

The Crawford County Commissioners met on Thursday, December 6, 2012, for a regular meeting with the following present:

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| Francis F. Weiderspahn, Jr. | Chairman |
| Jack P. Lynch | Commissioner |
| C. Sherman Allen | Commissioner |
| Cheri Porter-Jackson | Chief Clerk |
| Ted Watts, Esq | Solicitor |
| Jody Marley | CFO |
| Tim Giebel | Crawford Area Transportation Authority (CATA) |
| Pattie Wetherbee | Clerk of Courts |
| Don Bovard | Office of Emergency Services Operations Officer |
| Alan Knapp | Planning Director |
| John Swick | Attorney for the Hospital Authority |
| John Shuttleworth | Court Administrator |
| Emmy Arnett | Prothonotary |
| Mark Weindorf | Human Services Director |
| Tim Kelley | Information Technology and Services (ITS) Director |
| Stephen Bridger | Juvenile Probation Director |
| Jane Giblin | Crawford County Care Center Director |
| Arnold Johnson | Citizen |
| Connie Lee | Citizen |
| Gary Richardson | Citizen |
| Kevin Beitz, Jr. | Citizen |
| Sam Byrd | Citizen |
| Keith Gushard | Meadville Tribune |
| Kevin Tommaney | C TV-13 Reporter |
| Megan Hays | Recording Secretary |

The meeting was opened with the Pledge of Allegiance.

Mr. Allen made a motion to approve the November 15, 2012 meeting minutes. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the payment of bills in the amount of \$3,043,231.17 for the period ending December 5, 2012. Mr. Allen seconded the motion and it carried.

Mr. Weiderspahn announced that there were two executive sessions December 4, 2012 for Litigation and December 6, 2012 for Personnel.

Mr. Lynch made a motion approve the Resolution for Crawford County Hospital Authority Note Issuance and Certificate of Applicable Elected Representation. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Resolution to appoint Larry Marsteller to the Crawford Area Transportation Authority (CATA) for another 4 year term starting January 1, 2013 through December 31, 2016. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Juvenile Accountability Block Grant application in the amount of \$10,000.00 with the Pennsylvania Commission on Crime and Delinquency (PCCD) for the period of April 1, 2013 thru March 31, 2014, for the Juvenile Probation Department. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to ratify the purchase of a computer, printer, scanner, webcam, signature pad and related equipment in the amount of \$4,104.00 for use with the Live Scan system in the Adult Probation office. This system is state mandated to be in place and operational by December 20, 2012. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the IMR contract for services in the Clerk of Courts and Register and Recorder's Office in the amount of \$117,584.00, with \$25,000.00 to be paid out of the 2013 budget and \$92,584.00 to be paid out of the Records Improvement Funds to update programs in these offices. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Server Maintenance agreement for 1 year for 2013 at a cost of \$3,241.19 for the Prothonotary, Register and Recorder and Clerk of Courts offices, this will be paid with Records Improvement Funds. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Copier Maintenance and Supply Agreement with Hagan Business Machines of Meadville, Inc. for a 2005 Muratec 1430 D at a quarterly count of \$0.032 per page, for the Prothonotary's Office. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the Professional Services Contract Renewal with US Information Technologies for services as needed not to exceed \$37,800.00, for the Information Technology and Services Department (ITS). Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Professional Services Contract Renewal with US Information Technologies for data base management at a cost of \$48,000.00, for the ITS Department. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the payment to Linstar for the Photo ID/access card printer at a cost of \$1,548.00. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the payment to Linstar for the 3 related access systems (Courthouse side doors, video surveillance and Judge's Chambers entry) in the amount of \$3,799.00. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the 2013 Hazardous Materials Emergency Preparedness Grant Application in the amount of \$68,057.00. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the resolution appointing Robert Moyers and Mark Nickerson to new 4 year terms on the Crawford County Planning Commission starting January 1, 2013 through December 31, 2016. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the purchase of a 2013 Ford Escape from Dave Fleet Sales for use by Domestic Relations in the amount of \$22,528.88, (66% is to be reimbursed by the state) through the state purchasing contract. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the creation of a temporary per diem position at District Court 36-2-01(Meadville) not to exceed 1,000 hours. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the Early Intervention Income & Expense Report for Fiscal Year (FY) 2011-2012. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the contract with LW Consulting, Inc. for on-site review of the Crawford County Care Centers skilled nursing facility billing and documentation in the amount of \$6,250.00. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Facsimile Maintenance Agreement with Hagan Business Machines of Meadville, Inc. for a 2006 Toshiba e170F at a rate of \$190.00 per year, for the Crawford County Care Center. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Copier Maintenance and Supply Agreement with Hagan Business Machines of Meadville, Inc. for a 2010 Lexmark XS463de based on monthly count at \$0.023 per page, for the Crawford County Care Center. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Copier Maintenance and Supply Agreement with Hagan Business Machines of Meadville, Inc. for a 2010 Lexmark XS463de based on monthly count at \$0.022 per page, for the Crawford County Care Center. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the payment of the TD Netware bill in the amount of \$4,199.40 for the asbestos removal and landfill disposal from the Talon B facility and document preparation and delivery to PA DEP and US EPA. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the 2013 RE Risk Management Proposal at the amount of \$1,400.00 per month. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the eFlexFSA Patient Protection and Affordable Care Act Addendum to the Cafeteria Plan Adoption Agreement for January 1, 2013 through December 31, 2013. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the 2013 budget as presented by Finance. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the payment of the Moody & Associates Inc., bill for Talon 5 Plant Consulting at a cost of \$7,319.11. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the reimbursement to Watts & Pepicelli for the payment of the Moody & Associates Inc. bill for the Talon 5 Plant Consulting at a cost of \$1,995.00. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the annual allocation to the Crawford County Hazardous Materials Response Team, Inc. in the amount of \$5,750.00 for 2012. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the TD Netware bill in the amount of \$7,679.56 for Building Inspection at the Talon Facility. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Risk Managers recommendation to use Gallagher Basset for the Worker's Compensation Actuary at a cost of \$9,500.00. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Resolution Recognizing December 7, 2012 as Meadville Light Up Night. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the hires and transfers in the attached packet. Mr. Lynch seconded the motion and it carried.

Mr. Byrd spoke to the Commissioners about his concerns with the new Health Care provider at the Crawford County Correctional Facility, also about the Workmans Comp report from Mauri Murphy.

Mr. Johnson spoke to the Commissioners about his concerns with the Crawford County Correctional Facility.

Ms. Lee spoke to the Commissioners about her concerns with the Crawford County Correctional Facility.

There being no further business Mr. Lynch made a motion to recess the meeting to December 11, 2012 at 9:30am. Mr. Allen seconded the motion and it carried.

Francis F. Weiderspahn, Jr., Chairman

Jack P. Lynch, Commissioner

C. Sherman Allen, Commissioner