

Crawford County Commissioners

WORK SESSION

May 15, 2019

Please turn Cell Phone Ringers to Silent!

DRAFT

1. CONSERVATION DISTRICT:
 - A. Appointment of a Farm Director to fulfill the term of Andrew Hyde who has recently resigned. The appointment would begin upon approval and end on December 31, 2020.
2. HUMAN SERVICES:
 - A. *Other*
 - Avanco International, Inc. ICAMS Provider Agreement for FY 19/20
 - Purchase Requisition – Canadohta Security (Security Camera System)
 - Purchase Requisition – Dell, Inc. (Tablet for Z. Rowen)
 - B. *CYS Contracts FY 18/19*
 - Bethany Christian Services of Western Pennsylvania
 - Bethesda Lutheran Services
3. PUBLIC SAFETY:
 - A. Purchase of two replacement UHF repeaters from MOBILCOM under state contract. \$18,464. Paid with Act 12 Funds.
 - B. Renewal of software subscription for security cameras for one year. \$705.25 from MOBILCOM. Paid with Act 12 Funds.
 - C. Amend 2018 federal HMEP Grant to extend the grant period for another year. 80% Federal, 20% Tier 2 fees, total of \$780. To be used to conduct 3 Hazardous Materials Operations Refresher Courses in the County.
4. CARE CENTER:
 - A. Installation of Magnetic Locks on Memory Garden end wings. Cost of \$4,530 by The Wilkins Company
5. JUVENILE PROBATION:
 - A. 2 Stihl gas powered weed trimmers. \$329.95 ea. Total: \$659.90
 - B. 2 Murray 21in. Briggs and Stratton Push Mowers \$184.00ea. Total: \$368.00
6. HUMAN RESOURCES:
 - A. Ratify the payment of the Campbell, Durrant & Beatty invoice #65911 in the amount of \$6,761.52 for special labor counsel.
7. ITS:
 - A. Request renewal of the annual maintenance agreement to cover the Alcatel Lucent equipment used throughout the county (62 items). The cost is \$8,035 and covers advanced hardware replacement and technical support. The company is Dagostino Electronic Services, Inc.

8. TAX CLAIM BUREAU:

- A. Approve an Amendment to the Agreement Between the County of Crawford and Palmetto Posting, Inc. This agreement extends the previous agreement through the 2019, 2020, and 2021 years. It increases the cost of personal service by \$5.00. These costs are added to the taxpayers outstanding balances. There was also language added to address court testimony per solicitor request.

9. PLANNING:

- A. Approval of the Meadville Tribune advertisement invoice for the 2017 CDBG City of Meadville Paving project in the amount of \$662.90; reimbursed by the City of Meadville
- B. Approval of the 2017 ESG Rapid Rehousing Grant for March 2019 expenses in the amount of \$8,613.39; reimbursed to Chaps
- C. Approval for reimbursement of Care Center Funded Depreciation Account with Act 137 Affordable Housing Fund in the amount of \$24,000.00 for installation of their silent alarm system

10. MAINTENANCE:

- A. Approve Mark Johnson to replace electric pole at fairgrounds for \$1,265.00
- B. Approve Mark Johnson to replace electric pole at fairgrounds for \$1,355.00
- C. Approve paying Meadville tribune \$1,125.00 to advertise bridge #41 repairs
- D. Renew service agreement with Cummins Sales and Service for \$905.29 for the courthouse generator.

11. FINANCE:

- A. Purchase Requisitions
- B. Travel Requests
- C. Stop Violence Against Women Grant
- D. PCoRP insurance renewal

12. PROJECT MANAGER:

- A. *Approve payments for Lots 2 & 3 Parking Project (total amount \$6,526.40)*
 - Urban Engineers invoice for testing Lots 2 & 3 ~ \$600.40
 - Perry COR for added concrete aprons, gutter and curb \$5,926.00
- B. *Approve payments for Lot 1 (total amount \$<14,500.00>)*
 - Perry credit for deleting replacement of asphalt patch on Chancery ~ <\$14,500.00>
- C. *Courthouse Upgrade project (total amount \$11,724.50)*
 - Microbac testing ~ \$844.50
 - PWWG April Invoice ~ \$10,880.00
- D. *Approve payments for Crawford County Personal Boarding Home project Lot 1 (total amount \$-14,500.00)*

13. COMMISSIONERS:

- A. AEP Energy Contract for QLC from 5/31/19 to 11/30/20
- B. Reimbursement to Shafer Law Firm, P.C. for advertising in the Meadville Tribune for Notice of Proposed Adoption of Ordinance for \$303.00
- C. Travel request for Francis Weiderspahn to attend the 2019 CCAP Annual Conference and Trade Show in Reading, PA for total amount of \$862.87
- D. Notifications:
 - Faron Reckhart is applying to PaDEP for permit to discharge treated sewage from small flow treatment facility to roadside ditch along Boyle Road, Fairfield Township.

- PennDOT is applying to PaDEP and Conservation District for general permit for minor road crossing culvert replacement at SR 198, Segment 030, Offset 1240, Beaver Township
- PennDOT is applying to PaDEP and Conservation District for general permit for minor road crossing culvert replacement at SR 198, Segment 020, Offset 3245, Beaver Township

2019 Upcoming Events

***MAY 21, 2019 ~ MUNICIPAL PRIMARY**

MAY 27, 2019 ~ MEMORIAL DAY ~ COURTHOUSE CLOSED

May 29, 2019 ~ Full Meeting ~ Assembly Room

June 5, 2019 ~ Work Session ~ Assembly Room

June 12, 2019 ~ Full Meeting ~ Assembly Room