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**INSTRUCTIONS FOR COMPLETION OF THE A.R.D. APPLICATION  
(ACCELERATED REHABILITATIVE DISPOSITION)**

1. You must fill this application out in its ENTIRETY.
2. All arrests and/or convictions as an adult or juvenile, INCLUDING Summary Traffic and Non-Traffic Violations must be reported in addition to all Misdemeanor and Felony Offenses.
3. This application must be signed on page 2 AND on page 3 in the presence of a notary.
4. Notaries are located in the Clerk of Courts and Treasurers offices in the Courthouse.
5. Once the Application has been completed, signed and notarized it can be taken or mailed to the District Attorney's Office.
6. You will be notified by mail of your acceptance or rejection to the program. YOU MUST KEEP A VALID ADDRESS ON RECORD WITH THE DISTRICT ATTORNEY'S OFFICE. SHOULD YOUR ADDRESS CHANGE, YOU MUST NOTIFY THE DISTRICT ATTORNEY'S OFFICE OF THIS CHANGE WITH IN 5 BUSINESS DAYS. FAILURE TO KEEP AN UPDATED ADDRESS WILL RESULT IN THE REJECTION OF YOUR APPLICATION.