

The Crawford County Commissioners met on Thursday, November 7, 2013, for a regular meeting with the following present:

Francis F. Weiderspahn, Jr.	Chairman
Jack P. Lynch	Commissioner
C. Sherman Allen	Commissioner (by phone)
Cheri Porter-Jackson	Chief Clerk
Jody Marley	CFO
Ted Watts, Esq	Solicitor
Christine Krzysiak	Treasurer
Mark Lessig	Human Resource Director
Allen Clark	Office of Emergency Services Director
Kevin Nicholson	911 Director
Tim Kelley	Information Technology Director
John Shuttleworth	Court Administrator
Emmy Arnett	Prothonotary
Amanda Chapel	Planning Assistant
Alan Knapp	Planning Director
Chris Seely	Auditor
Jane Giblin	Crawford County Care Center Director
Pete Hoke	Citizen
Sam Byrd	Citizen
Gary Richardson	Citizen
Keith Gushard	Meadville Tribune
Andy Alm	Forever Broadcasting
Megan Hays	Recording Secretary

The meeting was opened with the Pledge of Allegiance.

Mr. Allen made a motion to approve the minutes of the October 17, 2013 meeting. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the minutes of the October 22 and November 4, 2013 work sessions. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the payment of bills in the amount of \$3,295,642.99 for the period ending November 6, 2013. Mr. Allen seconded the motion and it carried.

Mr. Weiderspahn announced that there were executive sessions on October 22 for personnel and November 4 for personnel and possible litigation.

Mr. Lynch made a motion to ratify the USDA Rural Housing Preservation Grant Agreement Award in the amount of \$26,332.00. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the creation of a Full Time Dispatcher Position in the 911 department. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the contract between Value Payment Systems, LLC and Crawford County Domestic Relations Section for the installation of a point of sale terminal to be placed at the Domestic Relations Office for use in making Child Support Payments with Credit or Debit cards. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to table the ratification of the agreement with INFOCON Corporation and Crawford County Prothonotary's Office for an On-Line Data Processing Services at a cost of \$1,600.00 one-time set up fees and then \$1,275.00 monthly, which is less than the current monthly payments, because of incorrect amounts. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the 2014 Hazardous Materials Emergency Preparedness Grant (HMEP) Application in the amount of \$53,950.00. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Award for the County-Wide Hazard Mitigation Plan Upgrade Proposal to Michael Baker Corp, with the low bid of \$32,000.00. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the 2013 PA MCRE Assessment Fee Payment in the amount of \$8,697.00 to AJ Gallagher Risk Management Services for the Crawford County Care Center. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Vantage Medical Equipment Services Agreement for the Crawford County Care Center, pending solicitors review. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve Ascera Care Hospice Contract for the Crawford County Care Center, pending solicitors review. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the contract with Meadville Area Ambulance for non-emergency transports for the Crawford County Care Center, pending solicitor review. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Sale of County Property through the use of The Public Groups' Public Surplus Website. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the annual renewal of the Data Base Administrator Support with USIT in the amount of \$50,400.00. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the annual renewal of the Consulting Services Contract with USIT at \$155.00 per hour with a not to exceed \$39,060.00 (252 hours). Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the refund to Charles and Patricia Lederer of South Shenango Township for the period of 2007 thru 2012 for a total tax refund of \$510.43. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the refund to Helen Steele of South Shenango Township for the period of 2009 thru 2012 for a total tax refund of \$2,568.04. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the payment to Howick Motor Sales for repairs to the Human Services 2009 Dodge Charger in the amount of \$6,904.15. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the payment to Christine A. Martone, MD for Psychiatrist fees in the amount of \$7,287.50 for sealed cases. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the payment to Christine A. Martone, MD for Psychiatrist fees in the amount of \$4,375.00 for sealed cases. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the payment of Legal fees to Robert E. Draudt, Esq. in the amount of \$1,898.90 for sealed cases. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a to approve the First Quarter Match Request from the Crawford County Drug & Alcohol in the amount of \$9,405.94 for Fiscal Year (FY) 2013-2014. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the preliminary budget for 2014. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to ratify the Crown Benefits Payment for the week ending October 11, 2013 in the amount of \$84,538.35. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to ratify the Crown Benefits Payment for the week ending October 18, 2013 in the amount of \$92,840.56. Mr. Allen seconded the motion and it carried.

Mr. Allen made the motion to ratify the Crown Benefits Payment for the week ending October 25, 2013 in the amount of \$198,289.77. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Resolution appointing Stephen Mizner to the Crawford County Redevelopment Authority for the period of four year term to expire on December 31, 2017. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the payment of the 3rd quarter retainer fees to the EADS Group in the amount of \$3,000.00. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Change Order #2 from Guzik Concrete & Masonry in the amount of \$28,466.0, which covers the replacement of deteriorated limestone with new limestone, sealer on front portico including columns and main entry steps, upper cornice limestone band around the building, wood replacement to the cupola base and 6 new vinyl replacement windows in the basement of the courthouse. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the payment of a funding request to the Titusville Airport Authority in the amount of \$15,000.00 for 2013. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the Linstar Equipment Service Agreement in the amount of \$3,799.00 for the period running December 16, 2013 to December 15, 2014. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Reimbursements to the General Fund in the amount of \$1,260,539.50 for the month of October 2013, spreadsheet with special fund and amount to be attached to the minutes. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the Contract with Tri County Developers and Crawford County for space at the Downtown Mall in Meadville for the Office of Veteran's Services at a cost of \$750.00 per month. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Commercial Services Agreement between Armstrong and Crawford County for internet at a cost of \$59.95 month with a one-time set up fee of \$79.95. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the hires and/or transfers in the attached packet. Mr. Allen seconded the motion and it carried.

Public Comment:

Mr. Byrd voiced his concerns about Warden Lewis having "help" writing his responses about incidents at the Crawford County Correctional Facility.

There being no further business Mr. Allen made a motion to adjourn the meeting. Mr. Lynch seconded the motion and it carried.

Francis F. Weiderspahn, Jr., Chairman

Jack P. Lynch, Commissioner

C. Sherman Allen, Commissioner