The Crawford County Commissioners met on Thursday, August 6, 2015, for a regular meeting with the following present:

Francis F. Weiderspahn, Jr. Chairman

Jack P. Lynch Commissioner \*by phone

C. Sherman Allen Commissioner

Cheri Porter Chief Clerk

Gina Chatfield Deputy Chief Clerk

Christine Krzysiak County Treasurer

Keith Button, Esq. Solicitor

Mark Lessig County Administrator

Brian Connolly Chief Financial Officer

Gail Kelly Human Services Director

Jane Giblin Care Center Administrator

Kevin Nicholson 911 Director

Ken Saulsbery Correctional Facility Deputy Warden

Diana Perry Auditor

Christopher Seeley Auditor

Nick Hoke Sheriff

Arlene Rodriguez Planning Director

Deborah Curry Register/Recorder

Karen Peterson Planning Secretary

Patricia Weatherbee Clerk of Court

Francis Schultz District Attorney

Rich Speicher Weber Murphy Fox

Jeff Cory Armstrong

Keith Gushard Meadville Tribune

Chris Soff Mayor of Meadville

John Amato Citizen

Richard Zylak Citizen

Patricia Gillette Citizen

Sam Byrd Citizen

Gary Richardson Citizen

Denis Alexatos Citizen

The meeting was opened with the Pledge of Allegiance.

Mr. Allen made a motion to approve the minutes from the meeting on July 16, 2015. Mr. Lynch seconded and the motion carried.

Mr. Allen made a motion to approve the minutes of the Work Sessions from July 21 & July 28, 2015 Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the payment of bills in the amount of $3,836,751.61 for the period ending August 5, 2015. Mr. Allen seconded and the motion carried.

Mr. Weiderspahn announced that there were no Executive Sessions.

Public Comment:

Mr. Byrd complained again about not being included in the plans for the Courthouse renovations.

Mr. Alexatos complained about the Courthouse renovations.

Mr. Zylak applauded the County on the plans for the new 911 building.

Official Business:

Mr. Allen made a motion to approve the Renewal Service Agreement with Rapiscan Systems, effective August 1, 2015 through July 31, 2016 in the amount of $4,880.14 for maintenance of the x-ray inspections machine at the Courthouse Security Checkpoint. Mr. Lynch seconded and the motion carried.

Mr. Allen made a motion to approve the payment of postage request from District Court 30-2-01 in Meadville in the amount of $2,000. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the Hagan Business Machines of Meadville, Inc. Copier Maintenance and Supply Agreement with Adult Probation, at a rate of $0.0103 per page for black copies and $0.0824 per page for colored copies with network support at a cost of $99 per hour. The contract runs from July 2, 2015 to July 1, 2016. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the contract with Complete Healthcare Resources for In-Services to be provided on site for Licensed and Certified Staff at a cost of $5,000, with mileage and Extended Services at additional fees. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the 911 Emergency Communications Services Act Resolution. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the 911 purchase of 3 computers and 1 laptop from Dell at a cost of $6,130.35 to be paid from Wireless and Wireline funds. Mr. Lynch seconded and the motion carried.

Mr. Allen made a motion to approve the Hagan Business Machines of Meadville, Inc. Copier Maintenance and Supply Agreement with Assessment, at a rate of $0.0245 per page with a network support cost of $99 per hour contract to run from June 1, 2015 to May 30, 2016. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to ratify the payment of Emergency Solutions Grant Invoice for June 2015 from CHAPS in the amount of $9,273.94. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to ratify the payment of Shelter+Care June Invoice from CHAPS in the amount of $15,441.12, which is the final invoice for the 2013 grant. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the InterTech Invoice for the final installment of the three year contract at a cost of $2,368.57 for the remaining 7 cameras, with extended service agreement at the Correctional Facility. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the purchase of ammunition for the Correctional Facility, for qualification and duty carry from Witmer Public Safety Group at a cost of $3,969.61. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the Hagan Business Machines of Meadville Inc. MFP Maintenance and Supply Agreement with the Correctional Facility for a Lexmark located in the Administration Office at a cost of $0.0442 per page for black and white and $0.1905 for color copies, with Network Support at a cost of $99 per hour. This Agreement runs from September 18, 2015 to September 17, 2016. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the Hagan Business Machines of Meadville, Inc. Copier Maintenance Agreement with the Correctional Facility for a Toshiba copier/printer located in the Booking Department at a cost of $0.0191 per page with Network Support at a cost of $99 per hour, running from October 17, 2015 to October 16, 2016. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the Hagan Business Machines of Meadville, Inc. Copier Maintenance and Supply Agreement with the Correctional Facility for a Toshiba located in the Law Library, at a cost of $693 or 26,000 pages, whichever comes first, and Network Support as a cost of $99 per hour, running from August 1, 2015 to July 31, 2016. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the Hagan Business Machines of Meadville, Inc. Printer Maintenance Agreement with the Correctional Facility for the OKI printer at a cost of $192, with Network Support at a cost of $99 per hour. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the Human Services purchase order for 5 new Surface Tablets in the amount of $9,909.50. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the HS purchase order of Machine Maintenance for the Child Interview Center from Roach Reid Office Systems for August 15, 2015 to August 14, 2016 in the amount of $2,817.55. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the HS contract for the Needs Based Plan – Narrative Template for FY 16/17 due to an increase in younger families with Drug & Alcohol issues. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the Human Services Amended Contract with Edmund L. Thomas Adolescent Center. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the Human Services CYS contract for FY 15/16 with Community Alternatives, Inc. and Hermitage House Youth Services, Inc. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion to approve the Human Services MH/ID/EI Amended Contracts with Crawford County Mental Health Awareness Program, Inc. and Youth Advocate Programs, Inc. for FY 14/15. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the Human Services MH/ID/EI Contract with Crawford County Mental Health Awareness Program, Inc. for FY 15/16. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the Human Services MH/ID/EI Contract with the Human Services Center for FY 15/16. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the Human Services MH/ID/EI Contract with NHS Pennsylvania for FY 15/16. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the Human Services MH/ID/EI Contract with The ARC of Crawford, Warren and Forest Counties, Inc. for FY 15/16. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the Human Services MH/ID/EI Contract with Youth Advocate Programs, Inc. for FY 15/16. Mr. Lynch seconded and the motion carried.

Mr. Lynch made motion to approve the Human Services Professional Contract with Crawford County Drug & Alcohol Executive Commission, Inc. for FY 15/16. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the Human Services Professional Contract with Family Service & Children’s Aid Society for FY 15/16. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the Human Services Professional Contract with Haskins Rentals for FY 15/16. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the Human Services Professional Contract with James Pappas for FY 15/16. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the Human Services Professional Contract with Jill Kish for FY 15/16. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to vote on the approval of the Human Services Professional Contract with Lisa Pierro for FY 15/16. With a 2 to 1 vote, Mr. Allen voting no, the motion carried.

Mr. Lynch made a motion to approve the Human Services Professional Contract with PSY Services for FY 15/16. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the Human Services Professional Contract with Tradewinds Counseling Services, LLC for FY 15/16. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the Drug & Alcohol Match for the 3rd and 4th quarters of FY 14/15 in the amount of $12,192.95. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the City of Meadville invoice for the City Treasurers Office Postage and Mailing Tax Bills for the period January 10, 2015 to June 30, 2015 at a cost of $1,950.40. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the City of Meadville Invoice for the City Treasurers Office Wages and Tax Collection for the period January 1, 2015 to June 30, 2015 at a cost of $15,717.18. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to ratify the Crown Benefits Bill for the week ending July 10, 2015 in the amount of $134,336.66. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to ratify the Crown Benefits Bill for the week ending July 15, 2015 in the amount of $257,334.71. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the ratification of the Change Order for AW McNabb in the amount of $77,097.03 for work closing/securing Building A. Mr. Lynch seconded and the motion carried.

Mr. Allen made a motion to approve the ratification of the Meadville Housing Corporation Contract for use of premises at the Southeast Corner of Leslie Road and Dickson Road for County Fair Parking during Fair week, at a cost of $2,000, to be paid by the Crawford County Fair Board. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the Weber Murphy Fox invoices at a total cost of $189,490.11 for services through June 30, 2015 with the breakdown as follows:

Talon Demo - $7,905.28

New Building - $178,050.59

Staff Parking - $3,534.24

Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the payment application #7 for AW McNabb in the amount of $22,040.00, which includes a retainer reduction from 10% to 5%. Mr. Lynch seconded and the motion carried.

Mr. Allen made a motion to approve the filing of a Petition to Crawford County Court of Common Pleas for the land swap between the City of Meadville and the County of Crawford for property located near Cora Clark Park and the proposed Pine Street OES Structure. Mr. Lynch seconded and the motion carried.

Mr. Allen made a motion to approve the lease with the Titusville Sportsman’s Club for recreational use of 100 acres of the County forest for the period of June 1, 2015 to December 31, 2016 at a fee of $30 per year.

Mr. Allen made a motion to approve the attached New Hires /Transfers packet from Human Resources/Payroll. Mr. Lynch seconded and the motion carried.

Mr. Weiderspahn asked Ms. Kryzsiak to relay information regarding the transfer of funds from the Offender Supervision Fund by the County Treasurer to the County General Fund in the amount of $29,496.22 for reimbursement of wages of various Court Related Staff.

Mr. Weiderspahn and Mr. Lynch commented on the passing of Mr. Roy Brant, noting his past service to the County.

Mr. Weiderspahn introduced Mr. Rich Speicher of Weber Murphy Fox, who gave a presentation of the floor plans for the proposed new Judicial Center on John Holt Way.

There being no further business, Mr. Allen made a motion to adjourn. Mr. Lynch seconded and the motion carried.

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Francis F. Weiderspahn, Jr., Chairman

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Jack P. Lynch, Commissioner

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C. Sherman Allen, Commissioner