

The Crawford County Board of Commissioners met on Wednesday, January 10, 2024 for a regular meeting, with the following present:

Eric Henry	Chairman
Scott T. Schell	Commissioner
Christopher R. Seeley	Commissioner
Courtney Stirling	Secretary
Stephanie Franz	CFO
Keith Button	Solicitor
Matt Digiacomio	IT/Voter Services
Dave Powers	Sheriff
Jack Greenfield	CCCCF
Patti Wetherbee	Clerk of Courts
Tim Brown	IT
Heidi Shiderly	Courts
Greg Beveridge	Public Safety
Mark Phelan	Maintenance Director
Sue Watkins	Human Services
Renee Kiser	Auditor
Kelsey Zimmerman	Auditor
Darien Kean	Auditor
Keith Gushard	Tribune
Kevin Tommaney	Armstrong

The meeting was opened with the Pledge of Allegiance.

Mr. Seeley made a motion to approve the minutes from the full session meeting held on December 27, 2023. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the minutes from the work session on January 4, 2024. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the payment of bills in the amount of \$5,575,915.21 for the period ending January 9, 2024. Mr. Schell seconded and the motion carried.

Executive Sessions: None

Public Comments: None

Official Business:

Mr. Schell made a motion to ratify the payment to Container One for 1-40ft shipping container for storage and training, in the amount of \$2,628.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the payment to Canadohta for replacement of 2 security cameras in the booking area, in the amount of \$3,340.00 Mr. Schell seconded and the motion carried.

Mr. Seeley made a motion to approve entering into a Contract with Higher Information Group to prep and scan all marriage applications, in the amount which is not to exceed \$13,000.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the payment to APTIM Environmental for the Archaeological Investigation at the Sugar Lake tower site, in the amount of \$4,994.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the annual maintenance agreement with Mobilcom for the ZETRON radio equipment, in the amount of \$20,900.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify they payment to Trace Landscaping for installation of additional conduit for the fencing/gating project at the Public Safety building, in the amount of \$1,953.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the Crawford County portion of the Veriato annual maintenance agreement due to Elk County Emergency Services, in the amount of \$575.44. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the purchase from Nationwide Power for a 3-year Full Service and Maintenance of the Courthouse UPS, in the amount of \$2,364.96 yearly. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the purchase from DLT Solutions for the Adult Probation Department's 3-year Oracle License and Support Agreement, in the amount of \$9,274.32. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the purchase from LANDIS Technologies LLC for 20 hours of Exchange/Skype & Certifications Support, in the amount of \$3,780.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the purchase from Park Place Technologies LLC for computer hardware support. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to pay invoice #23304 and #23306 for reimbursement to R.E. Johnson for Training Wages through the Construction Workforce Industry Program, in the amount of \$1,144.00. Mr. Seeley seconded and the motion carried.

Invoice #23306: D. Doubet - \$576.00

Invoice #23304: R. Atkins - \$568.00

Mr. Seeley made a motion for approval to pay invoice #3 for reimbursement to Ferguson Construction for O. Allen Training Wages through the Construction Workforce Industry Program, in the amount of \$640.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the approval to pay invoice from Adobe, Inc. for Adobe Creative Cloud License, in the amount of \$659.88. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay Brian Noah, project manager for professional services from 12/01/23 – 12/31/23, in the amount of \$1,665.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the approval to pay invoice from Stark Tech for a service agreement, in the amount of \$2,266.00. Mr. Seeley seconded and the motion carried.

Mr. Schell made a motion to ratify the payment to Center for Family Services, Inc. for ERAP 102523, in the amount of \$2,819.91 with no cost to the county. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the payment to Center for Family Services, Inc. for ERAP 102723, in the amount of \$37,756.68 with no cost to the county. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the purchase requisition to Redwood Toxicology Laboratory for drug testing supplies, in the amount of \$1,703.75. Total cost to the county is \$367.96. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the CYS/JP contract FY 23/24 with Child First Family Services. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the MH/ID/EI contract FY 23/24 with Crawford County Mental Health Awareness Program, Inc. – Amendment C-1. Mr. Seeley seconded and the motion carried.

Mr. Henry made comment to table the EMS and Fire Commission appointments.

Mr. Henry made a motion to approve the SAFER Grant Agreement. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to renew the contract with Keith A. Button, County Solicitor. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the Resolution for sale of County Vehicles at auction. Mr. Seeley seconded and the motion carried.

After all requests were made Mr. Seeley stated that the first week was in and jokingly stated that he keeps coming back. He then wanted to thank all the department heads for their patience. Mr. Schell echoed Mr. Seeley and stated that the cooperation between departments heads is fantastic and he is learning more about the business of the county from them. Mr. Henry thanked everyone who is interested in the EMS and Fire Commission.

Mr. Seeley made a motion to adjourn the meeting at 9:45AM. Mr. Schell seconded and the motion carried.

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Eric Henry, Chairman

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Scott T. Schell, Commissioner

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Christopher R. Seeley, Commissioner