

The Crawford County Board of Commissioners met on Wednesday, March 8, 2017, for a regular meeting, with the following present:

Francis F. Weiderspahn, Jr.	Chairman
John Amato	Commissioner
John Christopher Soff	Commissioner
Christine Krzysiak	Treasurer
Keith Button, Esq.	Solicitor
Brian Connolly	Chief Financial Officer
Gina Chatfield	Chief Clerk
Brigid Winsor	Deputy Chief Clerk
Heidi Shiderly	Court Administrator
Betty Waite	Deputy Court Administrator
Gail Kelly	Human Services Director
Deb Curry	Register & Recorder
Ken Saulsbery	Warden
Mark Peaster	Commissioners Assistant
Nick Loiacona	Chief Adult Probation/Parole Officer
Trevor Oates	Assistant Chief Adult Probation/Parole Officer
Susan Lotarski	Human Resources Director
Kevin Nicholson	Public Safety Director
Carla Szalewicz	Domestic Relations Clerk
Mark Phelan	Assistant Maintenance Director
Zach Pyle	Assistant Planning Director
Brenda Schmidt	Solid Waste Authority
Kathie Roae	Auditor
Chris Seeley	Auditor
C. Sherman Allen	Fair Board
George Dешner	Fair Board
Shelby Proctor	Fair Secretary
Keith Gushard	The Meadville Tribune
Jeff Cory	Armstrong
Sam Byrd	Citizen
Kim Vickers	Citizen
Jennifer Campbell	Citizen
Kevin Gelvin	Citizen

The meeting was opened with the Pledge of Allegiance.

Mr. Amato made a motion to approve the minutes from the meeting on February 22, 2017. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on March 1, 2017. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$3,938,332.98 for the period ending March 7, 2017. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn announced there were no executive sessions.

Public Comment:

Mr. Byrd spoke about #8 A and #17 C & D.

Official Business:

Mr. Soff made a motion to approve the appointment of Bonnie Hull of Titusville to the Solid Waste Authority Board. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the reappointment of Gloria Shields of Titusville to the Solid Waste Authority Board. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the designation of Brenda Schmidt as the County Recycling Coordinator. Mr. Soff seconded and the motion carried.

Ms. Schmidt told the Board about the updates to the Crawford County Solid Waste Study and County-wide Drop-off Recycling Program.

Mr. Soff made a motion to table the appointment of Bruce Hills to the Fair Board. Mr. Amato seconded and the motion carried. Mr. Weiderspahn stated that Mr. Allen still continues on the Board until this motion comes off the table.

Mr. Amato made a motion to approve the purchase of two file cabinets, for the Correctional Facility, from Staples in the total amount of \$1,106.88. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the travel request for the following to attend the 33<sup>rd</sup> International Symposium training conference in the county portion amount of \$28.38 each and remaining portion paid from travel grant and training funds;

- Frank Kasper - 3/27/17 to 3/31/17 - Huntsville, Alabama
- Krysta Simons - 3/27/17 to 3/31/17 - Huntsville, Alabama
- Lisa Pierro - 3/27/17 to 3/31/17 - Huntsville, Alabama
- Paula DiGiacomo 3/27/17 to 3/31/17 - Huntsville, Alabama

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the FY 16/17 MH/ID/EI Contract Amendment C-2 for Stairways Behavioral Health. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the FY 16/17 CYS Contract for Crawford Central School District, for Temporary Foster Care Transportation. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the FY 16/17 CYS Contract for Glen Mills Schools, with an increased rate of 3%. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the FY 16/17 CYS Contract Amendment F-1 for Keystone Adolescent Center, Inc., for Couching and Counseling staff for one child. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the Services Agreement with UCRI, with no cost to the county, for ORAS training for Adult Probation. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the travel request for the following to attend the Eastern Regional Interstate Child Support Association (ERICSA) training conference in the amount of \$594.80 each and 66% is federally reimbursed;

- Carla Smith – 5/21/17 to 5/25/17 - St. Louis Missouri
- Regina Giles – 5/21/17 to 5/25/17 - St. Louis Missouri
- Wendy Lynch – 5/21/17 to 5/25/17 - St. Louis Missouri

Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Supplemental Agreement with Conneaut Lake Borough for the 2014 Transportation Alternative Program grant in the amount of \$400,000.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the emergency contract with Shingledecker Welding to remove the sidewalk on Perry Street Bridge in Titusville in the amount of \$22,671.00; paid from liquid fuel funds. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the bid request for the installation of a new deck on Jordan Drive Bridge in Saegertown; paid from liquid fuel funds. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the following payment request, for the Public Safety Building, paid from Act 12 911 fees:

- Daley Tower Services ~ \$5,027.00. Final payment for tower.
- Shawrose Construction ~ \$83,500.00. First payment.
- MOBILCOM Govt. West Control Point ~ \$4,268.00.
- MOBILCOM Govt. South Control Point ~ \$5,767.00.
- MOBILCOM Govt. Central 2 Control Point ~ \$5,767.00.
- MOBILCOM Govt. North Control Point ~ \$4,695.00.
- MOBILCOM Police North Control Point ~ \$5,630.00.
- MOBILCOM FCC License for Microwave ~ \$800.00.
- CALIBER Re-locate and startup CAD ~ \$4,290.00.
- ZITO Run Fiber and Re-locate Northern Tier 911 Phone System ~ \$4,025.00.
- MOBILCOM Wire, Re-locate and startup Voice Print 32 channel voice recorder ~ \$1,440.00.
- Dell Computer 3 PC's and 2 Monitors ~ \$4,119.10.
- Dell Computer Replacement Server ~ \$3,649.77.
- Dell Computer 6 Adder KVM Switch at each console ~ \$4,009.50
- MOBILCOM 600' of indoor/outdoor rated 12 strand fiber and adapter panels ~ \$4,600.00.
- MOBILCOM Ethernet fiber optic patch panels at both ends of fiber ~ \$1,520.80.
- MOBILCOM Analog fiber optic MUX to allow for four wire radio interface ~ \$9,752.00

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the purchase of Sox, Booms, Pads and Oil Dry Granular Absorbent from Action Supply Products in the amount of \$15,506.25; paid from Tier II Fees. Mr. Soff seconded and the motion carried. Mr. Nicholson told the Board these products will be given to fire departments.

Mr. Amato made a motion to approve the purchase of 10,800 Veteran grave flags in the amount of \$6,264.00 from Flag Zone in Gilbertsville, PA. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the purchase of 335 flag holders of various eras for Veteran graves in the amount of \$2,177.50 from All Quality. Mr. Soff seconded and the motion carried. All Quality donates \$0.25 to the Pennsylvania Wounded Warriors, Inc. for every flag holder purchased.

Mr. Soff made a motion to approve the following payments for the Public Safety Building in the total amount of \$10,706.10.

- PJ Dick Inc. for Construction Mgmt Fee & Expenses from 1/16/17 to 2/15/17 ~ \$10,526.10
- Birkmire Transportation for Rental of OSHA steps from 2/14/17 to 3/13/17 ~ \$180.00

Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify the following payments for the Public Safety Building in the total amount of \$617.79.

- Verizon Wireless for Jet Pack-Brian Noah ~ \$40.01
- Penelec for Electrical Usage from 1/12/17 to 2/10/17 ~ \$406.37
- National Fuel for Gas Usage from 1/11/17 to 2/13/17 ~ \$213.93
- Meadville Area Water Authority for REFUND on Permit Fees ~ (\$42.52)

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the following payments for the Judicial Center in the total amount of \$11,353.10.

- PJ Dick Inc. for Clerk of the Works Fee & Expenses from 1/16/17 to 2/15/17 ~ \$10,525.10
- Lloyd's Rentals & Sales for Monthly rental of temporary fencing ~ \$617.00
- Birkmire Transportation for Rental of OSHA steps from 1/16/17 to 2/15/17 ~ \$210.00

Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to ratify the following payments for the Judicial Center in the total amount of \$1,176.38.

- Meadville Area Water Authority for Water & Sewer Usage from 12/29/16 to 1/27/17 ~ \$399.25
- Meadville Area Water Authority for Water & Sewer Usage from 11/28/16 to 12/29/16 ~ \$399.25
- Meadville Area Water Authority for Fire Line ~ \$204.00
- National Fuel for Gas Usage from 1/13/17 to 2/15/17 ~ \$173.88

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the following payments for General Operations in the total amount of \$6,800.00.

- Crawford County Convention & Visitors Bureau for 2017 Budget Allocation ~ \$5,000.00
- Gallagher Basset Insurance for Fletcher Chatman Medical Records Review ~ \$1,800.00

Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify the following payments for General Operations in the total amount of \$375,812.93.

- Crown Benefits Administration for Week Ending 2/15/17 ~ \$191,434.17
- Crown Benefits Administration for Week Ending 2/22/17 ~ \$151,215.35
- PNC Bank for Interest on Bond B ~ \$33,163.41

Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the award contract to Ratigan Schottler Mfg. for the three Courtrooms pews for the Judicial Center in the amount of \$55,990.94; paid in four installments of 25%. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the updated Holiday Policy with the amended Birthday holiday language. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment to Ratigan Schottler Mfg. for first payment of courtroom pews in the amount of \$13,997.74. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the New Hires/ Transfers detailed in the attached list from Human Resources/ Payroll. Mr. Amato seconded and the motion carried.

There being no further items to address, Mr. Amato made a motion to adjourn. Mr. Soff seconded and the meeting was adjourned.

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Francis F. Weiderspahn, Jr., Chairman

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John Christopher Soff, Commissioner

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John Amato, Commissioner