

The Crawford County Board of Commissioners met on Thursday, November 9, 2023 for a regular meeting, with the following present:

Eric Henry	Chairman
Francis Weiderspahn Jr.	Commissioner
John Christopher Soff	Commissioner
Gina Chatfield	Chief Clerk
Christine Krzysiak	Treasurer
Courtney Stirling	Secretary
Stephanie Franz	CFO
Keith Button	Solicitor
Matt Digiacommo	IT/Voter Services
Tim Brown	IT
Dave Powers	Sheriff
Heidi Shiderly	Courts
Greg Beveridge	Public Safety
Trevor Oates	APO
Jen Obenrader	JPO
Mark Phelan	Maintenance Director
Scott Schell	Coroner
Chris Seeley	Auditor
Kelly Schwab	Human Services
Jack Greenfield	CCCF
Luke Clark	HR/Payroll
Brittany Johnston	HR
Keith Gushard	Tribune

The meeting was opened with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the full session meeting held on October 25, 2023. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the minutes from the work session on November 1, 2023. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$3,515,517.93 for the period ending November 6, 2023. Mr. Weiderspahn seconded and the motion carried.

Executive Sessions: None

Public Comments: None

Official Business:

Mr. Weiderspahn made a motion to ratify the Motivational Interviewing Training Booster in the approximate amount of \$200.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion for ratify the signatures for the 2023-2024, Continuing Adult Probation and Parole Grant (Grant in Aid) for Adult Probation/Parole, in the amount of \$97,180.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the payment to Canadohta Security for required upgrades to the CCTV System, in the amount of \$16,485. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the renewal of the NENA (National Emergency Number Association) agency dues for 2024, in the amount of \$725.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the payment to LSSE group for continue work at the Sugar Lake tower site, in the amount of \$1,250.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment to LSSE for creating and overseeing the final remaining bidding process for tower construction at the Greiser Road Tower project, in the amount of \$21,000.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the City of Meadville Parking Contract renewal, in the amount of \$840.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion for approval to purchase annual PROXY Pro Remote Access maintenance and support from PROXY Networks, in the amount of \$2,643.77. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the purchase from Amazon for a network storage solution for the Care Center Data after sale, in the amount of \$676.99. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion for approval of First Amendment to Lease for Titusville MDJ Office, effective January 1, 2024 to December 31, 2028, in the monthly amount of \$3,960.00 plus utilities. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the payment to Snowshoe Enterprises for parking lot crack seal and seal coat for the MDJ Vernon office parking lot, in the amount of \$1,400.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the approval of payment to Ebbert Excavating for driveway entrance widening work at MDJ Vernon office, in the amount of \$4,710.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion for the approval of the purchase of 9th Generation Ipad with an unlimited monthly data plan with First Net from AT&T, in the amount of \$199.99 and 36.99 monthly. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion for approval to pay invoice from Michael Baker International for contracted services for August and September for the 2024 Crawford County Comprehensive Plan, in the amount of \$12,651.61. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion for the approval to pay Invoice #8 from Porter Consulting Engineers (PCE) for September 2023 design and engineering services for Huidekoper Park, in the amount of \$953.04. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion for the approval to pay invoice #8 from Stiffler McGraw & Associates for September 2023 professional services for Titusville Church Run Flood Mitigation Plan, in the amount of \$2,766.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion for the approval to pay invoice #1 from Horizon Construction Group for East Branch Trail Development, in the amount of \$152,963.10. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion for the approval to pay Powell's Sanitation to camera and vac storm sewer lines at the Courthouse, in the amount of \$1,362.50. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion for the approval to pay The EADS Group for pre and post inspection of Mead Ave Bridge due to a "superload" crossing, in the amount of \$5,800.00, which is reimbursed to the County by the moving company. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion for the approval to purchase a rubber cutting blade for a snow plow from Tom's Auto Service, in the amount of \$685.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion approve the DHS Annual Notification Form for 2024 Assisted Outpatient Treatment. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Hagan Business Machines of Meadville, Inc.'s Contract, Copier Maintenance and Supply Agreement for the Admin Copier. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the payment to Social Security Administration for overpayment for July 1, 2023 through September 30, 2024. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the re-appointment of MaryAnn Hewston to CCHS Advisory Board from January 1, 2024 through December 31, 2026. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the re-appointment of Sabrina Hornstein to CCHS Advisory Board from January 1, 2024 through December 31, 2026. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase requisition from Keymark IMR for Support and Maintenance renewal for our OnBase Documenting system. Total cost to the county \$2,311.06. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the CYS/JP Contract FY 23/24 with Community Specialists Corporation DBA The Academy. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the CYS/JP Contract FY 23/24 with George Junior Republic in Pennsylvania. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the CYS/JP Contract FY 23/24 with JusticeWorks YouthCare, Inc. – Amendment F-1. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the CYS/JP Contract FY 23/24 with Summit School, Inc. DBA Summit Academy. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the MH/ID/EI Contract FY 23/24 with Hand in Hand Mental Health Services, LLC for Renewed Life Haven – Amendment C-1. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the MH/ID/EI Contract FY 23/24 with Hand in Hand Mental Health Services, LLC for SEEDS – Amendment C-2. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion for the approval of the following contracts with the same rate as last year. Mr. Soff seconded and the motion carried.

- **CYS/JP Contracts FY 23/24**
 - A Place for Hope, Healing and Transformation, LLC
 - Tradewinds Counseling Services, LLC

- **Professional Contracts FY 23/24**
 - Amanda Gadsby
 - Kara Smith
 - Shannon Criado

Mr. Soff made a motion to approve the 2024 Solvency Fee for PA Unemployment, in the amount of \$47,020.27. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve Amendment #2 to the Statement of Work with Remedy Analytics, Inc. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the agreement between Crawford County and PSSU, Local 668, SEIU Court Appointed for the period of January 1, 2023 - December 31, 2026. Mr. Weiderspahn seconded and the motion carried 2-1 with Mr. Soff voting against.

Mr. Weiderspahn made a motion to ratify the agreement between Crawford County and PSSU, Local 668, SEIU Court Related for the period of January 1, 2023 - December 31, 2026. Mr. Soff seconded and the motion carried 2-1 with Mr. Soff voting against.

Mr. Soff made a motion to ratify the agreement between Crawford County and PSSU, Local 668, SEIU Professional Residual for the period of January 1, 2023 - December 31, 2026. Mr. Weiderspahn seconded and the motion carried 2-1 with Mr. Soff voting against.

Mr. Weiderspahn made a motion to ratify the agreement between Crawford County and PSSU, Local 668, SEIU Residual for the period of January 1, 2023 - December 31, 2026. Mr. Soff seconded and the motion carried 2-1 with Mr. Weiderspahn voting against.

Mr. Soff made a motion to ratify the following purchase requisitions/invoices. Mr. Weiderspahn seconded and the motion carried.

- PA Counties Health Insurance \$703,316.68

Mr. Weiderspahn made a motion to ratify the Consent to Assignment and Assumption of Agreements between Crawford County Commissioners, Energo Power & Gas, LLC and Crawford Care Center Opco, LLC. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the Indemnification Escrow Agreement between Crawford County, Mid-Penn Abstract Co., Crawford Care Center Propco, LLC and Crawford Care Center Opco, LLC. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify Special Warranty Deed by Crawford County to Crawford Care Center Propco, LLC. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify Confirmation of Sale between Crawford County and Crawford Care Center Opco, LLC. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify Special Provider Agreement between Crawford County and Crawford Care Center Opco, LLC. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the Non-Foreign Affidavit. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the Owner's Affidavit and Agreement. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the Bill of Sale between Crawford County and Crawford Care Center Opco, LLC for 2016 Ford T150. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn the Bill of Sale between Crawford County and Crawford Care Center Opco, LLC for 2018 Dodge Caravan. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the Bill of Sale between Crawford County and Crawford Care Center Opco, LLC. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the General Assignment between Crawford County and Crawford Care Center Opco, LLC. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the Bill of Sale, Assignment and Assumption Agreement between Crawford County and Crawford Care Center Opco, LLC. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the Resolution Authorization of conveyance of property at the Crawford Care Center. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the new hires/transfers. Mr. Weiderspahn seconded and the motion carried.

After all requests were made Mr. Weiderspahn commented on Operation Green Light and encouraged all to participate and that it isn't too late to join. He also encouraged everyone if they have time to drive around the diamond to see the lights on the Courthouse and Judicial Building.

Mr. Soff thanked the entire election team, staff and poll workers during election day. He stated that in his 8 years this election was the most calm and that took a lot of work.

Mr. Weiderspahn made a motion to adjourn the meeting at 9:55AM. Mr. Soff seconded and the motion carried.

Eric Henry, Chairman

Francis F. Weiderspahn, Jr., Commissioner

John Christopher Soff, Commissioner