The Crawford County Commissioners met on Thursday, December 18, 2014, for a regular meeting with the following present:

Francis F. Weiderspahn, Jr. Chairman

Jack P. Lynch Commissioner

C. Sherman Allen Commissioner

Cheri Porter-Jackson Chief Clerk

Gina Chatfield Deputy Chief Clerk

Ted Watts, Esq. Solicitor

Denise Mason Finance Clerk

Mark Lessig County Administrator

Christine Krzysiak County Treasurer

Francis Schultz District Attorney

Heidi Shiderly Deputy Court Administrator

Scott Hatton IT Network Administrator

Kevin Nicholson 911 Director

Arlene Rodriguez Assistant Planning Director

Bob Hopkins Land Use Planner

Amanda Chapel Planning Assistant

Mark Weindorf Director of Human Services

Nick Hoke Sheriff

Neil Fratus Chief Deputy Sheriff

Allen Clark Emergency Management Director

Patti Wetherbee Clerk of Courts

Debbi Curry Register & Recorder

James Babcock District Manager Conservation District

Tracey Crawford Conservation District Ag Engineering Tech

Christopher Soff Mayor City of Meadville

Sam Byrd Citizen

Gary Richardson Citizen

Ed Alexatos Citizen

Merton Simons Citizen

Keith Gushard Meadville Tribune

Jeff Cory Armstrong

The meeting was opened with the Pledge of Allegiance.

Mr. Allen made a motion to approve the minutes from the December 4, 2014 Commissioners Meeting. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the minutes from the December 9 & 16, 2014 Work Sessions. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the payment of bills in the amount of $4,387,700.08 for the period ending December 17, 2014. Mr. Allen seconded the motion and it carried.

Mr. Weiderspahn announced that there were no new Executive Sessions.

Public Comment:

There were no public comments at this time.

Official Business:

Mr. Lynch made a motion to approve the reappointment of Robert Waddell, as Farm Director to the Crawford County Conservation District Board of Directors, to a four year term running January 1, 2015 to December 31, 2018, and the reappointment of C. Sherman Allen as a Commissioner Director to the Crawford County Conservation District Board of Directors for a one year term, beginning January 1, 2015. Mr. Weiderspahn seconded and the motion carried.

Mr. Lynch made a motion to approve the Crawford County Conservation District Certification of Funds for 2015, in the amount of $5,000, the Agricultural Land Preservation Administration Funds in the amount of $5,000, and the reappointment of Robert Hopkins, Richard Ferguson and John Tautin to the Agricultural Land Preservation Board of Directors for a 3 year term each, running January 1, 2015 to January 1, 2018. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion to approve the creation of a new Adult Probation Officer position, for the purpose of Pre-Sentence Investigation Reports. Mr. Allen seconded the motion and it carries.

Mr. Allen made a motion to approve the Professional Services Contract with Parkside Psychological Associated for Trauma Informed System of Care. Mr. Lynch seconded and the motion carries.

Mr. Lynch made a motion to approve the Memorandum of Understanding with Crawford County Firefighter’s SCUBA Team. Mr. Allen seconded and the motion carries.

Mr. Allen made a motion to approve the LEPC Appointments for 2015. Cathy Balko of the Red Cross will be replaced by Trish Lawrence and Lieutenant Eric Erhardt, replaced by Lieutenant Daniel Hines for State Police Meadville. Also noted, was Stephen Nichol, who will be the new contact at Universal Well Services, for matters relating to the Oil & Gas Industry. Mr. Lynch seconded and the motion carries.

Mr. Lynch made a motion to approve the contract with ACS & Black Knight Real Estate Data Solutions. This is the same company, cost and agreement, with only a name change requiring a new contract. Mr. Allen seconded and the motion carries.

Mr. Lynch made the motion to approve the payment of the Kronos Invoice in the amount of $2,617.07. Mr. Allen seconded and the motion carries.

Mr. Allen made a motion to approve the Felice Associates Invoice in the amount of $6,885, for 51 hours of Draft Job Descriptions and FLSA analysis. Mr. Lynch seconded and the motion carries.

Mr. Lynch made a motion to approve the payment of the Meadville Tribune Invoice in the amount of $1,049.55 from the 2012 CDBG funds. Mr. Allen seconded and motion carries.

Mr. Allen made a motion to approve the invoice to CHAPS in the amount of $6,547.35 for Emergency Solutions Grant. Mr. Lynch seconded and the motion carries.

Mr. Lynch made a motion to approve the payment to Klingensmith Enterprises, Inc. Invoice #2 for the Linesville Waterline Project in the amount of $6,113.25, from the 2013 CDBG funding. Mr. Allen seconded and the motion carries.

Mr. Lynch made a motion to approve the payment of Bennett Roofing & Remodeling Invoice in the amount of $4,250 for the USDA Rural Housing Preservation Grant. Mr. Allen seconded and the motion carries.

Mr. Allen made a motion to approve the reimbursement to Conneaut Lake Borough in the amount of $3,093.50 from the Act 13 Impact Fees for the Borough Revitalization Project. Mr. Lynch seconded and the motion carries

Mr. Lynch made a motion to approve the SRI Roofing & Sheet Metal, LLC invoice in the amount of $16,992, for the QLC Soffit Extension and Repair from 2011 CDBG funds. Mr. Allen seconded and the motion carries.

Item 12, G. on the agenda was deferred for further information.

Mr. Lynch made a motion to approve the payment of the Dagostino Electronic Services, Inc. (DES) Invoice for $1,885.50, for 2 switches for use during the DMZ isolation. Mr. Allen seconded and the motion carries.

Mr. Allen made a motion to approve the payment of the CDWG Online Invoice (CoStars Contract), for 2 Sophos UTM 220 Firewalls in the amount of $2,358.08. Mr. Lynch seconded and the motion carries.

Mr. Lynch made a motion to approve US Information Technologies (USIT) Consulting Services Invoice for Oracle Database Support in the amount of $4,200 monthly, for a yearly total of $50,400. Mr. Allen seconded and the motion carries.

Mr. Allen made a motion to approve the US Information Technologies (USIT) Consulting Services Support at $155/hour, not to exceed 252 hours, not to exceed $39,060 annually. Mr. Lynch seconded and the motion carries.

Mr. Allen made a motion to approve the ratification of the Trust Agreement with CNB Bank/ErieBank for the Administration of the Worker’s Compensation Trust Account, in compliance with the Department of Labor’s guidelines and requirements.

Mr. Lynch seconded and the motion carries.

Mr. Lynch made a motion to approve the ratification of the PCORP General Liability premium for October 1, 2014 to June 1, 2015 in the amount of $166,172.00. Mr. Allen seconded and the motion carries.

Mr. Allen made a motion to approve the payment from the Social Security Account for the expenses incurred from 7/1/2014 to 9/30/2014 in the amount of $18,647.79.

Mr. Lynch made a motion to approve the 2015 mileage rate at the IRS rate, effective January 1, 2015 at $0.575 per mile. Mr. Allen seconded and the motion carries.

Mr. Lynch made a motion to approve the 1st Quarter Fiscal Year 2014/2015 Match for Crawford County Drug & Alcohol Executive Commission in the amount of $8,186.70.

Mr. Lynch made a motion to ratify the Crown Benefits Bill for the week ending November 28, 2014 in the amount of $125,687.92. Mr. Allen seconded and the motion carries.

Mr. Allen made a motion for ratification of the Crown Benefits Bill for the week ending December 5, 2014 in the amount of $139,885.38. Mr. Lynch seconded and the motion carries.

Mr. Lynch made a motion to approve the appointment of Dr. John Alexander and Robert Sheets, to a four year term on the Crawford County Regional Airport Authority Board of Directors. Mr. Allen seconded and the motion carries.

Mr. Lynch made a motion to approve the creation of Director of Human Resources position, and remove the positions of Deputy Director and Personnel Analyst. Mr. Allen seconded and the motion carries.

Mr. Allen made a motion to appoint Susan Lotarski to the Director of Human Resources position, as she has previously been carrying out these duties. Mr. Lynch seconded and the motion carries.

Mr. Lynch made a motion to approve the contract with Keith Button, Esquire for County Solicitor position beginning on January 1, 2015, at a rate of $85,000 annually. This is a full time position and will include his current duties with Assessment and Tax Claim. However, he will work as an independent contractor and will not be eligible for County employee benefits. Mr. Allen seconded and the motion carries.

Mr. Allen made a motion to approve Rich Krankota as Director of Veteran’s Services, effective January 12, 2015. Mr. Lynch seconded and the motion carries.

Mr. Lynch made a motion to approve the STRUXURES, LLC invoice in the amount of $10,261 to be split with Crawford County Fair and Crawford County Fairgrounds Building Association II. Mr. Allen seconded and the motion carries.

Mr. Lynch made a motion to approve the November 2014 Weber Murphy Fox Invoices for Talon Demo at $8,606.47; OES at $9,063.13; and New Building at $6,030, for a total of $23,699.60. Mr. Allen seconded and the motion carries.

Mr. Lynch made a motion to approve the appointment of Bill Good to a five year term as Fair Board Director, running from January 1, 2015 to December 21, 2019. Mr. Allen seconded and the motion carries.

Mr. Lynch made a motion to approve the Letter of Engagement to Lawrence Bolla, Esquire, of Quinn, Buseck, Leemhus, Toohey & Kroto, Inc. as the Bankruptcy attorney in regards to the Conneaut Lake Bankruptcy, the costs of which will be shared among the taxing bodies. Mr. Allen seconded and the motion carries.

Mr. Lynch made a motion to approve the attached New Hires/Transfers packet. Mr. Allen seconded and the motion carries.

Information and Updates:

Mr. Weiderspahn noted that the Courthouse will be closed from noon on December 24 through December 26 for the Christmas holiday.

Mr. Weiderspahn, Mr. Lynch and Mr. Allen extended their appreciation to Mr. Watts for his time and service with the County.

Public Comment:

Mr. Alexatos stated his concerns regarding his property.

Mr. Byrd noted the passing of Meadville Fire Chief Hedrick, and discussed his concerns regarding the County.

Mr. Richardson stated that he has heard of a “Special Court for Veterans” in Erie County and would like Crawford County to consider the same.

With no further matters to discuss, Mr. Lynch made a motion to recess until December 31, 2014 at 1pm. Mr. Allen seconded and the motion carries.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Francis F. Weiderspahn, Jr., Chairman

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Jack P. Lynch, Commissioner

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

C. Sherman Allen, Commissioner