

The Crawford County Board of Commissioners met on Wednesday, October 13, 2021 for a regular meeting, with the following present or by phone:

Eric Henry	Chairman
Francis Weiderspahn	Commissioner
John Christopher Soff	Commissioner
Terri Chimiak	Secretary/Open Records Officer
Christine Krzysiak	Treasurer
Stephanie Franz	Chief Financial Officer
Keith Button	Solicitor
Matt Digiacomio	Voters Services/IT
Jack Greenfield	CCCF
Greg Beveridge	Public Safety
Zach Norwood	Planning
Heidi Shiderly	Court Admin
Trevor Oates	APO
Tim Brown	IT Director
Mark Phelan	Maintenance
Sue Watkins	Human Services
Dave Powers	Sheriff
Tonya Moyer	Care Center Director
Brittany Johnston	HR Director
Ellie Donnell	HR Payroll
Keith Gushard	Tribune

The meeting was opened with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the full meeting held on September 22, 2021. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the minutes from the work session on October 6, 2021. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$4,151,711.32 for the period ending October 12, 2021. Mr. Weiderspahn seconded and the motion carried.

Executive Sessions: None

Public Comments: None

Official Business:

Mr. Weiderspahn made a motion to ratify the payment of \$2,148.00 to Cleveland Brothers for the required annual maintenance and load test. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the purchase of the SQL Server Migration support from Vision Government Solutions, Inc. for \$2,000.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the work and payment of \$5,156.25 to the Scobell Company for repair/replacement of building water temperature mixing valves. Wireless funds will be used to cover this expense at no additional cost to the county. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the contract renewal for 1 year of Court Reporter Software with Neutrino Group for \$595.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the purchase of a Phillips AED and Cabinet for cell block, Total \$1,477.75. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of 16 Cases of 40 Smith & Wesson 165 Gr FMJ Ball at \$262.12/each for a total of \$4,193.92. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the purchase of 2 Cases of 40 smith & Wesson 165 Grain HST at \$349.14/each for a total of \$698.28. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to sign the 2021-2022 Continuing County Adult Probation/Parole Grant (Formerly titled Grant in Aid) in the amount of \$97,180. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the purchase of 2 Dell Latitude 3520 with WD195 Dock at the total cost of \$2,587.12. This cost to be split evenly between Treasurer budget and Tax Claim Bureau budget. This was approved in the 2021 budget for these offices. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment to Government Software Services for printing and shipment of the 2021 Per Capita tax bills in the amount of \$8,584.86. There will be ½ reimbursement of this from the municipalities. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the payment to Government Software Services for Binding of the 2021 Per capita Tax Duplicates in the amount of \$888.81. There will be ½ reimbursement of this from the municipalities. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the transportation services contract with Vantage Home Medical Equipment. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the purchase order with 360 Care to provide replacement hearing aids for one (1) resident in the amount of \$3,788.16 to be paid from Hearing Aide Services expense. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of two (2) oxygen concentrators to be purchased from Direct Supply in the total amount of \$1,297.98 to be paid from COVID funds. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the labor and supplies from PAC industries for a drum puller in the total amount of \$725.00 to be paid from Maintenance Machine Repair. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of a PTAC unit from Direct Supply in the amount of \$771.00 to be paid from Maintenance Minor Equipment. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the payment to CMS in the amount of \$650.00 for a Civil Money Penalty for untimely reporting. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the payment of invoice to PA Department of Transportation in the amount of \$2,882.62 for corrections associated with the Conneaut Lake Revitalization Phase 2 Transportation Set Aside project. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the payment of two invoices from the Titusville Herald for advertisements associated with the Ed Myer Complex Community Development Block Grant (CDBG) project. These will be paid for out of Titusville's CDBG program. Mr. Soff seconded and the motion carried.

* 2021 ED My Complex FONSI First Notice - \$204.45

* 2021 ED My Complex FONSI/NOIRROF Second Notice - \$388.40

Mr. Soff made a motion to approve the payment of an invoice from the Western Pennsylvania Newspaper Company in the amount of \$429.37 for an advertisement associated with the ARC POWER Erie to Pittsburgh Trail project. This will be paid for out of County's ARC POWER grant. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve to reimburse Conneaut Township in the amount of \$43,465.13 for their Wallace Avenue Bridge replacement project. This is paid for through the County's Act 13 At-Risk bridge program. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of an invoice in the amount of \$23,018.75 to Lindy Paving & Sealcoating Inc. for the City of Meadville's 2019 Curbing projects. This is paid for through the City of Meadville's CDBG program. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify The Wilkins Co., Inc. - to make repairs to the fire alarm at the former QLC - \$ 1,975.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the invoice from The EADS Group - FBIP # 20 - Estimate # 15 - \$13,972.74 - This is paid by Liquid Fuels monies. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the invoice from Courthouse Remodeling Project - new Treasurer's Office - in the amount of \$ 19.86 from Home Depot. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve invoices from the New Backup 911 Center Project at Fairgrounds - in the amount of \$7,451.85. Mr. Weiderspahn seconded and the motion carried.

- Ace Contractor Center - \$333.65
- The Home Depot - \$40.00
- Saegertown Hardware - \$12.45
- Sunbelt Rentals Inc., - \$86.83
- Wilkinson Excavating, Inc. - \$6,909.00
- Winters Plumbing & Heating Supplies - \$69.92

Mr. Weiderspahn made a motion to ratify invoices from Courthouse Remodeling Project - existing Commissioner's Conference Room - in the amount of \$ 1,849.22. Mr. Soff seconded and the motion carried.

- Foulk's Flooring America - \$1,750.00
- Sherwin-Williams - \$99.22

Mr. Soff made a motion to approve Bonded Services Corporation's Janitorial Proposal. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve Economic Progress Alliance of Crawford County Commercial Lease Agreement for 4/1/22 - 3/31/25. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve LINSTAR, Inc. Contract for 10/14/21 - 10/13/22. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the following payments. Mr. Soff seconded and the motion carried.

- Payment to Center for Family Services, Inc. (ERAP Services Provided 4/7/21 - 4/9/21)
- Payment to Center for Family Services, Inc. (ERAP Services Provided 4/26/21 - 5/13/21)
- Payment to Center for Family Services, Inc. (ERAP Services Provided 5/1/21 - 5/27/21)
- Payment to Center for Family Services, Inc. (ERAP Services Provided 3/17/21 - 6/17/21)

- Payment to Center for Family Services, Inc. (ERAP Services Provided 6/1/21 – 6/23/21)
- Payment to Center for Family Services, Inc. (ERAP Services Provided 6/23/21 – 6/30/21)
- Payment to Center for Family Services, Inc. (ERAP Services Provided 8/18/21 – 9/6/21)
- Payment to Center for Family Services, Inc. (ERAP Services Provided 9/3/21 – 9/15/21)
- Payment to Center for Family Services, Inc. (ERAP Case Management July – August and Admin Reimbursement 7/21/21 – 9/20/21)

Mr. Soff made a motion to approve Personnel – Creation of 5 CYS Caseworker Per Diem Positions.

Mr. Weiderspahn seconded and the motion carried. (approval of rates were deferred to the salary board)

Mr. Weiderspahn made a motion to approve Personnel – Recommendation of Jennifer Elizabeth Glover to CCHS Advisory Board. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve Waterlogic USA 36 Month Rental Agreement for 2 Dispensers.

Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve a SOC Contract FY 21/22 from American Program Bureau, Inc. – Revised Contract. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve a SOC Contract FY 21/22 from UPMC Western Psychiatric Hospital. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve a CYS/JP Contract FY 21/22 from Family Services of NW PA. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve a CYS/JP Contract FY 21/22 from Pressley Ridge. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the following Professional Contract Same Rates as Prior Year with Stanley J. Mrozowski, Ph.D. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the following CYS/JP Contracts FY 21/22 Same Rates as Prior Year with Meadville Medical Center Mind Body Wellness Center. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the following MH/ID/EI Contracts Same Rates as Prior Year FY 21/22 Same Rates as Prior Year with United Community Independence Programs, Inc. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the 2021 Reschini Agreement for reporting and filing of 1095's.

Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve Purchase Requisitions for the following in the amount of \$54,446.00. Mr. Soff seconded and the motion carried.

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| • Community Health Services | 52,732.00 |
| • Svetz Energy Services | 1,714.00 |

Mr. Soff made a motion to ratify the Purchase Requisitions for the following in the amount of \$681,939.68. Mr. Weiderspahn seconded and the motion carried.

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| • RE Michael Company | 1,046.00 |
| • PA Counties Health Insurance | 680,893.68 |

Mr. Henry made a motion to approve Victoria L. Soff to the America250PA Advisory Committee, representing Crawford County. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the New Hires/Transfers on the attached sheet from Human Resources/Payroll (list attached to the minutes). Mr. Weiderspahn seconded and the motion carried.

The next Meeting will be held on meeting will be held on Wednesday, October 20, 2021. There being no further items to address, Mr. Soff made a motion to adjourn. Mr. Weiderspahn seconded and the motion carried.

Eric Henry, Chairman

Francis F. Weiderspahn, Jr., Commissioner

John Christopher Soff, Commissioner