

The Crawford County Commissioners met on Thursday, November 21, 2013, for a regular meeting with the following present:

Francis F. Weiderspahn, Jr.	Chairman
Jack P. Lynch	Commissioner
C. Sherman Allen	Commissioner
Cheri Porter-Jackson	Chief Clerk
Jody Marley	CFO
Ted Watts, Esq	Solicitor
Christine Krzysiak	Treasurer
Mark Lessig	Human Resource Director
Allen Clark	Office of Emergency Services Director
Emmy Arnett	Prothonotary
Jane Giblin	Crawford County Care Center Director
Mark Weindorf	Human Services Director
Tim Lewis	Warden
John Swick	Attorney for the Crawford County Hospital Authority
Sam Byrd	Citizen
Gary Richardson	Citizen
Gary Young	Citizen
Roger Williams	Citizen
Keith Gushard	Meadville Tribune
Andy Alm	Forever Broadcasting
Megan Hays	Recording Secretary

The meeting was opened with the Pledge of Allegiance.

Mr. Allen made a motion to approve the minutes of the November 7, 2013 meeting. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the minutes of the November 12, and November 19, 2013 work sessions. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the payment of bills in the amount of \$1,504,260.49 for the period ending November 20, 2013. Mr. Allen seconded the motion and it carried.

Mr. Weiderspahn announced that there were executive sessions on November 7 and November 12, 2013 for personnel.

Mr. Allen made a motion to appoint Clark Hoffman to the Crawford County Hospital Authority for another four-year term beginning January 7, 2014 to the first Monday in January 2018. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the resolution approving Crawford County Hospital Authority Note Issuance and the Certificate of Applicable Elected Representation. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the semi-annual payment to Attorney Peter Blystone for Solicitor Services at a cost of \$5,000.00 for the Register and Records office. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to ratify the postage request from District Court 30-2-01 (Meadville) in the amount of \$2,000.00. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Letter of Award for the Juvenile Accountability Block Grant in the amount of \$7,500.00 for the period April 1, 2013 to March 31, 2014. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to ratify the purchase of a switch from Candoris in the amount of \$3,249.00 for installation at the Veteran's Office (needed because of the relocation of the office). Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the US Department of Homeland Security Expedited Equipment Purchases in the amount of \$750.00 to be reimbursed by the Pennsylvania Emergency Management Agency (PEMA) for foam for the City of Titusville Fire Department. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to ratify the agreement with INFOCON Corporation and Crawford County for On-Line Data Processing Services for a cost of \$1,600.00 (one-time set up fee) and then \$1,535.00 monthly for the Prothonotary Office. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the refund to Meadville Pines, Inc. in the amount of \$13,294.14 for property located in Vernon Township, with Refund to be made payable to the Crawford County Tax Claim Bureau at the property owners request. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Business Associate Agreement with Cannon & Associates, LLC d/b/a Polaris Group, for the Crawford County Care Center. This is a mandatory agreement to comply with HIPPA and HITECH requirements, pending solicitor approval. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to ratify payment application #1 to Sharon Paving in the amount of \$156,882.00 for the parking lot work at the Crawford County Care Center, as reviewed and authorized by the EADS Group, Inc. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to ratify the contract with Mowris Tree Service and Landscaping of Meadville, for the snowplowing and salting at the Crawford County Care Center Facilities. This will include all parking lots for the period of a year beginning October 15, 2013. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the recommendations to award the General Construction Contract for the Crawford County Care Center Bathroom Renovations Project to Frameworz General Contractors, LLC at a cost of \$109,500.00 and the Plumbing Contract to Roy C Deeter Plumbing & Heating at a cost of \$26,363.00. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to ratify the request for postage for mailing of the Dog License Renewal Postcards in the amount of \$2,637.74. These funds will be reimbursed from the State Dog Law. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to ratify the payment of a City of Meadville Invoice for Tax Collection Duties performed by the city staff at a cost of \$17,624.84. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to ratify the Children and Youth Services Quarterly Report for 1<sup>st</sup> Quarter of Fiscal Year (FY) 2013-2014. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the Professional Services Contract Amendment for FY 2013-2014 with Parkside Psychological Services for Trauma Training. (see attached spread sheet for rates) Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the CYS Professional Contracts for FY 2013-2014. (see attached spread sheet for rates) Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the CYS Contract Amendment with George Junior Republic for FY 2013-2014. (see attached spread sheet for rates) Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the CYS Contracts for FY 2013-2014. (see attached spread sheet for rates) Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Early Intervention (EI) Home Based Coaching Grant for FY 2013-2014. (see attached spread sheet for rates) Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Mental Health (MH) Contract with Youth Advocates for FY 2013-2014. (see attached spreadsheet for rates) Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Contract Amendment with Crawford County Consumer Satisfaction Team for FY 2013-2014. (see attached spread sheet for rates) Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the Contract with Crawford Central School District for Transportation for the Current School Year. (see attached spread sheet for rates) Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the payment to Christine Martone, MD in the amount of \$1,742.50 for a sealed Court Case. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the payment to the City of Meadville for Storm Water Billing in the amount of \$9,216.90. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve a Maintenance Agreement with Tyler Technologies in the amount of \$45,348.67 for the use with the Eden System for the Finance Department. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Policy for Journal Entries to be followed by the Finance Department. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to ratify the Crown Benefits Payment for the week ending November 1, 2013 in the amount of \$108,923.11. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to ratify the Crown Benefits Payment for the week ending November 8, 2013 in the amount of \$106,000.93. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve Guzik Concrete & Masonry Payment Application #3 in the amount of \$86,709.40 for Exterior Courthouse Restoration Project. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve Ramp Construction Company, Inc. Payment Application #3 in the amount of \$166,035.00 for the Exterior Courthouse Restoration Project. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Weber Murphy Fox Bill in the amount of \$14,463.79 for October 1 through October 31, 2013 for Exterior Courthouse Restoration Project. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Weber Murphy Fox Bill in the amount of \$9,540.33 for Professional Services through October 31, 2013. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Recommendation to Award the project for the Bypass Piping for the Water Softener at the Crawford County Correctional Facility to William T. Spaeder Co., Inc. in the amount of \$4,722.00 for the Total Lump Sum Base Bid pending Solicitor review. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the hires and/or transfers in the attached packet. Mr. Lynch seconded the motion and it carried.

Public Comment:

Mr. Young voiced his concerns about the Crawford Central School District providing Transportation for a student.

Mr. Byrd discussed charges that were filed against him.

Mr. Young voiced his concerns about the meeting that he tried to talk at.

There being no further business Mr. Allen made a motion to adjourn the meeting. Mr. Lynch seconded the motion and it carried.

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Francis F. Weiderspahn, Jr., Chairman

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Jack P. Lynch, Commissioner

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C. Sherman Allen, Commissioner