The Crawford County Commissioners met on Thursday, November 6, 2014, for a regular meeting with the following present:

Francis F. Weiderspahn, Jr. Chairman

Jack P. Lynch Commissioner

C. Sherman Allen Commissioner

Cheri Porter-Jackson Chief Clerk

Gina Chatfield Deputy Chief Clerk

Ted Watts, Esq. Solicitor

Jody Marley Chief Financial Officer

Mark Lessig County Administrator

Mark Weindorf Human Services Director

Arlene Rodriguez Assistant Planning Director

Amy Schmidt Planning Grant Administrator

Amanda Chapel Planning Assistant

Jane Giblin Care Center Administrator

Christine Krzysiak Treasurer

Ken Saulsbery Correctional Facility Deputy Warden

Diana Perry Fair Board

Chris Seeley Auditor

Christopher Soff Mayor City of Meadville

Gary Young Citizen

Pete Hoke Citizen

Sam Byrd Citizen

Gary Richardson Citizen

Ed Alexatos Citizen

Earl Corp Meadville Tribune

Jeff Cory Armstrong

Andy Alm Forever Broadcasting

The meeting was opened with the Pledge of Allegiance.

Mr. Allen made a motion to approve the minutes from the October 16, 2014 Commissioners Meeting. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the minutes from the October 21 and October 28, 2014 Work Sessions. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the payment of bills in the amount of $3,047,910.94 for the period ending November 5, 2014. Mr. Allen seconded the motion and it carried.

Mr. Weiderspahn announced that there were Executive Sessions held on October 21, 2014 on Real Estate and October 28, 2014 on Real Estate and Personnel.

Public Comment:

There were no public comments at this time.

Official Business:

Mr. Allen made a motion to approve the purchase of 2 Optiplex 9020 small form factor computers in the amount of $2,447.32. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the purchase of 1 used Huebsch 2009 20lb capacity washer in the amount of $1,800.00; 1 used Huebsch 2007 45lb stack dryer in the amount of $4,800.00; and 1 used Huebsch 2007 30lb stack dryer in the amount of $2,950.00, with freight and delivery costs of $300.00 for a total invoice cost of $9,850.00 from Pittsburgh Laundry System. Mr. Allen seconded and the motion carries.

Mr. Allen made a motion to approve the purchase of 2 Dell laptops and 2 site licenses for the Correctional Facility, from Dell Online in the amount of $2,721.28. Mr. Lynch seconded the motion and it carries.

Mr. Lynch made a motion to approve the agreement between the Care Center and the Department of Veteran’s Affairs, delegating authority as contracting officer’s representative. Mr. Allen seconded and the motion carries.

Mr. Allen made a motion to approve the Basic Ordering Agreement for Community Nursing Home Services, effective December 1, 2014. Mr. Lynch seconded the motion and it carries.

Mr. Lynch made a motion to approve the EADS invoice for the Paving Rehab Project, in the amount of $759.58. Mr. Allen seconded and the motion carries.

Mr. Allen made a motion to approve the ratification of the Act 13 Grant Application for an ADA Accessible Pathway at Woodcock Lake Park in the amount of $3,100.00. Mr. Lynch seconded and the motion carries.

Mr. Lynch made the motion to approve the ratification of the Greenway’s Block Grant Application on behalf of Meadville Area Recreation Authority for an ADA Accessible Trail. Mr. Allen seconded and the motion carries.

Mr. Lynch made a motion to approve the QLC Soffit and Roof Repair Invoice #1 from SRI Roofing & Sheet Metal, LLC in the amount of $26,133.30. Mr. Allen seconded and motion carries.

Mr. Allen made a motion to approve the QLC Soffit Repair Invoice #2 in the amount of $28,728.00, from SRI Roofing & Sheet Metal, LLC. Mr. Lynch seconded and motion carries.

Mr. Lynch made a motion to approve USDA Housing Preservation Grant Expenses purchase request from the Unite Way of Western Crawford County in the amount of $5,904.23. Mr. Allen seconded and the motion carries.

Mr. Lynch made a motion to approve the invoice for CHAPS from the Emergency Shelter Grant from 2013 in the amount of $6,062.99. Mr. Allen seconded and the motion carries.

Mr. Lynch made a motion to approve the Residential Anti-Displacement Relocation Assistance Policy, which is required for HUD funding. Mr. Allen seconded and the motion carries.

Mr. Allen made a motion to approve the Payroll Reimbursement for the 3rd Quarter from the Offender Supervision Fees in the amount of $41,320.82. Mr. Lynch seconded and the motion carries.

Mr. Lynch made a motion to approve the EI Income & Expense Report for Fiscal Year 13/14; Human Services Block Grant Income & Expenditure Report for Fiscal Year 13/14; and MA Transportation Report 1st Quarter Fiscal Year 14/15. Mr. Allen seconded and the motion carries.

Mr. Lynch made a motion to approve CYS contracts for Keystone Adolescent center Fiscal Year 14/15; Taylor Diversion Programs, Inc. Fiscal Year 14/15; and Bethesda Children’s Home Fiscal Year 13/14-Amendment. Mr. Allen seconded and the motion carries.

Mr. Allen made a motion to approve the MH/ID/EI contracts for The Achievement Center Fiscal Year 14/15; Child to Family Connections, Inc. Fiscal Year 14/15 – Amendment; Easter Seals Western and Central Pennsylvania Fiscal Year 14/15 – Amendment; Next Step Therapy, Inc. Fiscal Year 14/15 – Amendment; and United Community Independence Programs, Inc. Fiscal Year 14/15-Amendment. Mr. Lynch seconded and the motion carries.

Mr. Lynch made a motion to approve the Professional Contracts for Carolyn Danner-Bliss Pediatric Dietician Services, LLC Fiscal Year 14/15 – Amendment; Crawford County Consumer Satisfaction Team Fiscal Year 14/15-Amendment; and Tradewinds Counseling Services, LLC Fiscal Year 14/15- Amendment. Mr. Allen seconded and the motion carries.

Mr. Lynch made a motion to approve the creation of a Program Specialist position for Placement Monitoring. Mr. Allen seconded and the motion carries.

Mr. Allen made a motion to approve the Kronos Invoice #10894909, in the amount of $3,420.00. Mr. Lynch seconded and the motion carries.

Mr. Lynch made a motion to accept the Letter of Engagement with Maher Duessel for the 2014 Audit at a cost of $92,900.00. Mr. Allen seconded and the motion carries.

Mr. Allen made a motion to approve the Tucker, Johnson & Smelzer, Inc. invoice for consulting fees for October 1, 2014 to June 1, 2015 in the amount of $20,000, which will be allocated for 2014/2015, with the 2015 portion to be paid after January 1, 2015. Mr. Lynch seconded and the motion carries.

Mr. Lynch approved the presentation of the proposed 2015 budget for 22 day review. Mr. Allen seconded and the motion carries.

Mr. Allen made a motion for ratification of the Crown Benefits Bill for the week ending October 10, 2014 in the amount of $91,474.01. Mr. Lynch seconded and the motion carries.

Mr. Lynch made a motion for ratification of the Crown Benefits Bill for the week ending October 17, 2014 in the amount of $112,920.48. Mr. Allen seconded and the motion carries.

Mr. Allen made a motion for ratification of the Crown Benefits Bill for the week ending October 24, 2014 in the amount of $122,447.06. Mr. Lynch seconded and the motion carries.

Mr. Lynch made a motion for ratification of the Arthur J. Gallagher Risk Management Services Invoice for the run off for the TPA in the amount of $11,266.00, for General Liability. Mr. Allen seconded and the motion carries.

Mr. Lynch made a motion for ratification of the payment of the invoice from Venango Borough for the Act 13 Environmental Initiatives for the 537 Plan in the amount of $2,500.00. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion for ratification of the payment of the Conneaut Lake Borough invoice for the Act 13 Impact Fees for the Conneaut Lake Borough Revitalization Project in the amount of $2,475.00. Mr. Allen seconded and the motion carries.

Mr. Lynch made a motion for ratification of the reimbursement to CHAPS for the Shelter+ Care Grant for July, August and September in the amount of $32,079.57. Mr. Allen seconded and the motion carries.

Mr. Allen made a motion to approve the invoice from Leonard Hunter for clock repair in the amount of $2,826.00. Mr. Lynch seconded and the motion carries.

Mr. Lynch made the motion to approve Weber Murphy Fox invoices for September 2014 in the amount of $51,413.08. Mr. Allen seconded the motion and it carries.

Mr. Lynch made a motion to approve the refund for Pittsburgh Glass Works in the amount of $25,011.63 per the Court Order. Mr. Allen seconded and the motion carries.

Mr. Allen made a motion to approve the Hagan Business Machines of Meadville, Inc. Copier Maintenance and Supply Agreement for the Clerk of Courts, effective October 24, 2014 at a cost of $0.0092 per page. Mr. Lynch seconded and the motion carries.

Mr. Lynch made a motion to approve the 2014 disbursement of the funding allotment for the Crawford/Venango Fire School in the amount of $1,000.00 as per the budget. Mr. Allen seconded and the motion carries.

Information and Updates:

Public Participation Policy is on the Website for review with link for comments to be submitted.

The Courthouse will be open to the public for tours of offices/renovation discussions on November 12, 2014 at 5:00pm.

A Special Meeting Setting Elected Officials Salaries for 2018/2019 will be held on Wednesday, November 12, 2014 at 6:00 pm.

There will be No Work Session the week of November 24, 2014.

Public Comment:

Mr. Alexatos stated that he believed that the Commissioners were attempting to censor him and his concerns regarding EADS, Mead Ave. Bridge and Courthouse Expansion.

Mr. Byrd expressed concerns regarding the budget. In particular, the previous matter of cost of medicine at the Correctional Facility, and he inquired as to what happened to the extra money. He commented on the Public Participation Policy, with respect to the Sunshine Law. Mr. Byrd stated his concerns about the Commissioner Meeting times and felt the time could be changed to accommodate more citizens work schedules.

Mt. Young expressed concerns regarding the implementation of the Program Specialist position, and would like a follow up on what this person will be doing. He also asked about the Grand Jury investigation regarding Fred Wagner and wants to know what was found. Mr. Young wants a like investigation done regarding the Sheriff, Nick Hoke, and commented about guard rails on roads, his Veteran status, and his son’s death.

Mr. Lynch again commented that the Public Comment Policy has been on the website, with virtually no input.

Mr. Lynch made a motion to recess the meeting until November 14 at 12:00 noon. Mr. Allen seconded the motion and it carries.

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Francis F. Weiderspahn, Jr., Chairman

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Jack P. Lynch, Commissioner

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C. Sherman Allen, Commissioner