

The Crawford County Commissioners met on Thursday, February 6, 2014, for a regular meeting with the following present:

Francis F. Weiderspahn, Jr.	Chairman
Jack P. Lynch	Commissioner
C. Sherman Allen	Commissioner
Cheri Porter-Jackson	Chief Clerk
Ted Watts, Esq	Solicitor
Jody Marley	CFO
Christine Krzysiak	Treasurer
Mark Lessig	Human Resource Director
Mark Weindorf	Human Services Director
Tim Kelley	Information Technology Director
Alan Clark	Office of Emergency Services Director
Alan Knapp	Planning Director
Kevin Nicholson	911 Director
Beth Forbs	Deputy Register and Recorder
Neil Fratus	Deputy Sheriff
Ken Saulsbery	Deputy Warden
Anna Mercatoris	Citizen
Dennis Alexatos	Citizen
Mrs. Alexatos	Citizen
Diane Tracy	Citizen
Sam Byrd	Citizen
Gary Richardson	Citizen
Gary Young	Citizen
Keith Gushard	Meadville Tribune
Megan Hays	Recording Secretary

The meeting was opened with the Pledge of Allegiance.

Mr. Allen made a motion to approve the minutes from the January 16 and 21, 2014 Commissioners Meeting. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the minutes from the December 31, 2013, January 7, 13, 21, 28 and February 4, 2014 Work Sessions. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the payment of bills in the amount of \$4,144,887.40 for the period ending February 5, 2014. Mr. Allen seconded the motion and it carried.

Mr. Weiderspahn announced that there were three executive sessions (February 4 for Personnel and Real Estate and February 6, 2014 for Litigation)

Public Comment:

Mr. Young asked why the Sheriff was getting a new car when he had stated that the one he just purchased would last for 5 years. Mr. Weiderspahn explained that they were not replacing the recently bought Crown Vic, instead they were replacing a car that was given to them by Human Services.

Official Business:

Mr. Allen made a motion to approve the sale of images from the Recorder of Deeds office to Corelogic in the amount of \$2,550.00 per year. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the purchase request for the 2014 Ford Utility Interceptor AWD for the Sheriff's Office from Milham Ford (all unfitting to be done by Ibez Tek through CoStars contract) at a cost of \$31,514.90, to be fully operational upon receipt. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the installation of an exterior light and pole at the Crawford County SCUBA, OES & HazMat Teams Station at a cost not to exceed \$2,000.00. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Annual Performance Grant in the amount of \$132,032.00 for the Office of Emergency Services (OES). Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the 2013 911 Financial Audit to be completed by Hill, Barth & King to complete the 3rd year of the tri-annual audit at a cost of \$5,950.00, as per the Pennsylvania Emergency Management Agency (PEMA). Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the purchase request for the 6 remaining computers at the Crawford County Correctional Facility to complete the upgrade of all the systems in the facility at a cost of \$6,164.10 from Dell Computers (these will be compatible with the rest of the systems per the computer specialist on site at the facility). Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the purchase of the Polycom HDX4500 Video Conferencing Unit with a 5 year service plan at a total cost of \$9,950.00 (this cost is to be split with the Courts paying \$6,700.00 for the Video Conferencing Unit and the Correctional Facility paying the \$3,250.00 for the 5 year services plan). Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Creation of two full time Correctional Officer positions (1 male and 1 female). Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the release of the Request for Proposals for the Architectural Barriers Study for the Crawford County Facilities for the Act 504 Compliance (to be paid for by the Community Development Block Grant (CDBG)). Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the purchase request for 3 new Dell Opti plex 9020 Small Form Factor Computers for the Auditors to replace 3 that will be out of date and unsupported as of April, at a cost of \$3,863.76. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the purchase request for 7 new Dell small form desktop computers and 2 laptops computers for the Clerk of Courts office in the amount of \$11,194.02 from Dell (these will be compatible with the county systems and have been recommended by the county IT department for replacement of equipment that will be out dated and unsupported as of April). Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the purchase requisition for 8 Dell Optiplex 9010 computers for the District Attorney's office in the amount of \$8,218.80 to replace out dated and unsupported equipment by April. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the postage request from District Court 30-2-01 (Meadville) in the amount of \$2,000.00. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to ratify the purchase request for the 2 Dell Equallogic SANS PS6100X that were purchased under the Costars Contract for a total purchase price of \$49,983.14. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the purchase of 4 Dell Optiplex 9020 Small form factor computers (no monitors) for use at the counter at a cost of \$874.48 each for a total of \$3,497.92 for the Treasures Office (to replace computers that will be out of date and unsupported as of April 2014). Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Catastrophic Loss Refunds to the following:

Randall P Stoker in the amount of \$21.56 for a loss on property in East Fallowfield Township due to a fire in April 2013

David A & Rebekah D Augustine in the amount of \$24.94 for a loss on property in Greenwood Township due to a fire in October 2013

Patricia & Thomas Novak & Earl C Shepard in the amount of \$92.63 for a loss on property in Oil Creek Township due to a fire in May 2013

Robert D Clements in the amount of \$95.68 for a loss on property in Sadsbury Township due to a fire in June 2013

Albert W & Audrey I Cleland in the amount of \$43.20 for a loss on property in Steuben Township due to a fire in June 2013

Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the purchase request for 3 tubs with side entry at a total cost of \$35,991.47 from McKesson for the Crawford County Care Center. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the purchase requisition for repairs to the Wet Sprinkler System by Absolute Fire Protection in the amount of \$5,713.55 for the Crawford County Care Center. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve Change Order #6 with Frameworx General Contractors, LLC for 6 10'6" cubicle curtain track with carriers from each bathroom for privacy at a cost of \$1,097.00 and 2 additional days to complete contract work at the Crawford County Care Center. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Owner and Contractor Agreement between Crawford County and Roy C Deeter Plumbing & Heating Inc. in the amount of \$26,363.00 for the Crawford County Care Center. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the payment of the General Fund from Children and Youth Services (CYS) and Independent Living in the amount of \$243,131.73 for 2013 ARC contribution. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the payment to the General Fund from Mental Health (MH)/Early Intervention (EI)/Intellectual Disability (ID) in the amount of \$204,238.77 for the 2013 ARC contribution. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the County Match due to Human Service Block Grant for Fiscal Year (FY) 2012/2013 in the amount of \$139,219.02. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the County Match due to CYS for 3rd and 4th Quarters of FY 2012/2013 in the amount of \$655,335.82. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the County Match due to Crawford County Drug & Alcohol for the 4th Quarter in the amount of \$5,911.00. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the payment to Maximus for the 2014 Indirect Cost Allocation invoice in the amount of \$7,000.00. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Property, Plant, and Equipment (PP&E) Fixed Assets, Long-Lived Assets, Tangible Assets Policy to be in compliance with the Outside Auditors recommendations. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the CYS Contract for FY 2013/2014 (see attached spreadsheet). Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the MH/ID Contracts for FY 2013/2014 (see attached spreadsheet). Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the Professional Contract (see attached spreadsheet) for Human Services. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the Medical Assistance 2nd Quarter Report 2013. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to accept the 2014 Assessment and Per Capita Rolls. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the Act 13 Environmental Initiative Fund Grant Contracts with the following:

Crawford County Conservation District for Stabilization of Woodcock Creek stream Bank with Stainbrook Park at a cost of \$30,161.00

Saegertown Borough for Replacement of existing roof on the 350,000 gallon in ground concrete block reservoir and clean, repair and top coat the 475,000 gallon in ground reservoir at a cost of \$30,000.00

Venango Borough for the Act 537 plan at a cost of \$18,000.00

French Creek Valley Conservancy for the addition of access point and way finding signs along major travel corridors of the French Creek water Trail at a cost of \$5,975.00
Crawford/Venango County Fire School for training for emergencies associated with drilling, production, and pipelines for the oil and gas industry in the amount of \$6,000.00

Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the reimbursement to the General Fund from the Commissary Fund in the amount of \$29,931.87. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the reimbursement to the General Fund from the Liquid Fuels Fund in the amount of \$32,325.07. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the reimbursement to the General Fund from the Medical Assistance Transportation Program (MATP) Block Grant fund in the amount of \$1,609.61. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the reimbursement to the General Fund from the 2010 Project Fund B in the amount of \$21,840.72. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the reimbursement to the General Fund from the Self-Funding Insurance in the amount of \$27,242.89. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the reimbursement to the General Fund from the 911 Wireline Fund in the amount to of \$98,730.77. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the reimbursement to the General Fund from the 911 Wireless Funds in the amount of \$51,879.49. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the reimbursement to the General Fund from the HazMat Fund in the amount of \$9,215.32. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the 2014 Funding Request for the Humane Society in the amount of \$10,000.00. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the EADS Invoice for the 2013 4th Quarter retainer payment in the amount of \$3,000.00. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the Letter of Engagement with Weiss, Burkardt and Kramer, LLC for work on the Conneaut Lake Park Properties to prepare them for Tax Claim Sale in September 2014 at a rate of \$150.00 per hour with an estimate of \$3,000.00 (20 hours). Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to authorize the payment of \$435,250.00 to the Courts to defray the costs of the condemnation of the Edward Alexatos property in conjunction with the Mead Ave Bridge Project. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the Offer of Just Compensation to Lincoln Metals in Connection with the Construction of the Mead Ave Bridge in the amount of \$140,000.00. Mr. Allen seconded the motion and it carried.

Mr. Weiderspahn made a motion to ratify the Resolution recognizing the CASH "1,000 Point Club" in the girls' basketball, recognizing the players and coaches. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to ratify the Weber Murphy Fox bill for Professional Services for November 2013 on the Hybrid Concept in the amount of \$3,853.10.0 Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to ratify the Crown Benefits Bill for the week ending January 10, 2014 in the amount of \$100,476.81. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to ratify the Crown Benefits Bill for the week ending January 17, 2014 in the amount of \$52,060.40. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to ratify the Crown Benefits Bill for the week ending January 24, 2014 in the amount of \$19,555.85. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Hire and/or Transfers in the attached packet. Mr. Lynch seconded the motion and it carried.

Public Comment:

Mr. Alexatos voiced his concerns about the Mead Ave Bridge.

Mr. Byrd stated that he was upset about the responses that he has/has not gotten from his correspondences within the county.

Ms. Mercatores voiced her concerns about the parking in Meadville.

Mr. Young discussed a Veteran and his services that he continued to give to the county.

There being no further business Mr. Allen made a motion to adjourn the meeting. Mr. Weiderspahn seconded the motion and it carried.

Francis F. Weiderspahn, Jr., Chairman

Jack P. Lynch, Commissioner

C. Sherman Allen, Commissioner