

The Crawford County Board of Commissioners met on Wednesday, January 11, 2023 for a regular meeting, with the following present:

Eric Henry	Chairman
Francis Weiderspahn	Commissioner
John Christopher Soff	Commissioner
Gina Chatfield	Chief Clerk
Terri Chimiak	Secretary
Christine Krzysiak	Treasurer
Stephanie Franz	Chief Financial Officer
Dave Powers	Sheriff
Staci Porter	CCCC
Heidi Shiderly	Court Admin
Zach Norwood	Planning
Mark Phelan	Maintenance
Sue Watkins	Human Services
Tony Digiacommo	Veterans Services
Tracey Crawford	Conservation District
Paula DiGiacomo	District Attorney
Chris Seeley	Auditor
Brittany Johnston	HR
Keith Gushard	Tribune
Kevin Tommaney	Armstrong

The meeting was opened with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the full session meeting held on December 28, 2022, along with the minutes from the reconvene continuation of the meeting on December 30, 2022. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the minutes from the work session on January 4, 2023. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$3,290,330.62 for the period ending January 10, 2023. Mr. Weiderspahn seconded and the motion carried

Executive Sessions: None

Public Comments: None

Official Business:

Mr. Weiderspahn made a motion to approve the purchase of 15,840 Flags to be placed on Veteran's Graves. Cost: \$12,672.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve Certification of Funds for the Crawford County Ag Land Preservation Program in the amount of \$5,000.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve payment of those purchase funds (\$5,000.00) as well as the administrative funds (\$4,500.00) Funds to the Crawford County Ag Land Preservation Board. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the 1-year contract beginning January 1, 2023 with CORE Security of Crawford County, LLC for security services at Meadville, Linesville and Titusville MDJ offices for a total of 1456 hours per office at a rate of \$25/hr. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the Payment to Center for Family Services, Inc. for (ERAP122022), (ERAP122022-2), (ERAP122022-HN), (ERAP122222-2). Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve payment of invoice #286574 to Forever Media for \$1,620.00 for Fair Housing advertising. This is a non-budgeted item. It is paid for out of CDBG FY 2019 Admin. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve a resolution authorizing Crawford County Planning to apply for \$1,164,134.00 of DCED ARPA Whole –Home Repairs Program. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify approval to hire Shingledecker's Welding, Inc. – to replace guiderail at Bridge # 18 – Mercer St Bridge - \$ 4,272.15 – this will be paid by Liquid Fuels monies. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve to pay invoice from Courthouse Remodeling Project – HVAC Project – Powell's Portable Toilets - \$ 125.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve to pay Brian Noah, Project Manager – Professional Services from 12/1/22-12/31/22 – \$ 2,421.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the contract with Tri-County Industries for exclusive right to collect and dispose of all non-hazardous waste, including recyclable materials, for a three-year term, at a \$937.25 monthly charge. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Intergovernmental Transfer Agreement contract with PA Department of Human Services, Office of Long-Term Living to fund payments from the Community Health Choices managed care organization (Medicaid Program). Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the County Nursing Facility Capitation Component with Pennsylvania Coalition of Affiliated Healthcare & Living Communities to obtain enhanced Medical Assistance payments via an Intergovernmental Transfer Agreement. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the contract with Healthcare Ventures Alliance EduCenter for the 2023 Nurse Aide Training Enrollment Agreement to sponsor student tuition of \$1,325 and book fees of \$50 per student. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the requisition of \$658.00 for Trumbull Industries for the purchase of two replacement faucets. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the requisition of \$874.36 for Ace Contractor Center for the purchase of eight rolls of insulation. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the agreement with Tri-County Industries for a 12-yard waste/refuse container for \$500 per load, plus \$40 fuel surcharge. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve Invoices/Purchase Requisitions in the amount of \$1,221,115.64. Mr. Weiderspahn seconded and the motion carried.

- PComp 461,659.00
- PA Counties Health Insurance 759,456.64

Mr. Weiderspahn made a motion to ratify the payment of the Campbell, Durrant & Beatty invoice #74602 in the amount of \$6,382.14 for special labor counsel. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the 2022 PCOMP Safety Improvement Grant Application for \$35,000 for multiple safety improvement projects. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the New Hires/Transfers on the attached sheet from Human Resources/Payroll (list attached to the minutes). Mr. Soff seconded and the motion carried.

Mr. Weiderspahn made a motion to adjourn the meeting. Mr. Soff seconded and the motion carried.

Eric Henry, Chairman

Francis F. Weiderspahn, Jr., Commissioner

John Christopher Soff, Commissioner