The Crawford County Commissioners met on Thursday, December 17, 2015, for a regular meeting, with the following present:

Francis F. Weiderspahn, Jr. Chairman

Jack P. Lynch Commissioner

C. Sherman Allen Commissioner

Keith Button, Esq. Solicitor

Mark Lessig County Administrator

Gina Chatfield Deputy Chief Clerk

Mark Peaster Commissioners Admistrative Assistant

Brigid Winsor Commissioners per Diem

Christine Krzysiak County Treasurer

Brian Connolly Chief Financial Officer

Judge Anthony Vardaro President Judge

Heidi Shiderly Deputy Court Administrator

Dave Kennedy Jury Commissioner

Kevin Nicholson 911 Director

Jane Giblin Care Center Administrator

Tim Kelley IT Director

Jody Leech Deputy Clerk of Courts

Arlene Rodriguez Planning Director

Zachary Norwood Assistant Planning Director

Tracey Crawford Conservation District Director

Emmy Arnett Prothonotary

Nick Loiacona Chief Probation/Parole Clerk

Diana Perry Auditor

Chris Seeley Auditor

Rodney Gigone Voting Systems Specialist

Kelly Schwab Assistant Director of Human Services

Christopher Soff Commissioner Elect

Antoinette Allegretti Retiree

Marsha Furno Retiree

Carol Stainbrook Retiree

Charlene Vlasnik Retiree

Ed Edinger Retiree

Jeff Cory Armstrong

Keith Gushard Meadville Tribune

Gary Richardson Citizen

Sam Byrd Citizen

Denis Alexatos Citizen

Representatives of Zehr Rentals

The meeting was opened with the Pledge of Allegiance.

Mr. Allen made a motion to approve the Minutes of December 3, 2015 Commissioners Meeting. Mr. Lynch seconded and the motion carried.

Mr. Allen made a motion to approve the Minutes of the Work Session on December 7 & 15, 2015. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the payment of bills in the amount of $3,087,887.04 for the period ending December 16, 2015. Mr. Allen seconded and with a two to one vote, Mr. Allen voting no, the motion carried.

Mr. Weiderspahn announced that there were no executive sessions.

Public Comment:

Mr. Alexatos stated his concerns about the building.

Mr. Byrd stated his concerns about the Commissioners.

Official Business:

Mr. Lynch made a motion to approve the Elimination of a Part Time Position at District Court 30-3-01 in Linesville. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion to approve the Creation of a Full Time Position at District Court 30-3-01 in Linesville. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the Elimination of a Part Time Position at District Court 30-3-06 in Titusville. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the Creation of a Full Time Position at District Court 30-3-06 in Titusville. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion to approve the Creation of a Full Time Clerical Position at Adult Probation. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion to approve the Postage Request from District Court 30-3-06 in Titusville in the amount of $3,000. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion to approve the Thompson Reuters West Invoice in the amount $2,460.50 for District Court 30-2-01 in Meadville. Mr. Allen seconded and the motion carried.

Item H was tabled until more information was collected by CFO.

Mr. Allen made a motion to approve the Creation of a Deputy Tax Claim Director. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the Creation of a Passport Application Acceptance Program Chief Deputy Passport Manager. Mr. Allen seconded but voted no. On a two to one vote, the motion carried.

Mr. Allen made a motion to approve the Key Mark-IMR for 2016 Maintenance Support Renewal in the amount of $4,494.40. Mr. Lynch seconded and the motion carried.

Mr. Allen made a motion to approve the Avanco International, Inc. CAPS Version 11 Upgrade in the amount of $119,000 divided between all participating Counties leaving only $866.20 as the responsibility of the County. Mr. Lynch seconded and the motion carried.

Mr. Allen made a motion to approve the Award of Bids to Waste Management for collection of Refuse/Recyclables in the amount of $34,741.56 for regular pickup at the Courthouse, Juvenile

Probation, Care Center, Correctional Facility, Talon Building and Colonel Crawford Park, and $2,158.67 in aggregate unit cost totaling a projected $28,534.24 for Services needed at the Fairgrounds, for the period of 2016-2017. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the reappointment of Richard Deiss to the Board of Directors for a 3 year term, running January 1, 2016 to December 31, 2018. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion to approve the Certification of County Funds for Ag Land Preservation in the amount of $5,000. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion to approve the Purchase of Proxy Network Software in the amount of $2,187.50. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the Renewal of Support Agreement with VM Ware in the amount of $5,563.00 for a one year period. Mr. Lynch seconded and the motion carried.

Mr. Allen made a motion to approve the Resolution and Application for the 2016 TAP Grant on behalf of Conneaut Lake Borough in the amount of $475,000. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the 2014 Act 13 Reimbursement to French Creek Recreational Trails for the Ernst Trail Extension Project in the amount of $6,453. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion to approve the Planning Commission Reappointments for 4 year terms beginning January 1, 2016 to December 31, 2019 for Jim Glaspy, Scott Sjolander and Bob Klasen. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the Shelter+Care Contract which is a pass-through to CHAPS for rental assistance and administration in the amount of $173,007.00. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the Konzel Final Payment for the m2011 CDBG funds for the Guys Mills Well Reclamation Project in the amount of $5,222. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion to approve the Service Contract with Wound Healing Associates which is no cost to the County as it is only an agreement. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the Business Associate Agreement with Wound Healing Solutions. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the Tyler Technologies Eden Annual Maintenance for 2016 in the amount of $48,391.02. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the TJS Builders Risk Invoice for the Crawford County Courthouse Judicial Center in the amount of $15,947 for the 18 months of construction. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to ratify the PA Unemployment Compensation Fund 2016 Invoice for Solvency Fee, in the amount of $56,448.98. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the PCORP Final Installation in the amount of $76,725 for General Liability Insurance for 2016. Mr. Lynch seconded and the motion carried.

Mr. Allen made a motion to approve the 2015 Self Insurance Funding for the Worker’s Compensation Bureau for the Administration Fund in the amount of $2,450. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the Resolution for Capital Reserve Funds for the following Projects:

IT Sharepoint Software - $150,000

Elections Voting Machines $250,000

Correctional Facility Roof - $85,000

Public Safety Trucks - $52,000

Large Format Printroom Printer - $38,000

In the amount of $575,000. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion to approve the Resolution to finalize the 2016 Budget. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion to ratify the Crown Benefits Invoice for the week ending November 6, 2015 in the amount of $130,673.45. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to ratify the Crown Benefits Invoice for the week ending November 27, 2015 in the amount of $145,781.99. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to ratify the Crown Benefits Invoice for the week ending December 4, 2015 in the amount of $171,546.06. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion to approve the Hagan Business Machines FMV Lease Agreement for a NeoPost PF80 in the amount of $138.37 per month for 60 months. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion to ratify the Watts & Pepicelli, PC invoice in the amount of $3,129 for matters relating to Mead Avenue Bridge and Conneaut Lake Park. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the invoice from Noah Erde for Solicitor Services for the Sheriff’s Office in the amount of $5,500. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the WMF invoices for the Judicial Center for November 1 to November 30, 2015 in the amount of $68,903.94. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion to approve the Contract between Crawford County and AB Specialties, Inc. for the aluminum entrances and storefronts for the Crawford County Courthouse Judicial Center in the amount of $216,400. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion to approve the contract between Crawford County and DHSteel Products, LLC for the structural steel for the Crawford County Judicial Center in the amount of $1,300,000.00. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion to approve the annual required contribution for 2015 in the amount of $2,422,922.00. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion to approve the NACO invoice for 2016 dues in the amount of $1775.00. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion to approve the Bollinger’s maintenance agreement covering the storage and filing systems in the Register and Recorder’s, Clerk of Courts, Treasurer’s and Prothonotary’s offices in the amount of $4,702.65. Mr. Allen seconded and the motion carried.

Letter M was tabled and will be discussed in the next work session.

Mr. Lynch made a motion to ratify the building permit filed with the City of Meadville in the amount of $123,099.00 Mr. Allen seconded but voted no. On a two to one vote, the motion carried.

Mr. Lynch made a motion to ratify the contract between Crawford County Historical Society and Crawford County for the placement of dumpsters at the Tarr mansion. Mr. Allen seconded and the motion passed.

Mr. Lynch made a motion to approve the contract with the Crawford County Historical Society and Crawford County for the storage of documents in the Tarr mansion during the period of construction of the Judicial Center. $10.00 per square foot; 50 square feet needed equaling $500.00 a year. Mr. Allen seconded and the motion passed.

Mr. Lynch made a motion to ratify the contract award for demolition of Blystone/Residential Properties to Kebort Construction Company at a cost of $18,395.00. Mr. Weiderspahn seconded, Mr. Allen voted against. On a two to one vote, to motion carried.

Mr. Allen made a motion to authorize WMF to finalize the public safety building plans with 911 and EMA Directors and prepare bid documents. Mr. Lynch seconded and the motion carried.

Mr. Allen made a motion to approve the Kronos quote of $23,899.14 for maintenance agreement of support services for 2016. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to ratify the payment to PCOMP for 2016 in the amount of $363,063.00. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to ratify the payment for the revised estimate just compensation for parcel 32, formerly owned by Denis E. Alexatos and Rose Ann Alexatos and now owned by their daughter, Diane Tracy in the amount of $4,350.00. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the Resolution for deed transfer approval in relation to the City/County Land Swap. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion to approve the New Hires/Transfers detailed in the attached list from Human Resources/Payroll. Mr. Allen voted against hiring a Deputy Passport Agent. Mr. Weiderspahn seconded Mr. Lynch’s motion, and with a two to one vote the motion carried.

Mr. Weiderspahn recognized Mr. Allen and Mr. Lynch for the eservice they have provided as County Commissioners.

Mr. Lynch realized none of the debates focused on anything from before they were elected as current board, showing they have done their job.

There being no further items to address, Mr. Lynch made a motion to recess until Wednesday, December 3, 2015 at 1:30pm. Mr. Allen seconded and the meeting was recessed.

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Francis F. Weiderspahn, Jr., Chairman

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Jack P. Lynch, Commissioner

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C. Sherman Allen, Commissioner