

The Crawford County Commissioners met on Thursday, February 7, 2013, for a regular meeting with the following present:

Francis F. Weiderspahn, Jr.	Chairman
Jack P. Lynch	Commissioner
C. Sherman Allen	Commissioner
Cheri Porter-Jackson	Chief Clerk
Ted Watts, Esq	Solicitor
Jody Marley	CFO
Mark Weindorf	Human Services Director
Chris Krzysiak	Treasurer
Nick Hoke	Sheriff
Jane Giblin	Administrator of the Crawford County Care Center
Nick Loiacona	Chief Adult Probation/Parole Officer
Patti Wetherbee	Clerk of Courts
Debbie Curry	Register/Recorder
Allen Clark	Emergency Management Director
Kevin Nicholson	911 Director
Alan Knapp	Planning Director
Scott Schell	Coroner
Mark Lessig	Human Resource Director
Arlene Rodriguez	Assistant Planning Director
Amy Schmidt	Grant Administrator
Jim Cihon	Citizen
Richard Borchilo	Citizen
John McCaskey	Citizen
Keith Bromley	Citizen
Gary Richardson	Citizen
Pete Hoke	Citizen
Sam Byrd	Citizen
Connie Lee	Citizen
Gary Young	Citizen
Keith Gushard	Meadville Tribune
Andy Alm	Forever Broadcasting
Kevin Tommaney	Armstrong
Megan Hays	Recording Secretary

The meeting was opened with the Pledge of Allegiance.

Mr. Allen made a motion to approve the January 17, 2013 and February 5, 2013 meeting minutes. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the payment of bills in the amount of \$3,306,476.81 for the period ending February 6, 2013. Mr. Allen seconded the motion and it carried.

Mr. Weiderspahn announced that there were two executive sessions one on February 4, 2013 for Litigation and Personnel and one on February 5, 2013 for Real Estate.

Mr. Allen made a motion to approve the purchase of 5,000 Teslin cards and sleeves for the License to Carry Permits issued by the Sheriff's office, from IRIS Companies at a cost of \$1,950.00, this will be paid for with Records Improvement Funds. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to ratify the Letter of Acceptance for the Victim/Witness Services Grant in the amount of \$86,000.00 for the period of January 1, 2013 to December 31, 2014. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Retainer for Forensic Pathologist Services with the County of Erie in the amount of \$7,000.00, \$5,000.00 from the Coroner and \$2,000.00 from the District Attorney. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to ratify the purchase of 13,824 flags for use in the County Cemeteries at a cost of \$7,050.24; these flags are made in Pennsylvania for the Veteran's Services office. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Memorandum of Understanding with the American Red Cross for a period of 5 years (for use in a large scale emergency) starting this date until January 1, 2018, pending solicitor review. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Memorandum of Understanding with Crawford Area Transportation Authority (CATA) for transportation services in case of a large scale emergency, pending solicitor review. Mr. Allen seconded the motion and it carried.

Mr. Clark along with Mr. Chion, Mr. Borchilo and Mr. McCaskey presented a sign to the Commissioners stating that the County is a Storm Ready County.

Mr. Lynch made a motion to approve the purchase of APCO Online Continuing Education Program for 19 911 employees for a total of \$1,881.00. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve an agreement with Conneaut Lake Borough for an antenna to be placed on the Boroughs water tower to help with radio transmission with no cost to the county. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the purchase of an advertisement in the Windstream Phonebook at a cost of \$490.47 per month. This purchase covers listing in both white and yellow pages for the Crawford County Care Center. Mr. Allen seconded the motion. The vote was called with Mr. Lynch and Mr. Weiderspahn voting yes and Mr. Allen voting no, motion carried.

Mr. Allen made a motion to approve the creation of an Assistant Director of Nursing position. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Project Modification for the Drug & Alcohol Restorative Intermediate Punishment (RIP) Grant to return \$78,206.00 to the state since the number of participants is the same as previous years; the fund expended should remain consistent with previous years, for the Adult Probation Department. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the purchase of Crucial Memory, Printers, Memory, Monitor, Cables, Adapters, Graphics Cards, and Graphics Adapter from IMR Document Imaging

in the amount of \$5,842.89 for the Clerk of Courts and the Recorder of Deeds offices. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Register and Recorders Office to sell images to ACS Software in the amount of \$2,550 per year. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to ratify the Stay of Sale/Hardship Policy for the Tax Claim Bureau Sales. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the County Purchasing Policy with noted revision for the Restricted Care Center Funds. Mr. Lynch seconded the motion and it carried.

Ms. Marley informed the Commissioners that the draft Mental Health Audit was submitted with no findings.

Mr. Lynch made a motion to ratify the purchase of the DSSC Solutions Dictation System for the three Judges in the amount of \$8,888.00. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the appointment of Christopher Seely to the Crawford County Planning Commission. The term begin February 7, 2013 and concludes on December 31, 2013. Mr. Allen seconded the motion and it carried.

Mr. Weiderspahn tabled the approval of the Staff Reorganization for the Planning Department, which includes the creation of a new position titled Community Revitalization Coordinator.

Mr. Allen made a motion to approve the lease of a new copier at a cost of \$133.50 per month from ComDoc for a period of 5 years, for the Planning Department. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Resolution changing the name of Colonel Crawford Park to Woodcock Lake Park. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the funding request, not to exceed \$1,500.00, for the Woodcock Lake Park website for 5 years. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to ratify the increase of the Farmland Preservation Funds from \$5,000 to \$20,000 with the additional monies coming from the Act 13 Legacy Funds. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the purchase of an HP2760p Tablet, Docking Station and a 3 year warranty, for the Human Services Department, in the amount of \$1,505.80 from CDW-G. This was reviewed by the County ITS Department. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the Professional Services Contract with Bonnie Van Nort, for Sign Language Translation (see attached rate sheet). Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the Children and Youth Services (CYS) Contract with Erie County Foster Care Services for Fiscal Year (FY) 2012-2013 (see attached rate sheet). Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Letter of Agreement with Erie County CYS to provide transportation services for an Independent Living (IL) child placed in Crawford County (see attached rate sheet). Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the amendment to the Hermitage House CYS Contract for IL consumers for FY 2012-2013 (see attached rate sheet). Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the CYS Contract with Glen Mills for FY 2012-2013 (see attached rate sheet). Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Medical Assistance Transportation Program (MATP) 2nd quarter report in the amount of \$404,086.00. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the purchase of a 1-Ton Truck with a plow and dump bed through Co-Stars program to be paid for with Liquid Fuels Funds in the amount of \$47,595.00 from Dave Hallman of Erie. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the adoption of the 2013 Assessment & Per Capita rolls. Mr. Allen seconded the motion and it carried.

Mr. Weiderspahn announced that they were tabling the Drug & Alcohol Commissions modification to the Personnel Agreement.

Mr. Lynch made a motion to ratify the payment of the Hay Group Invoice 406-68411 in the amount of \$1,825.00 for November 2012. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to ratify the payment of A&MP Payment Application #1 in the amount of \$16,110.00 for work on the utilities separation of Building A at the Talon Facility. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the TD Netware & Development Bill for \$8,305.45 for services at the Talon Facility. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Weber Murphy Fox Bill in the amount of \$153,480.36 for December 1 – 31, 2012, for both the Courthouse Facility and the Talon Facility. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the funding request from the Crawford County Humane Society for \$5,000 for FY 2013. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to ratify the payment to Crown Benefits in the amount of \$97,242.56 for the week ending January 25, 2013. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to ratify the appointment of Vernon Knapp and Andrew Hyde to a 4 year term and C. Sherman Allen to a 1 year term to the Crawford County Conservation District Board of Directors. Mr. Weiderspahn seconded the motion and it carried.

Mr. Allen made a motion to ratify the recommendation of Svetz Energy Services for the purchase of electric from Penelec at the Courthouse Facility. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the payment of the Empire Geo Services, Inc. bill in the amount of \$3,376.20 for core drilling services at the Courthouse Facility. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the funding request for Conneaut Valley Economic & Industrial Development Authority in the amount of \$3,500.00 for FY 2013. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the funding request from Active Aging in the amount of \$16,576.00 for FY 2013. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to ratify the payment to Crown Benefits in the amount of \$25,053.53 for the week ending January 11, 2013. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to ratify the payment to Crown Benefits in the amount of \$42,341.54 for the week ending January 18, 2013. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the letter notifying Guardian Insurance Company that our Broker is DJB Group. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the reimbursement to Center for Family Services in the amount of \$2,209.13, Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to ratify the appointment of Glenn Thompson to the Crawford County Hospital Authority for a 5-year term beginning January 8, 2013 and ending the first Monday in January, 2018. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the Letter of Mutual Understanding with the Department of Conservation and Natural Resources (DCNR) for Forestry Management on all of the County Properties (County Forest, County Farm and County Fairgrounds), with no cost to the County. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the Right of Way Agreement with National Fuel Gas Distribution Corporation at the Talon Facility, at no cost to the County, pending solicitor review. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Easement Agreement with Nation Fuel Gas Distribution Corporation at the Talon Facility, no cost to the County, pending solicitor review. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Recommendation of Award for Hazardous Materials Abatement at the Talon Facility to SAFECO at a cost of \$330,000.00. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to ratify the Collective Bargaining Agreement between Crawford County and SEIU Local 668 Court Appointed unit for the years 2012-2015. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the Bio-retention Pond Maintenance Agreement between Crawford County and Vernon Township in conjunction with Mead Avenue Bridge. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Sidewalk Maintenance Agreement between Crawford County and Vernon Township in conjunction with Mead Avenue Bridge Project. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Resolution ratifying, confirming, and approving all activities taken but the County Commissioners and its agents in connection with Mead Avenue Bridge Project, including the execution and filing of the Drawing Authorizing Acquisition of Rights of Way adjacent to SR 102 and Mead Avenue (the "Right of Way Plan") and authorizing the Commissioners to take any and all action necessary to complete the Mead Avenue Bridge Project. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the hires and transfers in the attached packet. Mr. Lynch seconded the motion and it carried.

Mr. Byrd discussed his concerns with the Crawford County Correctional Facility.

Mr. Young discussed his concerns with the Sheriff's Office and the security at the Courthouse.

Ms. Lee read a list of names to be considered for the review of the Crawford County Correctional Facility.

There being no further business Mr. Lynch made a motion to adjourn the meeting. Mr. Allen seconded the motion and it carried.

Francis F. Weiderspahn, Jr., Chairman

Jack P. Lynch, Commissioner

C. Sherman Allen, Commissioner