

The Crawford County Board of Commissioners met on Wednesday, August 11, 2021 for a regular meeting, with the following present or by phone:

Eric Henry	Chairman
John Christopher Soff	Commissioner
Gina Chatfield	Chief Clerk
Terri Chimiak	Secretary/Open Records Officer
Christine Krzysiak	Treasurer
Stephanie Franz	Chief Financial Officer
Keith Button	Solicitor
Matt Digiacomo	Voters services
Tim Brown	IT
Heidi Shiderly	Court Admin
Zach Norwood	Planning
Mark Phelan	Maintenance
Jack Greenfield	CCCF
Gail Kelly	Human Services
Dave Powers	Sheriff
Tonya Moyer	Care Center
Jessalyn McFarland	Voters Services
Jim Becker	Economic Progress Alliance
Adam Stallard	Shafer Law Firm (on behalf of CCSW Authority)
Brittany Johnston	HR Director
Ellie Donnell	HR Payroll
Kevin Tommaney	Armstrong Cable
Keith Gushard	Tribune
Bradley J. King	Public Guest

The meeting was opened with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the full meeting held on July 28, 2021. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on August 4, 2021. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$1,711,003.72 for the period ending August 10, 2021. Mr. Henry seconded and the motion carried.

Executive Sessions: None

Public Comments: None

Official Business:

Mr. Soff made a motion to approve the Cooperation Agreement by Host County for the RACP Grant. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the Articles of Amendment to extend the Authority's term of existence into perpetuity. The Crawford County Solid Waste Authority was formed on August 28, 1972, for a term of 50 years. The current 50-year term will end on August 28, 2022. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the annual renewal of licensing with Bluejeans Network, Inc. for Bluejeans video conferencing software at a cost of \$6,468 for the year for 11 licenses for the jail, courtrooms and various court offices. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of one-year software license and support renewal for Oracle Database Standard Edition from DLT for \$2,304.82. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of auto scrubber for cleaning and sanitation of all floors throughout the facility in an effort to prevent spread of disease and viruses. Cost \$6,050.00. Purchase from Desantis Solutions. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of NOVA electric capture shield rechargeable with Light/strobe. Cost is \$1,950.00. Purchased from Less Lethal, LLC. This is a budgeted item. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the maintenance contract with Rapiscan for the Judicial Center X-ray machines \$9,240.00. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the maintenance contract with Rapiscan for the courthouse X-ray machine \$5,060.00. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the payment of invoice #3213 to the City of Meadville for the County 1/3 share of the City Treasurer Office Wages for Tax Collection 1/1/2021 – 6/30/2021 in the amount of \$17,066.73. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the payment of invoice #3214 to the City of Meadville for the County 1/2 share of the City Treasurer costs of postage/mailing/phones for 1/1/2021 – 6/30/2021 in the amount of \$1,949.80. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the Resolution Establishing Fee To File Tax Sale Bidder Registration Application. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the labor and installation of a wired call bell in room 302 from FSC Systems in the amount of \$1,606.05 to be paid from maintenance outside services. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to ratify the Nursing Facility Assessment Payment Plan for FY 2020-2021 Quarters 69-72 for the required repayment schedule for a total balance of \$197,764.40. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to ratify the purchase of a 12 x 24 Pavilion from Rolling Hills Metal, Inc. in the amount of \$5,227.00. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the invoices from New Backup 911 Center Project at Fairgrounds - in the amount of \$ 2,059.35. Mr. Henry seconded and the motion carried.

- Ace Contractor Center - \$120.57
- The Home Depot - \$1,938.78

Mr. Soff made a motion to approve the invoices from Courthouse Remodeling Project – new 1st Floor Conference Room – in the amount of \$ 235.42. Mr. Henry seconded and the motion carried.

- The Home Depot - \$20.48
- The Sherwin Williams - \$214.94

Mr. Soff made a motion to ratify the purchase of a Honda trash pump & hose/adapters – Kolaja Fire Equipment – \$ 2,019.85 - this will be paid by Liquid Fuels monies. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to ratify the award to Shingledecker's Welding – for the Rehab of Bridge # 3 – Jerusalem Rd - \$ 184,000.00 – this will be paid by Liquid Fuels monies. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to ratify payment of an invoice from Northwest Commission for the Ernst Trail Crossing Study in the amount of \$3,417.21. This is paid for through the County's Act 13 Environmental Fund. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to ratify a Public Private Partnership Agreement between Windstream and Crawford County to participate in the Broadband Infrastructure Program funding opportunity managed by the National Telecommunications and Information Administration (NTIA). Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve to pay Benson Memorial Library for the air filtration project in the amount of \$2,577.00. This is paid for through the City of Titusville's Community Development Block Grant Coronavirus (CDBG-CV) program. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve to pay Vanderhoof Heating and Air Conditioning \$191.60 for additional Davis-Bacon wage compliance associated with the Benson Memorial Library for the air filtration project. This is paid for through the City of Titusville's CDBG-CV program. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve to pay the Titusville Herald \$282.25 for advertising expenses associated with the Ed Myer Complex project. This is paid for through the City of Titusville's CDBG program. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve to pay the City of Meadville for code enforcement administration in the amount of \$19,228.51. This is paid for through the City of Meadville's FY 2020 CDBG program. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve two memoranda of understandings between Crawford County and the Crawford County Mental Health Awareness Program, Inc. for acting as the responsible entity for two Department of Housing and Urban Development funded projects. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the CWEL Agreement for Amanda Poghen. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the CWIS Data Sharing Agreement for 10/1/21 – 9/30/22. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the MATP Initial Allocation for FY 21/22. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the PCCD Grant – CAC/CIC 2022. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the Personnel – Creation of Transportation Dispatcher. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the following MH/ID/EI Contracts FY 20/21 for Crawford County Mental Health Awareness Program, Inc. – Amendment C-3. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the following Professional Contracts FY 20/21 for Hand In Hand Christian Counseling, LLC – Amendment C-2. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the following Grant Contracts FY 21/22 for Community Health Services, Inc. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the CYS/JP Contracts FY 21/22 for Adelphoi Village, Inc. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the CYS/JP Contracts FY 21/22 for Bethesda Lutheran Services. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the CYS/JP Contracts FY 21/22 for Blended Spirits Ranch Equine-Assisted Therapy Center. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the CYS/JP Contracts FY 21/22 for City Mission – Living Stones, Inc. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the CYS/JP Contracts FY 21/22 for Cornell Abraxas Group, LLC. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the CYS/JP Contracts FY 21/22 for Families United Network, Inc. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the CYS/JP Contracts FY 21/22 for Jefferson County, Ohio. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the CYS/JP Contracts FY 21/22 for Merakey Pennsylvania. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the CYS/JP Contracts FY 21/22 for Pathways Adolescent Center, Inc. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the CYS/JP Contracts FY 21/22 for Taylor Diversion Programs, Inc. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the MH/ID/EI Contracts FY 21/22 for Center for Family Services, Inc. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the MH/ID/EI Contracts FY 21/22 for Mercer County Behavioral Health Commission, Inc. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the following Early Intervention Provider Contracts FY 21/22. Mr. Henry seconded and the motion carried.

1. Amanda Gadsby
2. Ashley Mahrs – Amendment C-1
3. Bliss Nutrition Services, LLC – Amendment C-1
4. Community Rising Therapy, LLC – Amendment C-1
5. Kara Smith – Amendment C-1
6. Little Steps Physical Therapy, LLC – Amendment C-1
7. Next Step Therapy, Inc. – Amendment C-1
8. Northwest Tri-County Intermediate Unit 5 – Amendment C-1
9. Positive Steps Therapy, LLC – Amendment C-1
10. Sands Speech Therapy
11. Shannon Criado – Amendment C-1
12. Sonja Eckstrom – Amendment C-1
13. Therapy House, LLC

Mr. Soff made a motion to approve the following Same Rates as Prior Year CYS/JP Contracts FY 21/22.

Mr. Henry seconded and the motion carried.

1. Crossroads Group Homes and Services, Inc.
2. Family Development Services
3. LifeSpan Family Services of PA
4. Tradewinds Counseling Services, LLC

Mr. Soff made a motion to approve Purchase Requisitions for Penn State Extension in the amount of \$72,500.00. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to ratify Purchase Requisitions for the following totaling \$701,245.62.

Mr. Henry seconded and the motion carried.

- PCHIP 684,245.62
- The Crawford County Coalition on Housing Needs 17,000.00

Mr. Soff made a motion to approve the New Hires/Transfers on the attached sheet from Human Resources/Payroll (list attached to the minutes). Mr. Henry seconded and the motion carried.

The next Meeting will be held on meeting will be held on Thursday, August 19, 2021. There being no further items to address, Mr. Soff made a motion to adjourn. Mr. Henry seconded and the motion carried.

Eric Henry, Chairman

Absent
Francis F. Weiderspahn, Jr., Commissioner

John Christopher Soff, Commissioner