

The Crawford County Board of Commissioners met on Wednesday, October 8, 2025 for a regular meeting, with the following present:

Eric Henry	Chairman
Scott T. Schell	Commissioner
Christopher R. Seeley	Commissioner
Christine Krzysiak	Treasurer
Brittany Johnston	Chief Clerk/HR
Monica Confer	Secretary
Stephanie Franz	CFO
Keith Button	Solicitor
Dave Powers	Sheriff
Matt Digiacomo	Voters/IT
Mark Phelan	Maintenance
Sue Watkins	Human Services
Greg Beveridge	Public Safety
Heidi Shiderly	Courts
Shannon McGill	Domestic Relations
Tim Brown	ITS
Denise Stanton	HR/Payroll
Zach Norwood	Planning
Trevor Oates	APO
Chloe Forbes	Meadville Tribune
Kevin Tommaney	Armstrong

The meeting was opened at 9:31 AM with the Pledge of Allegiance.

Mr. Schell made a motion to approve the minutes from the full session meeting held on September 24, 2025. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the minutes from the work session on October 1, 2025. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the payment of bills in the amount of \$2,765,176.82 for the period ending October 7, 2025. Mr. Seeley seconded and the motion carried.

Executive Sessions: None

Public Comments: None

Official Business:

Mr. Seeley made a motion to ratify the contract with Trace Auction Service to perform the auction of the Tax Upset Sale properties on September 26, 2025. Mr. Schell seconded and the motion carried

Mr. Schell made a motion for approval of a 2026 contract with Noah Erde for Solicitor services in the amount of \$7,000.00/year. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve Change in Civil Process fees to begin 01/02/2026. Mr. Schell seconded and the motion carried.

Mr. Seeley made a motion to ratify the IV-D Attorney Contract commencing October 1, 2025-September 30, 2030. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the Substitute IV-D Attorney Contract commencing October 1, 2025-September 30, 2030. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the purchase of 23 MS Exchange Online licenses for \$7,731.68. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the purchase of 7 Cisco Desktop Phones from AHEAD for \$1,355.55. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the purchase of cables and other hardware from Amazon for District Court Meadville to move to Courthouse for \$564.71. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the quote approval in the amount of \$7,590.00 for the purchase of 22 - Smith & Wesson 9 mm Pistols for the Adult Probation/Parole Office. This is a net value after trade-in. This will be paid for by the President Judge's County Supervision Fee Restricted Receipt Account. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the quote approval in the amount of \$3,885.48 for the purchase of 22 – Holsters to be used with the new Smith & Wesson pistols for the Adult Probation/Parole Office. This will be paid for by the President Judge's County Supervision Fee Restricted Receipt Account. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the approval of the county to reimburse the City of Meadville in the amount of \$6,582.00 for the 2025 Livescan Annual maintenance fee. This will be coming out of line item titled Central Booking Fee (215-11-4184-2304-00). Mr. Seeley seconded and the motion carried.

Mr. Schell made a motion to ratify the approval of invoices from Courthouse Remodeling Project – Courtroom #3 - \$265.17

- Ace Contractor Center - \$98.93
- The Home Depot - \$166.24.

Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the approval of invoices from Courthouse Remodeling Project- IT Office- Annie's Flooring- \$1,083.60. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the approval of payment to David Laird Associates, Inc.– to close out a NPDES permit – \$6,375.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the approval of the renewal of the scheduling software annual agreement with Pace at a cost of \$2,240.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the approval of the renewal of a preventative maintenance agreement with Scobell company for the building HVAC system at a cost of \$2,480. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the replacement of the Network Video Recorder for the surveillance cameras at a cost of \$7,875.00. supplied and installed by Mobilcom. End of life/Windows 10 platform. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the maintenance agreement with Hagan Business Machines for the HP office machine at the PSB. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of the replacement of a 4 channel Antenna combiner at the Dutch Hill tower site in the amount of \$10,885.00. The current piece of equipment is failing and beyond repair (installed in 1998). Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of payment in the amount of \$11,530.00 to Mobilcom for costs associated with the transportation and off-loading of the tower shelter for the Greiser Rd. tower project. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of the Mobilcom supplied installation of chain link fencing and gates at the Greiser Rd. tower project at a cost of \$24,325.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of the payment of \$16,825.00 to Mobilcom for the ice bridge between the antenna and tower shelter and installation of the underground grounding ring at the Greiser Rd tower project. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the finishing work of the Greiser Rd tower site compound by Mobilcom at a cost of \$12,888.00 (geogrid and gravel). Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the approval of the \$38,695.00 to Mobilcom for the relocation of the Government West and Police West channels from the Agnew Rd tower site to the Greiser Rd tower site. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to for the approval of MATP Cost Report for FY 24/25. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for the approval of MOU with Joseph C. Barnhart for FY 25/26. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the Purchase Requisition for Leonard's Auto for repairs made to vehicle #19. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of CYS/JP contract FY 25/26 with Pressley Ridge. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of CYS/JP contract FY 25/26 with The Bair Foundation of Pennsylvania. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of the CYS/JP contract FY 25/26 with Edmund L. Thomas Adolescent Center (same rates as prior year). Mr. Seeley seconded and the motion carried.

Mr. Schell made a motion for approval of MH/ID/EI contract FY 25/26 with E Wachter Early Intervention Services, LLC (same rates as prior year). Mr. Seeley seconded and the motion carried.

Mr. Schell made a motion for approval of MH/ID/EI contract FY 25/26 with Touch-Stone Solutions, Inc.(same rates as prior year). Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval for Crawford County Solid Waste 2025 Budgeted Allocation, \$ 80,000.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval for Drug & Alcohol 6/2025 Pass Through Grant \$120,586.20. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of the payment to Vogt Heating & Cooling for reimbursement (#8), totaling \$1,600.00, for training wages associated with the Workforce and Retention Program (WARP). This item will be paid for from the Whole Home Repair Program (WHRP). Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of payment to Ferguson Construction Company for reimbursement (#5), totaling \$711.00, for training wages associated with the Workforce and Retention Program (WARP). This item will be paid for from the Whole Home Repair Program (WHRP). Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of payment to MG Electric Services for reimbursement (#4), totaling \$1,422.00, for training wages associated with the Workforce and Retention Program (WARP). This item will be paid for from the Whole Home Repair Program (WHRP). Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of the payment of Pay App #1 from Genesis Roofing & Construction totaling \$225,540.00 for construction at the Meadville Central Fire Station. This item will be paid for out of:

- \$161,873.97 – FY 2021 CDBG Meadville Central Fire Station Roof Replacement
- \$63,666.03 – FY 2022 CDBG Meadville Central Fire Station Roof Replacement.

Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of a Cooperation Agreement between Crawford County and Crawford County Career and Technical Center for the completion, management, and reporting of activities funded under the Appalachian Regional Commission (ARC), titled Local Industry Fundamental Training (LIFT) Program. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of an Intergovernmental Cooperation Agreement between Crawford County and East Mead Township. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of an Intergovernmental Cooperation Agreement between Crawford County and North Shenango Township. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the approval of payment of Invoice #297-15 from Sturdy Boots for \$8,298.75 for completed housing rehab work for homeowner #035. This item will be paid for from the Whole Home Repair Program (WHRP). Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of a resolution establishing the fee structure for the Crawford County Subdivision and Land Development Ordinance and Planning Office services. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of two payments to Crown Benefits Administration for runoff health insurance. Mr. Seeley seconded and the motion carried.

- invoice #250916583906 in the amount of \$15,085.17

- invoice #250923585925 in the amount of \$2,381.97

Mr. Seeley made a motion for approval to ratify the appointment of Austin R. Rock to serve on the NWPA Job Connect Board for a four-year term effective September 17, 2025 expiring September 17, 2029. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to ratify the Sub-Agreement for Administration of the State Food Purchase Program between the Board of Commissioners of Crawford County and the Center for Family Services, Inc. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the new hires/transfers. Mr. Schell seconded and the motion carried.

After all requests were made Mr. Seeley stated that we are within 30 days of the next election and all mail-in ballots have been sent out. People are still able to apply for absentee ballots in the office. Also stated the courthouse will be closed November 4th. Mr. Schell stated the county is still under a burn ban. Even though it rained the previous day, conditions are still very dry and advised everyone to be cautious. Mr. Henry stated that we are on day 100 without a State Budget. He encouraged residents to speak with county legislators to see where they're at in terms of negotiations in the state

Mr. Schell made a motion to adjourn the meeting at 9:58 AM. Mr. Seeley seconded and the motion carried.

Eric Henry, Chairman

Christopher R. Seeley, Commissioner

Scott T. Schell, Commissioner