

The Crawford County Board of Commissioners met on Wednesday, November 22, 2023 for a regular meeting, with the following present:

Eric Henry	Chairman
Francis Weiderspahn Jr.	Commissioner
John Christopher Soff	Commissioner
Christine Krzysiak	Treasurer
Courtney Stirling	Secretary
Stephanie Franz	CFO
Keith Button	Solicitor
Matt Digiacommo	IT/Voter Services
Tim Brown	IT
Dave Powers	Sheriff
Heidi Shiderly	Courts
Greg Beveridge	Public Safety
Mark Phelan	Maintenance Director
Tim Geibel	CATA
Gary Alizzio	CCHA
Chris Seeley	Auditor
Sue Watkins	Human Services
Luke Clark	HR/Payroll
Brittany Johnston	HR
Kevin Tommaney	Armstrong

The meeting was opened with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the full session meeting held on November 9, 2023. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the minutes from the work session on November 15, 2023. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$3,547,314.85 for the period ending November 21, 2023. Mr. Weiderspahn seconded and the motion carried.

Executive Sessions: None

Public Comments: None

Official Business:

Mr. Weiderspahn made a motion to approve Jason Nesbitt to be appointed to the CATA Board. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion for Steve Capolino to be appointed to the CATA Board. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Reappointment of Dean R. Fair to the Crawford County Hospital Authority. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Resolution to reappoint Dean R. Fair to the Crawford County Hospital Authority. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the upgrade of the Public Safety Building Access system to allow for gate openers, in the amount of \$10,612.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the renewal of the annual support agreement with In-Synch systems for the Law Enforcement Records Management System, in the amount of \$1,318.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the Software Maintenance agreement with Teleosoft, in the amount of \$6,885.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion for approval to pay Application for Payment #1 from Horizon Construction Group, Inc. for Knox & Kane Trail Development, in the amount of \$78,875.82. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion for approval to pay invoice from Pashek + MTR for October 2023 engineering services at the Titusville Ed Myer Complex, in the amount of \$5,815.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion for approval to pay invoice from the City of Meadville for reimbursement of City Administrative costs for CDBG projects, in the amount of \$74,990.44. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify payment to Starlink for 9 Standard Starlink Subscriptions, in the amount of \$990.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion for approval to pay Scobell Company, Inc. to do yearly maintenance on boilers at the Courthouse, in the amount of \$2,306.50. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion for the approval to pay The EADS Group for engineering service on the parking deck rehab, in the amount of \$6,526.50. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion for approval to pay Brian J. Noah, Project Manager for Professional Services from 10/1/23 – 10/30/23, in the amount of \$1,615.50. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion for the approval to pay Annie's Flooring & Commercial Services to strip and wax the marble floors at the Courthouse, in the amount of \$3,382.50. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the approval to pay Sunbelt Rentals, Inc. to rent a compressor to blow out waterlines at the Fairgrounds, in the amount of \$573.62. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion for the approval to pay Stantec Architecture, Inc. for design work on the Youth Show Arena at the Fairgrounds, in the amount of \$9,622.50. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion for the approval to pay Scobell Company, Inc. to do yearly maintenance on the boilers and pumps at the old QLC facility, in the amount of \$3,583.35. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion for the approval to pay Rabe Environmental Systems, Inc. to install new boiler and pump computer controller system in the Renewed Life Haven, in the amount of \$11,782.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion for the approval to pay Rabe Environmental Systems, Inc. for a service call at the Renewed Life Haven, in the amount of \$897.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion approve payment of the 2023 Actuarially Determined Contribution to the Retirement Account, in the amount of \$2,313,232.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the ACT 148 Report for FY 22/23 – Revision 2. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the CYS/JP Contract FY 23/24 with Genesis House A New Beginning. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the MH/ID/EI Contract FY 23/24 with PA Connecting Communities. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the MH/ID/EI Contract FY 23/24 with The Arc of Crawford County, Inc. – Amendment C-1. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Professional Contract FY 23/24 with Bliss Nutrition Services. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Professional Contract FY 23/24 with Crawford County Consumer Satisfaction Team – Amendment C-1. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of the Campbell, Durrant & Beatty invoice for special labor counsel, in the amount of \$5,269.12. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the Memorandum of Understanding between Crawford County and PSSU, Local 668, SEIU First Level Supervisors Residual Professional Unit for the period of January 1, 2023 – December 31, 2026. Mr. Soff seconded and the motion carried 2-1 with Mr. Soff voting against.

Mr. Soff made a motion to approve the following purchase requisition/invoice. Mr. Weiderspahn seconded and the motion carried.

- National Association of Counties \$1,775.00

Mr. Weiderspahn made a motion to ratify the following purchase requisitions/invoices. Mr. Soff seconded and the motion carried.

Tucker Johnson & Smelzer	\$1,069.50
CNB Bank	\$288,378.42
CNB Bank	<u>\$421,705.41</u>
	\$711,153.33

Mr. Soff made a motion to approve the 5-year contract with Tri-County for recycling and refuse services, in the amount of \$119,345.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the Second Amendment to Asset Purchase Agreement between Crawford County and Crawford Care Center Propco, LLC. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the Letter Agreement between Crawford County and Crawford Care Center Opco, LLC. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the Bring Down Certificate regarding the Operations Transfer Agreement between Crawford County and Crawford Care Center Opco, LLC. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the Bring Down Certificate regarding the Asset Purchase Agreement between Crawford County and Crawford Care Center Propco, LLC. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the HUD Settlement Statement between Crawford County and Crawford Care Center Propco, LLC. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the HUD Settlement Statement between Crawford County and Crawford Care Center Opco, LLC. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the Work Plan & Fee Arrangement between Crawford County and Affinity Health Services. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the new hires/transfers. Mr. Weiderspahn seconded and the motion carried.

After all requests were made Mr. Soff thanked everyone who helped with the election and stated the unofficial results were out with the certified results hoping to be out on Monday. Mr. Weiderspahn wished everyone a wonderful blessed Thanksgiving. Mr. Henry stating that budgets are still being finished up and thanked the Finance Department and wished everyone a Happy Thanksgiving.

Mr. Weiderspahn made a motion to adjourn the meeting at 9:49AM. Mr. Soff seconded and the motion carried.

Eric Henry, Chairman

Francis F. Weiderspahn, Jr., Commissioner

John Christopher Soff, Commissioner