The Crawford County Commissioners met on Thursday, September 19, 2013, for a regular meeting with the following present:

Francis F. Weiderspahn, Jr. Chairman

Jack P. Lynch Commissioner

C. Sherman Allen Commissioner

Cheri Porter-Jackson Chief Clerk

Jody Marley CFO

Ted Watts, Esq Solicitor

Christine Krzysiak Treasurer

Mark Weindorf Human Services Director

Don Bovard Emergency Services Operations Officer

Jane Giblin Crawford County Care Center Director

Patti Wetherbee Clerk of Court

Amy Schmidt Grant Administrator

Mark Lessig Human Resource Director

Leonard Adams Citizen

Mr. & Mrs. Alexatoes Citizens

Gary Young Citizen

Sam Byrd Citizen

Gary Richardson Citizen

Keith Gushard Meadville Tribune

Andy Alm Forever Broadcasting

Megan Hays Recording Secretary

The meeting was opened with the Pledge of Allegiance.

Mr. Allen made a motion to approve the minutes of the September 5, 2013 meeting. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the minutes of the September 10 and 17, 2013 work sessions. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the payment of bills in the amount of $1,687,833.50 for the period ending September 18, 2013. Mr. Allen seconded the motion and it carried.

Mr. Weiderspahn announced that there were executive sessions on September 10th for personnel and real estate, on September 17th for personnel and real estate, and September 19th for litigation.

Mr. Lynch made a motion to approve the transfer/sale of a 2007 Chevy Malibu LS from Juvenile Probation to the Meadville Airport Authority in consideration of $1,000.00. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Fiscal Year (FY) 2013/2014 Hazardous Materials Response Fund (HMRF) Grant Agreement in the amount of $23,167.00; these funds are used to support the Hazardous Materials Safety Program. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the purchase of 5 Landex Unser Intranet Concurrent Licnses, 1 OnBase Concurrent Client License, and 1 OnBase Named User Client License, with Annual Support for all 7 Licenses at a cost of $7,888.00 from IMR. (paid for by the Records Improvement Fund) Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the 2011 Community Development Block Grant (CDBG) Modifications. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Letter of Acceptance for the “Victims of Juvenile Offenders” Grant in the amount of $11,463.00 for the period running from July 1, 2013 to June 30, 2014. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the Worldview Solutions bill in the amount of $1,827.50 for data maintenance on the GIS Model for the Assessment Office. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the Multi-Function Printer Maintenance and Supply Agreement with Hagan Business Machines of Meadville, Inc. for a 2010 Lexmark C544n copier located at the Warden’s Front Office at the Correctional Facility at a cost of $0.18 per page color copy, and $0.042 per page for black copy for the period running from September 18, 2013 to September 17, 2014. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the purchase of a Dell E6530 Latitude Laptop Computer and Dell KM632 Wireless Keyboard and Mouse at a cost of $2,333.98 from Staples Online, for the Director of IT to replace one that is out of warranty. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the Neopost contract for District Justice Office 30-3-03 (Saegertown) for the postage machine at a cost of $50.95 per month for 36 months, which includes the weighing platform and sealer. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the creation of 1 full time RN manager position at the Crawford County Care Center. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the creation of 1 part time RN manager position, 1 full time LPN position and 1 part time LPN position at the Crawford County Care Center. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the contract with LW Consulting for MDS Training at a maximum cost of $3,120.00 plus travel expenses for day and a half training for approximately 8 to 10 Crawford County Care Center staff. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the Linstar Equipment Agreement (rates on the attached spreadsheet) for Human Services. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the Professional Services Contracts for FY 2013/2014 (rate sheet attached) for Human Services. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the Professional Service Contract Amendment for FY 2013/2014 (rate sheet attached) for Human Services. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Contract Amendment for Mental Health (MH) for FY 2013/2014 (rate sheet attached) for Human Services. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the CYS Contracts for FY 2013/2014 (rate sheet attached) for Human Services. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the CYS Match for 1st & 2nd Quarter of FY 2012/2013 in the amount of $791,845.52. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Drug & Alcohol Match for 4th Quarter April 1, 2013 to June 30, 2013 in the amount of $4,362.05. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the Mental Health (MH), Intellectual Disability (ID), and Early Intervention (EI) Match for 2012 in the amount of $3,956.39. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the payment to Maher Duessel in the amount of $10,000.00 for the progress bill for the 2012 audit. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the payment to Maher Duessel in the amount of $5,000.00 for the final bill for the 2012 audit. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the McGill, Power, Bell & Associates Proposal for Accounting Assistance at a rate of $120.00 per hour with a limit of 30 hours by end of 2013. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to ratify the Crown Benefits payment for the week ending August 30, 2013 in the amount of $226,528.95. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to ratify the Crown Benefits payment for the week ending September 6, 2013 in the amount of $116,077.24. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to ratify the August Reimbursements to the General Fund from the Special Funds in the amount of $155,057.42 (see attached spreadsheet). Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to ratify the change order with Guzik Concrete & Masonry for cleaning/clear coasting cupola roof, clock face and waterproofing limestone on clock tower at a cost of $5,950.00. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to ratify the change order with Ramp Construction for a credit of $5,000.00. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the Webber Murphy Fox (WMF) bill for $10,961.11. This is for $9,312.36 for Exterior Courthouse Renovation Project and $1,648.75 at the Administrative & Judicial Centers. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Payment Application #1 for Guzik Concrete & Masonry in the amount of $81,187.20. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Payment Application #1 for Ramp Construction Company, Inc. in the amount of $99,855.00. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the Penn State Extension Office Request for 4th Quarter 2013 appropriation of $78,210.67. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the Recommendation to Award the Parking Lot Pavement Rehabilitation at the Crawford County Care Center to Sharon Paving & Construction, Inc. with a base bid of $260,500.00, and $3,000.00 for Add Alternate Bid #1, pending Solicitor review. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Settlement Agreement with US District Court Western Division Docket #1:10-CV0275. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the hires and/or transfers in the attached packet. Mr. Lynch seconded the motion and it carried.

Public Comments:

Mr. Byrd read a letter from an inmate at the Crawford County Correctional Facility dated September 10, 2013, Mr. Lynch asked Mr. Byrd to not use employee’s names when reading the letter due to possible legal action.

Mr. Alexatoes stated that he would not willingly or knowingly sign any papers to let the county take control of his property. He feels that it is unnecessary to take the property.

There being no further business Mr. Allen made a motion to adjourn the meeting. Mr. Lynch seconded the motion and it carried.

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Francis F. Weiderspahn, Jr., Chairman

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Jack P. Lynch, Commissioner

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C. Sherman Allen, Commissioner