The Crawford County Commissioners met on Thursday, February 19, 2015, for a regular meeting with the following present:

Francis F. Weiderspahn, Jr. Chairman

Jack P. Lynch Commissioner

C. Sherman Allen Commissioner

Cheri Porter-Jackson Chief Clerk

Keith Button, Esq. Solicitor

Denise Mason Finance Clerk

Mark Lessig County Administrator

Christine Krzysiak County Treasurer

Ken Saulsbery Correctional Facility Deputy Warden

Amanda Chapel Planning Assistant

Emmy Arnett Prothonotary

Joe Galbo Chief Assessor

Christopher Seeley Auditor

Mark Weindorf Human Services Director

Susan Lotarski Human Resources Director

Don Bovard Emergency Services Operations Officer

Mark Peaster Administrative Assistant

Rich Krankota Veterans Services Director

Tim Kelley IT Director

Keith Gushard Meadville Tribune

Jeff Cory Armstrong

Denis Alexatos Citizen

Sam Byrd Citizen

Gary Richardson Citizen

The meeting was opened with the Pledge of Allegiance.

Mr. Allen made a motion to approve the minutes from the meeting on February 5, 2015. Mr. Lynch seconded and the motion carried.

Mr. Allen made a motion to approve the minutes of the Work Sessions from February 10 and February 17, 2015. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the payment of bills in the amount of $1,278,508.85 for the period ending February 18, 2015. Mr. Allen seconded and the motion carried.

Mr. Weiderspahn announced that there were Executive Sessions on February 5, 2015, regarding possible litigation – Contract issue with Recorder of Deeds Vendor, and February 17, 2015 regarding pending litigation – Gregory Brown.

Public Comment:

There were no public comments at this time.

Official Business:

Mr. Lynch made a motion to approve the contract renewal with ITU AbsorbTech for floor mats, dust mops and finish towels at Courthouse, and mats at Juvenile Probation, at a projected cost of $8,174 for both facilities, for a one-year period with option to extend. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the adoption of the 2015 Assessment and Per Capita Rolls. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the purchase of 14,400 12x18 flags from Flag Zone for use on the Veteran’s Graves throughout the County for Memorial Day, as provided by the County Code, in the amount of $8,064. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the purchase of 2 Stainless Steel Replacement Toilets and Freight Costs, for the Correctional Facility, from Mark’s Plumbing at a cost of $1,560.09. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the Prothonotary’s final payment to InfoCon in the amount of $13,047.50, from already budgeted funds. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion to approve the ratification of the Act 137 Affordable Housing Funds for the Evans Square Project in Conneaut Lake Borough, in the amount of a $25,000 allocation over 2 years pending PHFA approval and a repayment over 30 years. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the TRANSCAER tabletop exercise in the amount of $5,900, which will be paid for with 80% reimbursement by Federal HMEP Grant Funds and 20% County Match, with the County Match being reimbursed by the TRANSCAER, PA Team. The exercise will take place on April 30, 2015. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the rental of the Active Aging Community Center for the TRANSCAER training at a cost of $1,600, which will be paid for with 80% reimbursed by Federal HMEP Grant Funds and 20% County Match, reimbursed by TRANSCAER, PA Team. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion to approve the purchase of Eaton Best Power Unity 24/7 Emergency Service; UPS preventative Inspections, two per year, and 2 battery inspections per year at a cost of $2,265.25. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the Crawford County Drug & Alcohol Executive Commission request for 2nd quarter 2014/15 funding in the amount of $4,638.28. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion for ratification of the rental payment for the John Holt Pistol Range for Adult Probation/Parole Officers for 2015, in the amount of $2,000, payable to the City of Meadville, and paid out of Offender Supervision Fee. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the ratification of the Crown Benefits Bill for the week ending January 30, 2015 in the amount of $114,156.68. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the ratification of the Crown Benefits Bill for the week ending February 6, 2015 in the amount of $53,773.27. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the ratification of the 2015 Crawford County Humane Society request for funding as budgeted in the amount of $10,000. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the ratification of the 2015 Crawford County Historical Society request for funding as budgeted in the amount of $10,000. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the Weber Murphy Fox invoices in the amount of $29,167.88, with the breakdown as follows:

Staff Parking $ 345.00

OES Office $19,511.35

Talon Demo $ 2,724.55

New Building $ 6,586.98

Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the Payment Application #2 for AW McNabb in the amount of $31,876.20, as reviewed and certified by the architect. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the Sammartino & Stout, Inc. Letter of Agreement for Appraisal Updates for Parcels 14, 32, 34 and 21 with a two-step fee structure, step one having a minimum of $8,500 and step two with a maximum of $17,000 which includes the aforementioned $8,500. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the creation of a Per-Diem position in the Veterans Services Office with an end date of June 30, 2015. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the Watts & Pepicelli, PC invoice in the amount of $3,204, for the legal fees associated with the Pine Street Zoning Variance. With a 2 to 1 vote, Mr. Lynch voting no, the motion carried.

Mr. Lynch made a motion to approve the agreement between Summit and Sadsbury Townships, Crawford County and Conneaut Area Schools to split the legal fees associated with the bankruptcy of Conneaut Lake Park, in relation to the Sheriff Sale of the park. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the Weiss Burkhardt Kramer LLC invoice for Professional Services in regards to the Conneaut Lake Park Bankruptcy/Sheriff Sale at a cost of $1,042.50 to be split among the taxing entities. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the attached New Hires/Transfers packet. Mr. Allen seconded and the motion carried.

Public Comment:

Mr. Alexatos stated his concerns regarding the proposed new buildings and requested it be on the ballot. He also stated that he felt the Courts and 911 center should be moved to the Talon Building A.

Mr. Byrd stated his concerns regarding the proposed new building and would like to see public input.

With no further matters to discuss, Mr. Allen made a motion to adjourn. Mr. Lynch seconded and the motion carried.

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Francis F. Weiderspahn, Jr., Chairman

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Jack P. Lynch, Commissioner

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C. Sherman Allen, Commissioner