

In the Court of Common Pleas of \_\_\_\_\_ County

\_\_\_\_\_  
Plaintiff/Petitioner : Case number: \_\_\_\_\_  
Vs. :  
\_\_\_\_\_  
Defendant/Respondent :

**Interpreter Request Notice – Family**

Interpreter services are requested in the above captioned matter as follows:

Hearing Date: \_\_\_\_\_ Time: \_\_\_\_\_ Courtroom/Office: \_\_\_\_\_

Address/Location: \_\_\_\_\_

**Case type and proceeding** (Select Domestic Relations or Juvenile and check all that apply):

Domestic Relations:  PFA  Custody  Support  Divorce  Mediation  Contempt  Modification  
 Paternity  Psych Evaluation  Other: \_\_\_\_\_

Juvenile:  Dependency  Delinquency  Truancy  Permanency  Adoption  Adjudicatory  
 Termination  Detention  Probation  Other: \_\_\_\_\_

Proceeding:  Motion  Preliminary  Hearing  Master  Trial  Status  Other: \_\_\_\_\_

**Name of person (LEP)** needing the interpreter: \_\_\_\_\_

LEP relationship to case:  Defendant/Respondent  Plaintiff/Petitioner  Witness  Minor/Child  
 Juvenile  Parent/Person *in loco parentis*  other: \_\_\_\_\_

**Language** (Select foreign or sign language and provide all requested information):

Foreign language:  Language spoken: \_\_\_\_\_ Dialect (if applicable): \_\_\_\_\_

Sign language:  American Sign Language  other non-ASL: \_\_\_\_\_

Foreign sign language (country): \_\_\_\_\_

**Country of origin**: \_\_\_\_\_ Region/Province (if known): \_\_\_\_\_

Does the LEP speak a second language?  Yes  No Other language: \_\_\_\_\_

Please provide additional information about the communication preferences of the limited English speaker.

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Print Requestor's Name Date Phone  
\_\_\_\_\_  
Requestor's Signature Title E-mail