

The Crawford County Commissioners met on Thursday, April 4, 2013, for a regular meeting with the following present:

Francis F. Weiderspahn, Jr.	Chairman
Jack P. Lynch	Commissioner
C. Sherman Allen	Commissioner
Cheri Porter-Jackson	Chief Clerk
Ted Watts, Esq	Solicitor
Jody Marley	CFO
Chris Krzysiak	Treasurer
Mark Weindorf	Human Services Director
Tim Kelley	Information Technology and Services
Kevin Nicholson	911 Director
Emmy Arnett	Prothonotary
Jane Giblin	Care Center Director
Justin Johnson	Care Center Maintenance
John Shuttleworth	Court Administrator
Nick Loiacona	Chief Adult Probation Officer
Mark Lessig	Human Resources Director
Mark Peaster	Assistant Administrator to the Commissioners
Dan Gourley	Citizen
Bill Eldridge	Citizen
Sam Byrd	Citizen
Jim Schlosser	Citizen
Keith Gushard	Meadville Tribune
Andy Alm	Forever Broadcasting
Kevin Tommaney	Armstrong
Megan Hays	Recording Secretary

The meeting was opened with the Pledge of Allegiance.

Mr. Allen made a motion to approve the March 21, 2013 meeting minutes. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the payment of bills in the amount of \$3,960,578.09 for the period ending April 3, 2013. Mr. Allen seconded the motion and it carried.

Mr. Weiderspahn announced that there were three executive sessions (one on March 25, 2013 for Personnel, one on March 26, 2013 for Personnel and one on April 2, 2013 for Litigation).

Mr. Allen made a motion to approve the purchase of 23 batteries for replacement in the Uninterrupted Power Supply (UPS) at a cost of \$4,641.00 from Emerson Network Power. This will be paid for with 911 wireline funds. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the group purchase of 9 new vehicles at a cost of \$175,485.00 through the state contract from Apple Automotive, to be added to the county fleet to replace older cars that are being repurposed. There is one car for Assessment at a cost of \$21,900.00, one car for Juvenile Probation at a cost of \$17,577.00 and seven cars for Human Services at a cost of \$136,008.00. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the creation of a Passport Application Acceptance Manager position within the office of the Prothonotary. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the ComDoc Annual Maintenance Agreement for District Court 30-3-01 (Linesville) in the amount of \$0.015 per page. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Domestic Relation Registrations to the Western Domestic Relations Association of Pennsylvania Conference to be held in Conneaut Lake at a total cost of \$1,250.00, (covers 25 employees to attend). Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to ratify the agreement with Vector Security/Erie for Installation of a security system at District Court 30-3-06 (Titusville). Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the purchase of a Dell Appassure (Back-Up Software for the 2<sup>nd</sup> Virtual Host) in the amount of \$2,547.88 that includes maintenance. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the purchase of a Switch and Fiber Expansion Module from MCPc at a cost of \$4,991.16. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Change of Support Vender for the UPS from Gruber to National Power Company at a cost of \$2,204.00, which is \$300.00 less than Gruber but provides 2 inspections per year, and any replacement parts except batteries and capacitor, pending Solicitor approval. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the acceptance of the Intermediate Punishment (IP) Grant Application from Pennsylvania Commission on Crime and Delinquency (PCCD) in the amount of \$73,766.00. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the acceptance of the Drug & Alcohol (DA) Restrictive Intermediate Punishment (RIP) Grant Application from PCCD in the amount \$345,380.00. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the purchase of 10 new units of Body Armor to comply with service life guidelines, 8 will be ordered now with 2 to follow closer to year end for a total purchase of \$5,070.00 plus shipping. These are being purchased through a Department of Justice Program which will reimburse 50% of the cost of each vest, for the Adult Probation Department. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the contract with Palmetto Posting for the Notice of Claims Posting in May at a cost of \$25.00 per posting, pending solicitor approval. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the payment of a bill from Absolute Fire Protection Corporation in the amount of \$3,900.00 for replacement of a pipe in the Crawford County Care Center sprinkler system that was leaking. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the creation of a Per Diem Registered Dietary Position at the Crawford County Care Center. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the creation of two Registered Nurse Manager Positions at the Crawford County Care Center. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the Contract for Affinity Care Management to be limited to 200 hours of services with a 5.5% match. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the creation of a Part-Time Children and Youth Services (CYS) Solicitor Position. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the CYS Contract with Bellefaire Jewish Children's Bureau. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Early Intervention Waiver Contract for Fiscal Year (FY) 2012-2013 with Northwest Tri-County Intermediate Unit #5 for Vision Services. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the ITU Contract at the Courthouse for a period of 24 months at a cost of \$4,513.08 for the first year, with a 3% increase for the second year. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the ITU Contract at the Juvenile Probation for a period of 24 months at a cost of \$835.68 for the first year, with a 3% increase for the second year. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to ratify the Change Order for A&MP Electric in the amount of \$11,665.00 for work on the utilities separation at the Talon Facility. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to ratify the Crown Benefits Bill in the amount of \$106,102.42 for the week ending March 15, 2013. This includes expenses of \$94,102.42 and Quality Blues fund of \$12,000.00. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to ratify the Crown Benefits Bill in the amount of \$51,649.22 for the week ending March 22, 2013. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the payment of an OTIS bill (the elevator) in the amount of \$9,399.66 for the term April 1, 2013 to March 31, 2014. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Oil Region Alliance Letter of Support to be sent to the Department of Conservation and Natural Resources (DCNR) with their C2P2 Grant Application. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to authorize EADS to do Electrical Specs for the Fair Office at the Fairground at a cost not to exceed \$16,000.00, pending Solicitor Review. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the hires and transfers in the attached packet. Mr. Allen seconded the motion and it carried.

Mr. Gourley asked the commissioners where they were at with the Bloomfield Township LERTA.

Mr. Byrd advised the Board that he will only be speaking at Commissioner Meetings and not Work Session because the media tends to get words twisted or takes them out of context.

There being no further business Mr. Allen made a motion to adjourn the meeting. Mr. Lynch seconded the motion and it carried.

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Francis F. Weiderspahn, Jr., Chairman

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Jack P. Lynch, Commissioner

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C. Sherman Allen, Commissioner