

The Crawford County Commissioners met on Thursday, January 16, 2014, for a regular meeting with the following present:

Francis F. Weiderspahn, Jr.	Chairman
Jack P. Lynch	Commissioner
C. Sherman Allen	Commissioner
Cheri Porter-Jackson	Chief Clerk
Ted Watts, Esq	Solicitor
Jody Marley	CFO
Christine Krzysiak	Treasurer
Mark Lessig	Human Resource Director
Jane Giblin	Crawford County Care Center Director
Allen Clark	Office of Emergency Services Director
Amy Schmidt	Grant Administrator
Kevin Nicholson	911 Director
Patti Wetherbee	Clerk of Court
Debbie Curry	Register and Recorder
Neil Fratus	Deputy Sheriff
Emmy Arnett	Prothonotary
Tim Giebel	Crawford Area Transportation Authority
Gary Young	Citizen
Denis Alexatos	Citizen
Sam Byrd	Citizen
Gary Richardson	Citizen
Keith Gushard	Meadville Tribune
Andy Alm	Forever Broadcasting
Megan Hays	Recording Secretary

The meeting was opened with the Pledge of Allegiance.

Mr. Lynch made a motion to approve the minutes from the December 19, 31, 2013 and Reorganizational meeting on January 6 and regular meeting on January 6, 2014. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the payment of bills in the amount of \$1,219,371.52 for the period ending January 15, 2014. Mr. Allen seconded the motion and it carried.

Mr. Weiderspahn announced that there was one executive session for personnel (January 15, 2014).

Mr. Allen made a motion to appoint of Jill Withey to the Crawford Area Transportation Authority (CATA) Board of Directors for a four year term from on January 1, 2014 thru December 31, 2017. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to ratify the Resolution, Cooperative Agreement and Statement of Compliance for submission with the Conneaut Lake Borough Redevelopment Assistance Capital Program (RACP) Grant Application. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the payment of the IMR Invoice that is to be split \$7,509.33 to be paid for by the Clerk of Courts, \$3,754.67 to be paid for by the Register and Recorders and \$1,0000.00 to be paid for by the Courts for a total cost of \$12,264.00. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the purchase of 9 Dell 9010 SFF computers with Monitors at a cost of \$1,027.35 each for a total purchase of \$9,246.15 in the Prothonotary's Office to

replace the machine that will all be out of date and unsupported as of April (2014 budgeted item). Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the purchase of 3 new computers in the amount of \$3,509.48 for the Register and Recorder's Office to be paid for with Records Improvement Funds and CDR Fees, these are machines what will be out of date and unsupported in April. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the purchase of 12 Dell Latitude 15 3000 series laptop (10 for the training room and 2 for our IT staff) at a cost of \$16,491.36 and 4 Dell Optiplex 9020 minitowers at a cost of \$5,861.60 for a total purchase from Dell On-line of \$22,352.96. This again is a budgeted expense to update computers that will be out of date and unsupported as of April. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the Microsoft Data Center License in the amount of \$5,294.52, for the IT Department. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the purchase of 11 Dell Optiplex Desktop Computers for Juvenile Probation at a cost of \$1,371.88 each, and 1 Dell Latitude Laptop at a cost of \$1,496.89 for a total purchase of \$16,584.57 from Dell on Line. This is a budgeted item to replace out dated and unsupported equipment as of April. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the purchase of 4 Dell Computers for the 911 Dispatcher at a cost of \$1,320.75 each, and 1 Dell Laptop for the Addresser at a cost \$1,590.61 for a total purchase of \$6,873.61. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the Expedited Equipment Purchase through the US Department of Homeland Security in the amount of \$12,713.26 for Training Simulator for Cambridge Spring Police Department, Exercise and Evaluation Kit and Mass Casualty Table Top Exercise Kit for our Crawford County Emergency Management Agency. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Standard Client Agreement with Michael Baker Jr, Inc. for the Emergency Management and County Wide Hazard Mitigation Plan Update. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve EADS Invoices for the Crawford County Care Center for the final design services for the window replacement project in the amount of \$4,766.96, for the final design services for the central bathing room projects in the amount of \$10,641.73 and for survey, design, preparation of bid documents and construction phases of the pavement rehabilitation project at a cost of \$4,410.19. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the LW Consulting Contract Medicare & Medicaid Cost Report Preparation (at a cost of \$5,500.00) plus travel and out of pocket to be billed separately, with a \$1,750.00 retainer which is applied to the final invoice for the Crawford County Care Center. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the LW Consulting Contract for the Quarterly Oversight Service Agreement (monthly cost limit of \$2,400.00 to \$3,200.00) plus travel and out of pocket to be billed separately, with a \$2,000.00 retainer to be applied to the final invoice for the Crawford County Care Center. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve 7 Maintenance Agreements with Hagan (Toshiba E107 Fax Machine, 2 Lexmark Copiers located in the Green Wing Nurses Station, 1 Lexmark copier located in the Nurses Area, 1 Lexmark copier located in the Therapy Area, a 2007 Toshiba e167 copier, a 2009 Toshiba e523T copier and a 2007 Muratec 143 D copier) at the Crawford County Care Center. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve change orders #1, 2, 3, 4, 5 with Frameworx, General Contractors, LLC for work at the Crawford County Care Center. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve Payment Application #1 from Frameworx General Contractors, LLC in the amount of \$31,764.00. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the purchase of 2 desktop computers for District Court 30-3-03 (Saegertown) at a cost of \$2,743.76 to replace out of date and unsupported equipment as of April. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the postage request for District Court 30-3-06 (Titusville) in the amount of \$3,000.00 from Pitney Bowes. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the Active Aging Funding Subsidy for 2014 in the amount of \$16,576.00. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Funding of the General Liability Fund in the amount of \$30,000.00 for 2014. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Funding for the 1st Quarter for the Quality Living Center in the amount of \$67,250.00. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the purchase of 2 laptop computers at a cost of \$1,493.89 each for a total of \$2,987.78 from Dell Computer to be used by Human Service, Human Resources and Finance. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Professional Services Contract with Janet Trychin for Fiscal Year (FY) 2013/2014 (see attached list). Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Waiver Contract with Janet Trychin from July 1, 2012 to June 30, 2015 (see attached list). Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the Professional Services Contract with Carolyn Danner-Bliss Pediatric Service, LLC for FY 2013/2014 (see attached list). Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Waiver Contract with Carolyn Danner-Bliss Pediatric Services, LLC from July 1, 2012 to June 30, 2015 (see attached list). Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the purchase of 6 Surface Pro 2 tablets, with docking stations, and keyboard covers, for a total cost of \$7,830.00 from CDW-G for Human Services. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the request from Conneaut Valley Economic & Industrial Development Authority for half of their 2014 funding request (\$3,500.00) in the amount of \$1,750.00. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the request from the Crawford County Regional Airport Authority for the 2014 budgeted funding to be released. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Weber Murphy Fox bill in the amount of \$15,116.17 for Professional Services for December 2013. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the Weber Murphy Fox Bill in the amount of \$2,871.45 for Professional Services for December 2013 for the Exterior Courthouse Renovations. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the 1st Quarter Energy Procurement payment for services for 2014 in the amount of \$1,714.00 to Svetz Energy Services. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the Maintenance and Service Agreement Contract with Bollinger Technical Services Inc., in the amount of \$4,702.65 for all 6 storage units in the Courthouse (Register & Recorder, Clerk of Courts, Prothonotary, and Treasurer). Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to ratify the Crown Benefits Bill for the week ending December 27, 2013 in the amount of \$133,673.20. Mr. Lynch seconded the motion and it carried.

Public Comment:

Mr. Alexatoes wanted to enlighten the Tax Payers on the Mead Ave Bridge, and how much Eads has been paid for the Bridge.

Mr. Byrd voiced his personal concerns about the Inmate Grievance Process at the Crawford County Correctional Facility.

Mr. Young voiced his concerns about the Judge and Elected Officials in Luzerne County. He also voiced his concern about a document that was read he assumes that it was from Mr. Watts there is no letterhead or signature on the document.

There being no further business Mr. Lynch made a motion to recess the meeting until January 21, 2014 at 1:00pm. Mr. Allen seconded the motion and it carried.

Francis F. Weiderspahn, Jr., Chairman

Jack P. Lynch, Commissioner

C. Sherman Allen, Commissioner