquid Fuels. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the contract with EADS Group for professional services to rehab county bridge #36 on Tobin Road, estimated at \$44,000.00, paid by Liquid Fuels. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the contract with EADS Group for professional services to rehab county bridge #3 on Jerusalem Road, estimated at \$46,000.00, paid by Liquid Fuels. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of invoices for the Personal Care Boarding Home project in the amount of \$2,449.86. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the payments for General Operations in the amount of \$806,489.46. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff Made a motion to ratify the purchase of \$50,000 envelopes each of 2 different sizes in the event of a vote-by-mail election in the amount of \$803.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the annual payment to Dominion Voting Systems in the amount of \$214,200.00. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the purchase of Online Notary Education in the amount of \$407.42. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the new hires and transfers list. Mr. Soff seconded and the motion carried.

Mr. Soff mentioned how much he appreciates everyone doing their part in getting us through COVID 19 and he is very proud of the staff of the county.

Mr. Weiderspahn agreed with Mr. Soff and stated that he believes the county has done well in practicing the social distancing and keeping our numbers down. He believes there is room to improve, but is happy we are doing what we are doing and hopes we will keep it up.

Mr. Henry mentioned that it was a tough decision to have to furlough employees and he wants to get them back as soon as possible.

There being no further items to address, Mr. Soff made a motion to adjourn. Mr. Weiderspahn seconded and the motion carried.

Eric Henry, Chairman

John Christopher Soff, Commissioner

Francis F. Weiderspahn, Jr., Commissioner