The Crawford County Commissioners met on Thursday, February 5, 2015, for a regular meeting with the following present:

Francis F. Weiderspahn, Jr. Chairman

Jack P. Lynch Commissioner

C. Sherman Allen Commissioner

Cheri Porter-Jackson Chief Clerk

Gina Chatfield Deputy Chief Clerk

Keith Button, Esq. Solicitor

Denise Mason Finance Clerk

Mark Lessig County Administrator

Christine Krzysiak County Treasurer

Ken Saulsbery Correctional Facility Deputy Warden

Colin O’Shea DA Victim/Witness Coordinator

Nick Loiacona Chief Probation/Parole Officer

Allen Clark Emergency Management Director

Bob Hopkins Land Use Planner

Arlene Rodriguez Acting Planning Director

Heidi Shiderly Deputy Court Administrator

John Shuttleworth Court Administrator

Joe Galbo Chief Assessor

Christopher Seeley Auditor

Diana Perry Auditor

Mark Weindorf Human Services Director

Susan Lotarski Human Resources Director

Nick Hoke Sheriff

Neil Fratus Chief Deputy Sheriff

Kevin Nicholson 911 Director

Mark Peaster Administrative Assistant

Dave Kennedy Jury Commissioner

Christopher Soff Mayor of Meadville

Keith Gushard Meadville Tribune

Jeff Cory Armstrong

Andy Alm Forever Broadcasting

Denis Alexatos Citizen

Sam Byrd Citizen

Gary Richardson Citizen

Merton Simons Citizen

The meeting was opened with the Pledge of Allegiance.

Mr. Allen made a motion to approve the minutes from the meeting on January 15, 2015. Mr. Lynch seconded and the motion carried.

Mr. Allen made a motion to approve the minutes of the Work Sessions from January 20 & 27 and February 3, 2015. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the payment of bills in the amount of $11,110,866.54 for the period ending February 4, 2015. Mr. Allen seconded and the motion carried.

Mr. Weiderspahn announced that there were Executive Sessions on January 27, 2015, regarding personnel, and February 2, 2015 regarding personnel.

Public Comment:

Mr. Byrd stated that he did not have enough time to review the agenda before the meeting today so that he could know what he has an issue with this week. He also stated that he is not in favor of the proposed public participation policy advising that he believes it states that the public comment section will be totally eliminated.

Official Business:

Mr. Allen made a motion to approve the Contract with Gallagher Investment Services for management of the Retirement Fund Investments. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the request by Domestic Relations to host the PA, WV, OH One-Day Meeting on March 25, 2015, for the purposes of Interstate Networking, at a cost not to exceed $2000. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the reclassification of a Case Worker I to Case Worker II position. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the SAVIN Contract with Pennsylvania District Attorneys Institute and Crawford County, for the period of January 1, 2015 to December 31, 2015 in the amount of $3099.50. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the Pennsylvania Chiefs of Police Association Invoice for LiveScan fingerprint system maintenance fee in the amount of $3,875. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the creation of a full time Assistant Population Control Officer position for the Correctional Facility. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion to approve the invoice to Witmer Public Safety Group, in the amount of $4,120.76 for the purchase of 4 Smith & Wesson M&P 15 A 5.56 Rifles and 2 EO Tech Holographic Weapon Sights and shipping. With a 2 to 1, Mr. Allen voting No, Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the invoice for conversion of TIF Images from 2000-2003 and 2011-2012 to microfilm at a cost of $2,526.02. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the Purchase Requisition for the 20’ Used Shipping Container and Transportation costs in the amount of $2,850, which was approved by the LEPC at the January 13, 2015 meeting, and will be used for storage of absorbent materials for use in the western portion of the County. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the HazMat IQ “Above the Line/Below the Line” course in the amount of $5,950. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the Payment in Lieu of Taxes Form for the Pymatuning Reservoir Project in the amount of $41,836.18. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion to approve the following Catastrophic Loss Applications:

* Kevin J. Tingley Conneaut Lake Boro Refund of $187.63
* Daveen Holler Greenwood Township Refund of $ 58.49
* Robert & Roberta Mona East Mead Township Refund of $160.90
* Timothy & Gina Rose West Mead Township Refund of $150.95
* Anthony Rotondo Oil Creek Township Refund of $343.16
* Joseph & Brenda Samec Rockdale Township Refund of $221.68
* Bradley, Sally, Duane Spartansburg Borough Refund of $941.92

& Kathy Berkey

* Joyce Uplinger Vernon Township Credit of $162.73

Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the Shelter+Care December Invoice in the amount of $16,599.77 for the Pass Through Grant administered by CHAPS for rental assistance to eligible participants and administrative costs. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the Guys Mills Water Source Reclamation invoice in the amount of $46,578 from the CDBG funds. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion approve the Act 13 Environmental Initiatives Awards as follows:

* Conneaut Lake Redevelopment $20,442
* Bridges for Meadville Connector $43,000
* Oil Creek Water Trail Feasibility Study $ 7,500
* Marc Trail Development $13,000

Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion approve the award for the Surveying of the County Forest to Allegheny Professional Services, LLC with an alternate bid #2 at a cost of $16,035, pending Solicitor review. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the following Human Services Contracts:

MH/ID/EI

* ARC of Crawford County FY 14/15
* Youth Advocate Programs, Inc. FY 14/15

Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the following Human Services Contracts:

Professional Contracts

* Alan M. Conn, Esquire FY 14/15
* Allegheny County Department of Human Services FY 14/15
* Bruce L. Getsinger, Esquire FY 14/15
* Clarion County MH/DD Administration FY 14/15
* Edinboro Counseling and Psychological Services FY 14/15
* James E. Brown, Esquire FY 14/15
* Jeffrey S. Treat, Esquire FY 14/15
* Thomas, Spadafore & Walker, LLP FY 14/15
* Warren County Treasurer FY 14/15
* Vocational & Psychological Services FY 14/15

Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the ratification of the transfer to PLGIT of $3,000,000 for investment as per the Investment Committee Resolution approved at the January 15, 2015 meeting. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the ratification of the transfer to Mercer County State Bank of $4,000,000 for investment per the Investment Committee Resolution approved at the January 15, 2015 meeting. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve ratification of the transfer to ErieBank TAN Interest Account from the Sinking Fund I in the amount of $1,174,357.10 as per the Investment Committee Resolution approved at the January 15, 2015 meeting. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the ratification of the transfer to ErieBank TAN Interest Account from the Farm Futures Fund in the amount of $234,292.76 as per the Investment Committee Resolution approved at the January 15, 2015 meeting. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion to approve the ratification of the transfer to ErieBank TAN Interest Account from the Treasurer’s Investment Account in the amount of $4,897,991.07 as per the Investment Committee Resolution approved at the January 15, 2015 meeting. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the ratification of the transfer to the ErieBank TAN Interest Account from the Granstand Account in the amount of $175,223.48 as per the Investment Committee Resolution approved at the January 15, 2015 meeting. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the ratification of the reimbursement to the General Fund in the amount of $4,000,000 for the transfer to Mercer County State Bank. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the ratification of the reimbursement to the General Fund in the amount of $4,000,000 for the transfer to C.S. McKee. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the ratification of the transfer to the Custody Account at CNB for C.S. McKee Investment in the amount of $4,000,000. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion to approve the ratification of the reimbursement to the General Fund in the amount of $3,000,000 for transfer to PLGIT. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion to approve the BAS Licensing System Annual Software, Support & Maintenance Agreement covering January 1, 2015 to December 31, 2015 and PA Online Dog Licensing Module from January 1, 2015 to December 31, 2015 for a total cost of $3,450 payable to Business Automation Services. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion to approve the payment of the City of Meadville Invoice for City Treasurer’s office wages for collection of taxes from July 1, 2014 to December 31, 2014 in the amount of $14,151.37. This is a budgeted expense. However, the bill was not received until January 30, 2015. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the payment to the City of Meadville Invoice for the City Treasurer’s Office Postage/Mailing Tax Bills for the period July 1, 2014 to December 31, 2014 at a cost of $2,270.02. This is a budgeted expense. However, the bill was not received until January 30, 2015. Mr. Lynch seconded and the motion carried.

Mr. Allen made a motion to approve the ratification of the transfer to BAMS to pay the Worker’s Compensation Run Off Claims in the amount of $6,634.30. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the Crown Benefits Bill for week ending January 9, 2015 in the amount of $97,219.07. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the Crown Benefits Bill for week ending January 16, 2015 in the amount of $73,037.49. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the Crown Benefits Bill for week ending January 23, 2015 in the amount of $106,344.10. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion to approve the ratification of the PCCD Award letter for the Crawford County STOP Abuse Project for the period of January 1, 2015 to December 31, 2015 in the amount of $125,000. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the letter from EADS terminating Agreement No. 010N37 (Perry Street Bridge – Titusville). Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the EADS Invoice for the retainer for July through December 2014 in the amount of $6,000. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion to approve the Letter of Request from Crawford County Redevelopment Authority requesting their 2015 budgeted allotment of $5,000. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the Letter to PENNDOT requesting a 3 month extension on the Local NBIS Agreement for processing the Engineering Agreement 010N50. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the NACO Invoice for membership dues for 2015 in the amount of $1,775. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion to approve the Weber Murphy Fox Invoices in the amount of $67,035.32. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the Payment Application #1 for AW McNabb in the amount of $9,180 which has been reviewed and accepted by the architect. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the CCAP Invoice for 2015 Dues in the amount of $10,301. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the PCCD Award Letter for the “Victim/Witness Services” for the period of January 1, 2015 to December 31, 2016 in the amount of $81,116. Mr. Lynch seconded and the motion carried.

Mr. Allen made a motion to approve the Penn State Extension Office Request for 1st Quarter appropriation in the amount of $78,563 and rent appropriation in the amount of $13,050. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion table the approval of the Supplemental Engineering Agreement between Crawford County and EADS in regards to the Mead Avenue Bridge and the “Specifications Consultant Agreements for Project Development Services”, pending further clarification. Mr. Allen seconded and the matter was tabled.

Mr. Lynch made a motion to approve the creation of a Per Diem Position in the Commissioner’s Office. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion to table the Creation of a Per Diem position in the Veterans Services Office pending further discussion. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion to approve the Felice Associates Invoice for $4,185. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion to approve the Grievance Hearing Policy establishing representatives for the Union Grievance Hearings. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the Letter of Engagement with Watts & Pepicelli, PC for the Zoning Variance Hearing Services. With a vote of 2 to1, Mr. Lynch voting No, Mr. Lynch seconded and the motion carried.

Mr. Allen made a motion to approve the attached New Hires/Transfers packet. Mr. Lynch seconded and the motion carried.

Public Comment:

Mr. Alexatos stated his concerns regarding the Mead Avenue Bridge and his property.

Mr. Byrd stated his concerns regarding the County and the Sheriff Deputies.

Mr. Lessig responded to the Meadville Tribune article of February 5, 2015 in which Tribune Employee and Commissioner Meeting attendee, Keith Gushard, alleged that the Commissioners may have violated state law with respect to the Office of Emergency Services and 911 Call Center and the possible relocation to Pine Street not being publically discussed. Mr. Lessig advised that the issue was publically addressed in both November and December 2014, at public meetings in which Mr. Gushard was in attendance, as well as displayed twice in the Meadville Tribune in December 2014 and January 2015 in front page headlines, one of which was written by Mr. Gushard himself and included a Land Use Plan photo depicting the proposed site of the project.

With no further matters to discuss, Mr. Allen made a motion to adjourn. Mr. Lynch seconded and the motion carried.

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Francis F. Weiderspahn, Jr., Chairman

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Jack P. Lynch, Commissioner

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C. Sherman Allen, Commissioner