

The Crawford County Commissioners met on Thursday, April 3, 2014, for a regular meeting with the following present:

Francis F. Weiderspahn, Jr.	Chairman
Jack P. Lynch	Commissioner
C. Sherman Allen	Commissioner (by phone)
Cheri Porter-Jackson	Chief Clerk
Ted Watts, Esq	Solicitor
Jody Marley	CFO
Christine Krzysiak	Treasurer
Mark Lessig	Human Resources Director
Brittany Johnston	Benefits and Wellness Coordinator
Mark Weindorf	Human Services Director
Alan Knapp	Planning Director
Tim Kelley	Information Technology Director
Amy Schmidt	Grant Administrator
Kevin Nicholson	911 Director
Nick Loiacona	Chief Adult Probation/Parole Officer
John Shuttleworth	Court Administrator
Christopher Soff	Mayor of Meadville
Joanne Dederick	ABATE
Julie Gates	ABATE
Dennis Alexatoes	Citizen
Mrs. Alexatoes	Citizen
Sam Byrd	Citizen
Gary Richardson	Citizen
Konstantine Fekos	Meadville Tribune
Andy Alm	Forever Broadcasting
Megan Hays	Recording Secretary

The meeting was opened with the Pledge of Allegiance.

Mr. Allen made a motion to approve the minutes from the March 20, 2014 Commissioners Meeting. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the minutes from the April 1, 2014 Work Sessions. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the payment of bills in the amount of \$2,820,604.98 for the period ending April 2, 2014. Mr. Allen seconded the motion and it carried.

Mr. Weiderspahn announced that there was three executive sessions (April 1, 2014 for Personnel (2) and Salary Board (1)).

Mr. Lynch made a motion to approve the Proclamation Designating May as Motorcycle Safety and Awareness Month. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the Appointment of Brenda Schmidt as the Crawford County Recycling Coordinator. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Submission of the PA DEP 903 Grant for reimbursement of 2013 costs. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Re-appointment of Bob Mayer of Titusville to the Solid Waste Authority for a 5 year term to be retro-active from January 1, 2014 to December 31, 2018. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Re-appointment of Lisbet Searle-White of Meadville to the Solid Waste Authority for a 5 year term to be retro-active from January 1, 2014 to December 31, 2018. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Bid Authorization on the Window Replacement Project at the Crawford County Care Center. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Deeter Plumbing Payment Application #2 in the amount of \$11,503.35 for the Bating Room Project at the Crawford County Care Center. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Frameworx, LLC Payment Application #3 in the amount of \$44,675.90 for the Bathing Room Project at the Crawford County Care Center. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Absolute Fire Protection Payment in the amount of \$3,589.14 for the installation of sprinklers in the new bathing rooms to meet new code requirements at the Crawford County Care Center. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Payments to EADS in the amount of \$5,246.04 for the Crawford County Care Center, broken down as follows:

Invoice #311340 - \$1,854.42 Bathing Room Project - Construction Phase/Advertising  
Invoice #311130 - \$1,042.39 Bathing Room Project – Bidding Phase  
Invoice #311341 - \$ 574.96 Window Project Design Services  
Invoice #311133 - \$1,728.59 Window Project Design Services  
Invoice #311339 - \$ 45.68 Paving Project Inspection/Administration

Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the NOAA Contract Amendment for a generator at the Crawford County Fairgrounds tower site. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the 2014/2015 Intermediate Punishment and Drug & Alcohol Restrictive Intermediate Punishment (RIP) Grant Application with Pennsylvania Commission on Crime and Delinquency (PCCD) in the amount of \$411,977.00. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the appointment of Lynn Cressman to the Crawford County Planning Commission thru December 31, 2014, to complete the unexpired term of Jim Becker, who resigned from the board in December 2013. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Application from Conneaut Lake Borough for the PennDOT Transportation Alternatives Program in the amount of \$400,000.00, for streetscape improvements along Water Street. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the lease of a Multi-Function Copier/Printer for District Court at Linesville from ComDoc, this is a 5 year contract. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the Postage Request for District Court 30-2-01 (Meadville). Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to create a 21 hour per week position as a District Court Assistant for District Judge (Titusville). Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the Contract with National Association of Counties (NACo) for participation in the Prescription Drug Card Program. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Other Contract for Human Services as follows:

Block Grant Income and Expenditure Report for Fiscal Year (FY) 2012/2013

Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the FY 2013/2014 Children and Youth Services (CYS) Contracts as follows:

Bethesda Children's Home  
Child to Family Connections, Inc.  
Edmund L. Thomas Adolescent Center  
MHY Family Services  
Project STAR at The Children's Institute of Pittsburgh  
Summit Academy  
Hermitage House Youth IL – Amendment

Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Mental Health/Intellectual Disability/Early Intervention (MH/ID/EI) Contracts as follows:

Felisa V. Read, PT, LLC Waiver FY 2012/2013 thru 2014/2015  
Crawford County Mental Health Awareness Program, Inc. FY 2013/2014 – Amendment  
UCIP, Inc. FY 2013/2014 – Amendment

Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Professional Contracts for FY 2013/2014 Human Services as follows:

Felisa V. Read, PT, LLC  
Affinity Family Support Services - Amendment  
Craig Psychological Associates, Inc. – Amendment  
Parkside Psychological Associates, LLC – Amendment

Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the purchase of 2 Optiplex Small Form Factor Computers to replace two that will be out of date and unsupported as of April 2014 for Assessment in the amount of \$2,560.48, from Dell. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the purchase of a Konica Minolta Bizhub 4050 MFP Copier/Printer at a cost of \$2,249.00 from Kubinski Business Systems in Erie. Service and Supplies will be at a cost of \$0.0113 per page for a five year term in the Treasurers Office. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the purchase of a HP LJ ENT 600 Printer at a cost of \$2,101.10 from CDWG for the Treasurer's Office. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the Maximus Contract for two years (2015, 2016) at a cost of \$7,200.00 each year for the Finance Department. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the payment of the Worker's Compensation Settlement in the amount of \$45,000.00 to Babb Absence Management Services. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the Payment to the Tax Claim Department in the amount of \$8,521.85 for property related to the Mead Ave Bridge Project in Vernon Township. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the Payment to the Prothonotary in the amount of \$400,441.17, for parcel #32; in the amount of \$39,678.70 for parcel #34; and in the amount of \$500.00 for parcel #14 per the Court Order dated March 31, 2014 in No. AD 2013-221, for property related to the Mead Ave Bridge Project in Vernon Township. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the TJ&S Insurance Group Contract in the amount of \$21,000.00. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to ratify the Crown Benefits bill for week ending March 14, 2014 in the amount of \$101,684.80. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to ratify the Crown Benefits bill for the week ending March 21, 2014 in the amount of \$103,220.99. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Tax Collectors Bond Bill for the County Portion of Bond in the amount of \$10,995.00. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the 2<sup>nd</sup> Quarter appropriation for the Quality Living Center (QLC) in the amount of \$67,250.00. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the Memorandum of Understanding (MOU) with PSSU 668, SEIU, AFL-CIO, First Level Supervision Residual Professional Unit to run January 1, 2014 to December 31, 2015. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the 2<sup>nd</sup> installment payment on the 3 year contract with CDW-G for the CORE, WIN Pro Contract for the Information Technology Department (IT) in the amount of \$117,544.87. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the FedEx Drop Box Agreement for placement of a box in front of the Courthouse. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the March Reimbursements to the General Fund in the amount of \$385,606.89, as per the attached sheet. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the 2<sup>nd</sup> Quarter Energy Procurement Payment to Svetz Energy in the amount of \$1,714.00. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to ratify the 1% Reimbursement from 911 Wireline to the General Fund for gross phone fees for 2013 in the amount of \$4,350.34. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to ratify the 1% Reimbursement from 911 Wireline to the General Fund for VOIP gross fees in the amount of \$1,149.00 for 2013. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the appointment of Linda Schell (PA Department of Labor & Industry) to the Work Force Investment Board as the Public Sector Representative from Crawford County. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the appointment of Joy Sherry (Ainsworth) to the Work Force Investment Board as the Manufacturing and Industry Representative from Crawford County. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the hires/transfers in the attached packet. Mr. Allen seconded the motion and it carried.

Public Comment:

Mr. Alexatos voiced his concerns about the Mead Ave Bridge.

Mr. Byrd feels that he is not able to have conversation with the Commissioners, and also that the Health Care at the Crawford County Correctional Facility is providing treatment thru video conference.

There being no further business Mr. Lynch made a motion to adjourn the meeting. Mr. Allen seconded the motion and it carried.

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Francis F. Weiderspahn, Jr., Chairman

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Jack P. Lynch, Commissioner

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C. Sherman Allen, Commissioner