

The Crawford County Board of Commissioners met on Wednesday, August 25, 2021 for a regular meeting, with the following present or by phone:

Eric Henry	Chairman
Francis Weiderspahn	Commissioner
John Christopher Soff	Commissioner
Gina Chatfield	Chief Clerk
Terri Chimiak	Secretary/Open Records Officer
Christine Krzysiak	Treasurer
Stephanie Franz	Chief Financial Officer
Keith Button	Solicitor
Matt Digiacomo	Voters Services
Heidi Shiderly	Court Admin
Mark Phelan	Maintenance
Jack Greenfield	CCCCF
Alan Clark	Public Safety
Joe Galbo	Assessment
Patti Wetherbee	Clerk of Courts
Gail Kelly	Human Services
Dave Powers	Sheriff
Tonya Moyer	Care Center
Lura Potts	Care Center
Brittany Johnston	HR Director
Ellie Donnell	HR Payroll
Kevin Tommaney	Armstrong Cable
Keith Gushard	Tribune

The meeting was opened with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the full meeting held on August 11, 2021. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the minutes from the work session on August 19, 2021. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$3,068,602.81 for the period ending August 24, 2021. Mr. Weiderspahn seconded and the motion carried.

Executive Sessions: None

Public Comments: None

Official Business:

Mr. Weiderspahn made a motion to approve the Contract Agreement with PayGOV.US LLC. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Contract renewal with Sammartino, Stout & Lo Presti for appraisal consulting services for the period of September 1, 2021 to August 31, 2022 in the amount of \$3000.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the purchase of a bedliner, undercoating, running boards and tonneau cover for the new Dodge 1500 from Line-X of Crawford County in the amount of \$2673.00. Paid for out of EMA vehicle maintenance funds at no additional expense to the county. This was the best price of the two local agencies submitting bids. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment for training of 2 Radiation Safety Officer Training as required by the DEP for operations of the Body Scanner. The previous Radiation Safety Officer retired. Cost for the training is \$600.00 for 2 officers. To be paid from Commissary Funds. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve an invoice from New Backup 911 Center Project at Fairgrounds - in the amount of \$193.75 from Weber Electric Supply Inc. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the invoices from Courthouse Remodeling Project – new 1st Floor Conference Room – in the amount of \$ 1,815.35. Mr. Weiderspahn seconded and the motion carried.

- The Home Depot \$ 53.29
- Weber Electric \$ 12.06
- Foulk’s Flooring America \$ 1,750.00

Mr. Weiderspahn made a motion to approve invoices from Courthouse Remodeling Project – Window Replacement Project – in the amount of \$ 2,601.30. Mr. Soff seconded and the motion carried.

- The Meadville Tribune \$ 2,019.00
- The Titusville Herald \$ 582.30

Mr. Soff made a motion to ratify to hire Guzik Concrete & Masonry – to repair 120+ cement blocks on a building at the Fairgrounds - \$ 3,900.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve an invoice from Thornbury, Inc. – Rehab on Bridge # 36-Tobin Rd - \$97,761.50 – this will be paid with Liquid Fuels monies. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify Masonry repairs to the vestibule from Guzik Concrete & Masonry in the amount of \$8,500.00 to be paid from Funded Depreciation. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the creation of 5 additional LPN Per Diem Positions (3616-009, 3616-010, 3616-011, 3616-012, 3616-013). Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve a Skin & Wound Management course with WCC Certification for DON Lura Potts, in the amount of \$2,797.00 for the course to be paid from Nursing Administration Training & Meetings. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the contract with Advanced Dysphagia Diagnostics, LLC. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the contract with TridentCare Clinical Services. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the contract with Interim HealthCare Staffing. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Avanco International, Inc. AFCARS Final Rule 2020 Work Statement. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the MOU and Transportation Plan between Tidioute Community Charter School and CYS. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Needs Based Plan & Budget FY 22/23 – County Assurance of Financial Commitment and Participation. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the Payment to Center for Family Services, Inc. (ERAP Services Provided 7/1/21 – 7/26/21). Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the Payment to Center for Family Services, Inc. (ERAP Services Provided 7/21/21 – 8/2/21). Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Purchase Requisition – Amazon (Nine Air Purifiers). Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Purchase Requisition – Crisis Prevention Institute (NCI Blended Instructor Certification Program for Rose Hilliard on 10/26/21). Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Purchase Requisition – Dell, Inc. (Tablet for M. Bartic). Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the – Purchase Requisition – Hagan Business Machines of Meadville, Inc. (Printer/Copier for Transportation Office). Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the following CYS/JP Contracts FY 21/22 with Auberle – Amendment F-2. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the following MH/ID/EI Contracts FY 21/22 with Titusville Area Hospital. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve Purchase Requisitions for the following in the amount of \$23,341.62. Mr. Soff seconded and the motion carried.

- PCORP 10,000.00
- Crawford County Drug & Alcohol 13,341.62

Mr. Soff made a motion to ratify Purchase Requisitions for the following totaling \$175,909.00. Mr. Weiderspahn seconded and the motion carried.

- Titusville Area Redevelopment Authority 2 5,000.00
- Center for Family Services 150,000.00
- Times News 909.00

Mr. Weiderspahn made a motion to approve the reimbursement to the Crawford County Fair Board for Gate Fees in the amount of \$186,000.00 and Vendor Lease Agreement Fees in the amount of \$37,600.00 associated with the 2021 Fair. Mr. Soff amended the motion amounts to be up to \$186,000.00 and up to \$37,600.00. Mr. Weiderspahn seconded and the amended motion carried.

Mr. Soff made a motion to ratify the agreement from Meadville Housing Corporation allowing the Crawford County Fair to use the premises located at the corner of Leslie Road and Dickson Road for parking. The agreement fee is \$2,500.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the Resolution Authorizing Expenditure of Affordable Housing Act Funds for relief of Flood Damage Victims in Titusville and surrounding municipalities. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the New Hires/Transfers on the attached sheet from Human Resources/Payroll (list attached to the minutes). Mr. Weiderspahn seconded and the motion carried.

The next Meeting will be held on meeting will be held on Wednesday, September 1, 2021. There being no further items to address, Mr. Weiderspahn made a motion to adjourn. Mr. Soff seconded and the motion carried.

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Eric Henry, Chairman

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Francis F. Weiderspahn, Jr., Commissioner

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John Christopher Soff, Commissioner