

The Crawford County Commissioners met on Thursday, March 6, 2014, for a regular meeting with the following present:

Francis F. Weiderspahn, Jr.	Chairman
Jack P. Lynch	Commissioner
C. Sherman Allen	Commissioner
Cheri Porter-Jackson	Chief Clerk
Ted Watts, Esq	Solicitor
Jody Marley	CFO
Christine Krzysiak	Treasurer
Mark Lessig	Human Resources Director
Jane Giblin	Crawford County Care Center Director
Mark Weindorf	Human Services Director
Amy Schmidt	Grant Administrator
Nick Loiacona	Chief Probation/Parole Officer
Kevin Nicholson	911 Director
Don Bovard	Emergency Services Operations Manager
Allen Clark	Emergency Management Director
Patti Wetherbee	Clerk of Courts
Amanda Chapel	Planning Assistant
Christopher Soff	Mayor of Meadville
Sue Anderson	Bark Park
Anna Mercatoris	Citizen
Dennis Alexatos	Citizen
Sam Byrd	Citizen
Gary Richardson	Citizen
Keith Gushard	Meadville Tribune
Megan Hays	Recording Secretary

The meeting was opened with the Pledge of Allegiance.

Mr. Allen made a motion to approve the minutes from the February 20, 2014 Commissioners Meeting. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the minutes from the February 25 and March 4, 2014 Work Sessions. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the payment of bills in the amount of \$3,654,942.90 for the period ending March 5, 2014. Mr. Allen seconded the motion and it carried.

Mr. Weiderspahn announced that there was four executive sessions (February 25 for Personnel and March 4 for Possible Litigation and [2] for Personnel).

Public Comment:

Ms. Anderson gave a presentation and update on the Conneaut Lake Bark Park.

Official Business:

Mr. Allen made a motion to approve the purchase of 5 Dell Optiplex 9010 Small Form Factor Computers without monitors in the amount of \$4,536.75, for the Sheriff's Office. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the replacement of the RMS Server that is at end of life, in the amount of \$4,000.00 (to be paid for with Wireline Funds), for the 911 Department. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Maintenance Contract with IMR Limited in the amount of \$1,933.50 for the Clerk of Courts Office. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the purchase of a Microfische reader/printer with a maintenance and service contract in the amount of \$8,492.00 from IMR (this will be paid with Automation Fees), for the Clerk of Courts Office. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the Emergency Solutions Grant Agreement in the amount of \$104,000.00 for a 2 year period. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the Payoff of the Quality Living Center (QLC) Mortgage in the amount of \$579,702.45. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to authorize to go to bid on the QLC roof soffit extension project pending approval from Department of Community and Economic Development (DCED). Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the 2014 Hazardous Material Emergency Preparedness (HMEP) Grant Agreement Purchases with reimbursement to follow after initial purchases in the amount of \$53,950.00. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to ratify the Homeland Security Expedited Purchase for an InfraRed Laser Training System from SB Tactical in the amount of \$19,515.00. This equipment will be housed at the Cambridge Springs Police Department but will be available to all area departments for use in training. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to ratify the Homeland Security Expedited Purchase for Amateur Radio Manuals in the amount of \$6,000.00 from AARL. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve Payment Application #1 from Roy C Deeter Plumbing and Heating in the amount of \$12,223.35, for the Crawford County Care Center. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the purchase of 4 Optiplex 9020 Small Form Factor Computers in the amount of \$4,916.60, for the Crawford County Care Center. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Amerinet Group Purchasing Participation Agreement and the Participation Agreement Addendum with Keystone Alliance for the Crawford County Care Center, pending solicitor review. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve Change Order #7 with Sharon Paving & Construction for a time extension of 10 days and remobilization fee of \$1,250.00, for the Crawford County Care Center. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve Change Order #7, 8, 9 and 10 with Frameworks General Contractors, LLC (7) for a time extension of 5 days at no cost, (8) replacement of rotten wood in the amount of \$1,470.00, (9) replacement of damaged concrete slab in shower room in the amount of \$2,276.00, and (10) for return of unused balance of Permit Allowance to Correct Overbill for a total credit of \$348.00. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the Children and Youth Services (CYS) Contract (see attached sheet);

Child to Family Connections Fiscal Year (FY) 2013/2014
Harborcreek Youth Services FY 2013/2014
Family Services of NW PA FY 2013/2014 – Amendment
Pathways Adolescent Center FY 2013/2014 – Amendment

Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Mental Health/Intellectual Disability/Early Intervention (MH/ID/EI) contract amendment for Next Step Therapy for FY 2013/2014 (see attached sheet). Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Professional Contracts for Human Services (see attached spreadsheet);

Community Guidance Center FY 2013/2014
DNA Diagnostics Center FY 2013/2014
Family and Community Christian Association FY 2013/2014

Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve a Professional Services Contract between Crawford County Human Services and Venango County Human Services and Mars Home for Youth (MHY) Family Services, Inc, for Federal FY 2014 (10/1/2013 to 09/30/2014). Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the reimbursement to the General Fund from CYS Social Security Fund in the amount of \$17,224.93. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the payment to Climatological Consulting Corp in the amount of \$2,241.25 for costs associated with the original Dairy Barn collapse. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the payment to C.N. Timble Engineering, Inc. in the amount of \$4,675.00 for costs associated with the original Dairy Barn collapse. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the reimbursement to the General Fund from the 2010 Project Fund B Bond in the amount of \$620,098.94. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the purchase of a laserfiche server and professional services from Full Circle Solutions Group at a cost of \$13,110.00 for the Domestic Relations Office, to replace the old system that is at the end of life and no longer eligible for service contracts. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the purchase of 2 Dell Optiplex 9020 Computers in the amount of \$2,829.56 from Dell Online for the Courts. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the contract with LexisNexis for the Legal Access on the Public terminal in the Law Library for a 3 year term in the amount of \$1,050.00 per month for the first year, \$1,081.50 per month for the second year and \$1,113.95 per month for the third year. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to ratify the Crown Benefits bill for week ending February 14, 2014 in the amount of \$84,769.35. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to ratify the Crown Benefits bill for week ending February 21, 2014 in the amount of \$101,304.68. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the payment to Sammartino and Stout in the amount of \$2,500.00 for the reimbursement of payment to Winslow Engineers for work done in relation to the Mead Ave Bridge. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to ratify the payment to Pitney Bowes in the amount of \$1,859.16 for the postage machine in the Print Room. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to ratify the William T. Spaeder Co., Inc. Certificate of Substantial Completion for the By-pass piping for the water softener at the Crawford County Correctional Facility. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the Pennsylvania Commission on Crime and Delinquency (PCCD) pass-through agreement letter in regards to the 2011/2013 Crawford County STOP Abuse Project, with a project period of 2011 (1/1/2014-6/30/2014) in the amount of \$14,375.00 and 2013 (1/1/2014-12/31/2014) in the amount of \$110,625.00. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the payment of the Storm Water bills for all County facilities (located within the city) to the City of Meadville in the amount of \$9,014.04. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Crawford County Historical Society Request for funding for 2014 in the amount of \$10,000.00. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the Empire GeoServices, Inc. letter of engagement for sampler boring and 1 monitoring well. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the FedEx Drop Box Placement Agreement. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to authorize bidding of the Draft Horse Barn Project at the Crawford County Fairgrounds. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Memorandum of Understanding (MOU) for the Mercer Pike Bridge Project. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the Creation of Tobacco Free Zones at Woodcock Lake Park. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the reimbursement to the General Fund for February 2014 as shown on attached list. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Shelter + Care reimbursement for December 2013 and January 2014 in the amount of \$31, 327.63 to CHAPS. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the 1st Quarter appropriation for Penn State Cooperative Extension in the amount of \$71,553.23. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the hires/transfers in the attached packet. Mr. Lynch seconded the motion and it carried.

Public Comment:

Mr. Alexatos voiced his concerns about the Mead Ave Bridge.

Mr. Byrd voiced his concerns about the Public Comment Policy.

Ms. Mercatoris voiced her concerns about the Courthouse Hybrid project.

There being no further business Mr. Lynch made a motion to adjourn the meeting. Mr. Allen seconded the motion and it carried.

Francis F. Weiderspahn, Jr., Chairman

Jack P. Lynch, Commissioner

C. Sherman Allen, Commissioner