

The Crawford County Board of Commissioners met on Wednesday, June 9, 2021 for a regular meeting, with the following present or by phone:

Eric Henry	Chairman
John Christopher Soff	Commissioner
Francis Weiderspahn	Commissioner
Gina Chatfield	Chief Clerk
Terri Chimiak	Secretary/Open Records Officer
Christine Krzysiak	Treasurer
Stephanie Franz	Chief Financial Officer
Keith Button	Solicitor
Matt Digiacommo	Voters services
Tim Brown	IT
Greg Beveridge	Public Safety
Heidi Shiderly	Court Admin
Zach Norwood	Planning
Mark Phelan	Maintenance
Dave Powers	Sheriff
Gail Kelly	Human Services
Leighann Steck	Care Center
Keith Gushard	Tribune

The meeting was opened with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the full meeting held on May 26, 2021. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the minutes from the work session on June 2, 2021. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$10,259,523.34 for the period ending June 8, 2021. Mr. Weiderspahn seconded and the motion carried.

Executive Sessions: None

Public Comments: None

Official Business:

Mr. Weiderspahn made a motion to ratify the contract with ICON Software for Jury Management Software, consisting of Professional Services at a cost of \$47,720.40 and three years of Ongoing Subscription Fees for maintenance and support at an annual cost of \$900 per month. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the purchase of Rotomat Vertical Carousel 400/100/260/280 from Hanel Storage Systems per COSTARS at a cost of \$34,322.47. This purchase will be paid for through the Record Improvement Funds. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Annual Emergency Management Performance Grant (EMPG) application in the amount of \$104,164. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase a Mass Notification System from GENASYS with an initial cost of \$5,761.00 paid for with wireless monies at no additional expense to the County. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve invoices from Courthouse Remodeling Project – new Human Resources Office – in the amount of \$ 57.00 from Lloyd’s Rental & Sales, Inc. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve an invoice for Cummins Sales and Service – this is for a Generator Planned Maintenance Agreement for Year # 2 - \$ 905.29. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve a to reimburse the City of Meadville \$97,366.17 for their 2017 Act 13 At-Risk Bridge Liberty Street project. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve to reimburse a small business assistance grant award for the City of Titusville to Jody C Burt for \$2,732.50. Paid for through the City of Titusville’s CDBG-CV Program. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify a resolution authorizing Francis Weiderspahn, Jr. signing authority for legal documents associated with the South Perry Street Bridge project. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the 2021-2022 General Liability/ Professional liability policy and excess liability policy with TJS in the total amount of \$24,229.22. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to change LPN Positions 3609-003 and 3609-012 from 60% to 100%. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to change LPN 12hr Position 3609-010 from 100% to 60%. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the following Other items. Mr. Soff seconded and the motion carried.

- Form for Vehicle Transfer (2010 Dodge Grand Caravan to Coroner)

Mr. Soff made a motion to approve the Other following items. Mr. Weiderspahn seconded and the motion carried.

- Purchase Requisition – Dell, Inc. (Laptop for C. Pringle)

Mr. Weiderspahn made a motion to approve the following Other items. Mr. Soff seconded and the motion carried.

- Purchase Requisition – Meadville YMCA (1 Staff – Ukeru Training August 3-4, 2021)

Mr. Soff made a motion to approve the Other following items. Mr. Weiderspahn seconded and the motion carried.

- Purchase Requisition – Titusville Area School District (3 Staff – Ukeru Training August 3-4, 2021)

Mr. Weiderspahn made a motion to approve the following Grant Contracts FY 21/22. Mr. Soff seconded and the motion carried.

- Center for Family Services, Inc. (Case Management)
- Center for Family Services, Inc. (Rental Assistance)
- Center for Family Services, Inc. (Food Pantry)
- Crawford Area Transportation Authority (Fixed Route Bus Passes HAP)
- Crawford Area Transportation Authority (Fixed Route Bus Passes HSDF)
- Crawford County CASA, Inc.
- Crawford County Coalition on Housing Needs, Inc. (Emergency Shelter)
- Crawford County Coalition on Housing Needs, Inc. (Liberty House Transitional Housing)
- Crawford County Drug & Alcohol Executive Commission, Inc.
- Crawford County Mental Health Awareness Program, Inc.
- Titusville Regional Literacy Council
- Titusville YMCA
- United Way of the Titusville Region
- Women's Services, Inc. (The Greenhouse)
- Women's Services, Inc. (Child Abuse Awareness Program)
- YWCA Titusville (Case Management)
- YWCA Titusville (Rental Assistance)
- YWCA Titusville (St. James House Shelter)

Mr. Soff made a motion to approve the following CYS/JP Contracts FY 21/22.

Mr. Weiderspahn seconded and the motion carried

- Parkside Psychological Associates, LLC

Mr. Weiderspahn made a motion to approve the following CYS/JP Contracts FY 21/22.

Mr. Soff seconded and the motion carried.

- The Bair Foundation of Pennsylvania

Mr. Soff made a motion to approve the following CYS/JP Contracts FY 21/22.

Mr. Weiderspahn seconded and the motion carried

- The Children's Home of Pittsburgh

Mr. Weiderspahn made a motion to approve the following Professional Contracts FY 21/22.

Mr. Soff seconded and the motion carried.

- Parkside Psychological Associates, LLC

Mr. Soff made a motion to approve the following at the Same Rates as Prior Year.

Mr. Weiderspahn seconded and the motion carried.

1. CYS/JP Contracts FY 21/22:
 - a. Harborcreek Youth Services

Mr. Weiderspahn made a motion to approve the following at the Same Rates as Prior Year.

Mr. Soff seconded and the motion carried.

2. MH/ID/EI Contracts FY 21/22:
 - a. Community Rising Therapy, LLC

Mr. Soff made a motion to approve the following at the Same Rates as Prior Year.

Mr. Weiderspahn seconded and the motion carried.

3. Professional Contracts FY 21/22:

- a. Ashley Mahrs
- b. Family Service & Children's Aid Society of Venango County, Inc.
- c. Kara Smith
- d. Little Steps Physical Therapy, LLC
- e. Sonja Eckstrom

Mr. Weiderspahn made a motion to ratify the PCHIPC agreement for grant monies to Crawford County to conduct a Dependent Eligibility Audit. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the proposal with Reschini to perform the Dependent Eligibility Audit in the amount of \$8,400. To be paid in full by the PCHIPC grant monies.

Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve Purchase Requisitions for the following in the amount of \$576,733.55. Mr. Soff seconded and the motion carried.

- Penn State Extension 20,000.00
- Penn State Extension 52,500.00
- Assured Partners of Pennsylvania 30,000.00
- Crawford County Children and Youth 474,233.55

Mr. Soff made a motion to ratify Purchase Requisitions for the following in the amount of \$694,428.89. Mr. Weiderspahn seconded and the motion carried.

- PCHIPC 694,428.89

Mr. Soff made a motion appoint Ken Hyde as an Honorary Fair Board Member.

Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the New Hires/Transfers on the attached sheet from Human Resources/Payroll (list attached to the minutes). Mr. Soff seconded and the motion carried.

The next Meeting will be held on meeting will be held on June 16, 2021. There being no further items to address, Mr. Soff made a motion to adjourn. Mr. Weiderspahn seconded and the motion carried.

Eric Henry, Chairman

Francis F. Weiderspahn, Jr., Commissioner

John Christopher Soff, Commissioner