

The Crawford County Commissioners met on Thursday, October 3, 2013, for a regular meeting with the following present:

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| Francis F. Weiderspahn, Jr. | Chairman |
| Jack P. Lynch | Commissioner |
| C. Sherman Allen | Commissioner |
| Cheri Porter-Jackson | Chief Clerk |
| Jody Marley | CFO |
| Ted Watts, Esq | Solicitor |
| Christine Krzysiak | Treasurer |
| Mark Weindorf | Human Services Director |
| Mark Lessig | Human Resource Director |
| Allen Clark | Office of Emergency Services Director |
| Tim Kelley | Information Technology Director |
| Alan Knapp | Planning Director |
| Steve Bridger | Juvenile Probation Director |
| John Shuttleworth | Court Administrator |
| Justin Johnson | Care Center Maintenance Director |
| Emmy Arnett | Prothonotary |
| Scott Schell | Coroner |
| Kevin Nicholson | 911 Director |
| Tim Lewis | Warden |
| Bruce Harlan | Women Services |
| Arnold Johnson | Citizen |
| Sam Byrd | Citizen |
| Gary Richardson | Citizen |
| Keith Gushard | Meadville Tribune |
| Andy Alm | Forever Broadcasting |
| Megan Hays | Recording Secretary |

The meeting was opened with the Pledge of Allegiance.

Mr. Allen made a motion to approve the minutes of the September 19, 2013 meeting. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the minutes of the September 24 and October 1, 2013 work sessions. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the payment of bills in the amount of \$3,243,933.47 for the period ending October 2, 2013. Mr. Allen seconded the motion and it carried.

Mr. Weiderspahn announced that there were executive sessions on personnel on September 24, 2013 (2) and October 1st.

Public Comment:

Mr. Byrd asked if he could have a copy of the September 24, 2013 meeting. Mr. Weiderspahn stated that now that they were approved he would get a copy.

Official Business:

Mr. Lynch made a motion to approve the 2014-2015 STOP Grant Funding, with a County Allocation in the amount of \$61,250.00, for Women Services. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Infocon Contract to move the IBM Server function from the County to the Infocon Server at a one-time cost of \$1,600.00 (for the Prothonotary Office). Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the purchase of signs for Woodcock Lake at a cost of \$2,085.00 from Roche Graphics (to be paid from the Greenways Block Grant). Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the Emergency Shelter Grant Transfer in the amount of \$2,058.42. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the purchase of 3 computers and 2 monitors from Dell Online in the amount of \$3,766.97, for the Public Defender's Office. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the contract with Mobilcom for the purchase and installation of emergency lighting, partition, radio and siren equipment in the 2005 Dodge Caravan in the amount of \$3,345.00. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the contract with Hagan Business Machines of Meadville, Inc. for a Copier Maintenance and Supply Agreement for the Clerk of Courts Office. Cost is \$0.0141 per page billed monthly based on meter reading, network support is billed at \$99.00 per hour. This runs from October 23, 2013 to October 22, 2014. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the Hagan Business Machines of Meadville, Inc. Printer Maintenance Agreement for a 2008 OKI B6250N for the Crawford County Correctional Facility at a rate of \$181.00 per year, running from October 1, 2013 to September 30, 2014. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Hagan Business Machines of Meadville, Inc. Copier Maintenance and Supply Agreement for a 2005 Toshiba e350 for the Crawford County Correctional Facility at a cost of \$0.0181 per page billed on monthly meter readings, running from October 17, 2013 to October 16, 2014. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Grant In-Aid submission to the Commonwealth of Pennsylvania in the amount of \$118,070.00. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Northern Tier Amendment, for the 911 office. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to ratify the Request for Proposals (RFP) for the Hazard Mitigation Plan Consultant for the Office of Emergency Services (OES). Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Hazard Mitigation Quarterly Report, for OES. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the 2013 Local Emergency Planning Commission (LEPC) Appointments (list attached). Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the Emergency Management Performance Grant (EMPG) Agreement in the amount of \$78,680.00. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the Business Associate Agreement with Vantage Healthcare Systems, to meet the HIPPA requirements for the Crawford County Care Center. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the Agreement for Architectural Services with EADS for the Central Bathing Rooms Renovations Project at a cost of \$18,490.00, for the Crawford County Care Center. This will be paid for with a County Commissioner Association of Pennsylvania (CCAP) Grant. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Purchase Request for the Dining Room Floor Replacement from Builders Supply in the amount of \$6,528.94, for the Crawford County Care Center. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Owner/Contractor Agreement with Sharon Paving for the Care Center Parking Lot Project, pending Solicitor's Review. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to ratify the creation of a short term per diem position within the Treasurer's office to cover the emergency staffing shortage, to run from September 10, 2013 to October 31, 2013. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the Mental Health Contract Amendments for Family Services of Northwest Pennsylvania for Fiscal Year (FY) 2013-2014 (spreadsheet attached). Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Children and Youth Services (CYS) Contract for FY 2013-2014 (spreadsheet attached). Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Alcatel-Lucent network solution for the Human Services Building in the amount of \$49,244.40. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the Fraud Reporting Policy. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Crawford County Fund Balance Policy. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to ratify the Arthur J Gallagher Risk Management Services Proposal for General Liability Insurance in the amount of \$416,080.00 to run from October 1, 2013 thru September 30, 2014. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to ratify the Crown Benefits payment for the week ending September 13, 2013 in the amount of \$100,139.88. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to ratify the Crown Benefits payment for the week ending September 20, 2013 in the amount of \$132,019.21. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the September Reimbursements to the General Fund from the Special Funds in the amount of \$588,796.52 (spreadsheet to be attached as part of the minutes). Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the Contract with Sammartino & Stout for appraisal services in relation to Mead Ave Bridge at a cost of \$9,950.00. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the hires/transfers in the attached packet. Mr. Lynch seconded the motion and it carried.

Public Comment:

Mr. Byrd voiced his concerns about the Crawford County Correctional Facility and about the settlement discussed at the Meadville Tribune Forum on September 9, 2013.

Mr. Johnson voiced his complaints about CYS.

There being no further business Mr. Lynch made a motion to adjourn the meeting. Mr. Allen seconded the motion and it carried.

Francis F. Weiderspahn, Jr., Chairman

Jack P. Lynch, Commissioner

C. Sherman Allen, Commissioner