

The Crawford County Board of Commissioners met on Wednesday, April 10, 2024 for a regular meeting, with the following present:

Eric Henry	Chairman
Scott T. Schell	Commissioner
Christopher R. Seeley	Commissioner
Courtney Stirling	Secretary
Christine Krzysiak	Treasurer
Stephanie Franz	CFO
Keith Button	Solicitor
Dave Powers	Sheriff
Heidi Shiderly	Courts
Greg Beveridge	Public Safety
Zach Norwood	Planning
Mark Phelan	Maintenance Director
Sue Watkins	Human Services
Nicole Graham	HR
Ellie Donnell	HR
Joe Galbo	Assessment
Jack Greenfield	CCCF Warden
Tim Brown	ITS
Renee Kiser	Auditor
Darien Kean	Auditor
Kelsey Zimmerman	Auditor
Keith Gushard	Tribune
Kevin Tommaney	Armstrong

The meeting was opened with the Pledge of Allegiance.

Mr. Seeley made a motion to approve the minutes from the full session meeting held on March 27, 2024. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the minutes from the work session on April 3, 2024. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the payment of bills in the amount of \$2,382,766.16 for the period ending April 9, 2024. Mr. Schell seconded and the motion carried.

Executive Sessions: None

Public Comments: None

Official Business:

Mr. Schell made a motion to approve the 2023 for 2024 refunds for errors made with assessment, in the amount of \$2,118.86. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the 2023 for 2024 catastrophic losses, with reimbursements in the amount of \$1,042.68. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the payment to Mobilcom for the purchase and installation of a mobile radio in CCCF's 2022 Explorer, in the amount of \$1,137.65. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the payment to William Hoak for the annual Radiation Safety evaluation and audit of CCCF's full body scanner. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the notice that Crawford County Commissioners signed the FY 2023 State and Local Cybersecurity Grant Program. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the purchase of protective window tint for MDJ Vernon Office from Larry's Tint Shop Inc., in the amount of \$4,420.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the purchase from Builder's Hardware of 14-gauge hollow metal door with half level 3 ballistic glass for MDJ Vernon office, in the amount of \$4,091.83. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the purchase from Mobilcom for an upgrade to video security system for MDJ Meadville office, in the amount of \$3,137.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve purchase from ArmorCore for ballistic panels for MDJ Vernon office, in the amount of \$9,063.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the purchase from Strite's Welding & Undercoating LLC, for bars for windows, in the amount of \$1,211.08. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the purchase from River City Supplies for 650 9-1-1 related coloring books for an upcoming event for children at the Fairgrounds, in the amount of \$1,106.45. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay the below invoice for reimbursement to Vogt Heating and Cooling for Training Wages through the Construction Workforce Industry Program for the following students, in the amount of \$1,064.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to pay the below invoice for reimbursement to RE Johnson for Training Wages through the Construction Workforce Industry Program for the following students, in the amount of \$2,156.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay invoice from Deiss & Halmi Engineering, Inc. for February 2024 engineering services for Venango Borough's Karl Gerdon Park, in the amount of \$8,227.72. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval pay invoice from Porter Consulting Engineers, P.C. for engineering work completed for the Huidekoper Park, in the amount of \$2,980.72. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay Application for Payment No. 2 from XL Excavating, Inc. for work completed at Huidekoper Park, in the amount of \$180,270.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to pay Reimbursement/Disbursement Request from Conneautville Borough for completion of the West Street Blight Project, in the amount of \$17,938.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay invoice from LSSE Civil Engineers and Surveyors for engineering services completed for the Conneautville Stormwater Management Project, in the amount of \$8,280.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to pay invoice from Pashek + MTR for engineering services completed for the Titusville Ed Myer Complex, in the amount of \$1,731.34. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay Application for Payment No. 3 from Horizon Construction Group, Inc. for engineering services completed for the Titusville Ed Myer Complex Project, in the amount of \$37,089.98. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to pay check request for Western Pennsylvania Conservancy for work completed at Tryon-Weber Woods, in the amount of \$13,759.55. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay check request for the City of Titusville for construction work completed at Titusville Ed Myer Complex by Horizon Construction Group, Inc., in the amount of \$45,345.02. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the approval of payment to Blue Snap (Monday.com) for the difference between the original requested amount and the actual subscription amount, in the difference of \$394.32. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the approval of invoices from the Courthouse Remodeling Project for the New 2nd Floor Finance Office, in the amount of \$308.09. Mr. Seeley seconded and the motion carried.

- Ace Contractor Center - \$161.65
- Home Depot - \$146.44

Mr. Schell made a motion for approval to pay David Laird Associates, Inc. to survey the lot behind the Courthouse, in the amount of \$5,475.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay The EADS Group for design work on the parking deck rehab, in the amount of \$530.30. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to pay The EADS Group for design work done on Bridge #16 for the Mercer Street Deck Rehab Project, in the amount of \$7,742.25. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the MOU with UPMC Western Psychiatric Hospital Youth and Family Training Institute Evaluation Team. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve CYS/JP Contract FY 23/24 with BCL Partners, LLC DBA Leading Youth for Excellence Amendment F-1. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the following invoices/purchase requisitions. Mr. Seeley seconded and the motion carried.

- Comm. Health Services \$72,712.00
- CYS \$586,302.44
- CYS \$-23,840.00

Mr. Seeley made a motion to approve the new hires/transfers. Mr. Schell seconded and the motion carried.

After all requests were made Mr. Schell stated that at 11AM there would be a County wide tornado drill so we can all brush up on our Safety plans. Mr. Seeley stated that it was a pleasure to see how many visitors there were for the Total Eclipse on Monday the 8th, and thanked Jessalyn McFarland and Scott Hatton for staying at the Courthouse to ensure everything ran properly. Mr. Henry announced that there is federal BEAD funding available and Venango and Warren counties are interested in a joint project to put in broadband and he appreciates the other Counties' Commissioners.

Mr. Schell made a motion to adjourn the meeting at 9:50AM. Mr. Seeley seconded and the motion carried.

Eric Henry, Chairman

Scott T. Schell, Commissioner

Christopher R. Seeley, Commissioner