

Marriage License Procedures

- Both applicants must come in together to apply
- Both applicants must bring with them valid photo identification. If an applicant does not have valid photo identification, they must bring in a valid birth certificate AND proof of residency (can not be hand written).
- Both applicants must be able to supply their social security number when they come in
- If either party has been previously married, and the marriage was dissolved by divorce, the applicant must bring with them a CERTIFIED divorce decree. (A Photo Copy will not be accepted) If the marriage was dissolved by death, the applicant must bring with them a CERTIFIED death certificate.

(Definition of Certified - Typically, the document must be translated professionally and have the professional's **certificate** of accuracy attached to the translation together with a copy of the primary document. Then, the primary document, the translation, and the **certificate** of accuracy are photocopied in the form of a **certified** copy)

- Cost is \$57.50 that MUST be paid in CASH. No checks will be accepted.
- There is a 3-day waiting period after application. The marriage license will be mailed to the address provided by the applicants.
- After the 3-day waiting period, the license is good for 60 days.
- The license MUST be used in the state of Pennsylvania.

**Applicants may apply anywhere in Pennsylvania and get married anywhere in Pennsylvania

**An Appointment to make application is required, please call the office at 814-333-7442 to set up an appointment.

**Application hours are Monday through Friday 9:00 am to 4:00pm