The Crawford County Commissioners met on Thursday, June 18, 2015, for a regular meeting with the following present:

Francis F. Weiderspahn, Jr. Chairman

Jack P. Lynch Commissioner

C. Sherman Allen Commissioner

Cheri Porter Chief Clerk

Gina Chatfield Deputy Chief Clerk

Keith Button, Esq. Solicitor

Mark Lessig County Administrator

Brian Connolly Chief Financial Officer

Christine Krzysiak County Treasurer

Mark Peaster Commissioners Administrative Assistant

Gail Kelly Human Services Interim Director

Arlene Rodriguez Planning Director

Neil Fratus Chief Deputy Sheriff

Phil Baranyai Information Services Manager

Kevin Nicholson 911 Director

Don Bovard EMS Operations Officer

Ken Saulsbery Correctional Facility Deputy Warden

Zach Norwood Assistant Planning Director

Justin Johnson Care Center Director of Environmental Services

David Powers Deputy Sheriff

Tim Kelley Information Technology Director

Carla Smith Domestic Relations Director

Shawnel Toomey Center for Family Services Essential Services Supervisor

Pam Jarrell Center for Family Services Executive Director

Scott Sjolander Planning Commission

Chris Soff Mayor of Meadville

Jeff Cory Armstrong

Earl Corp Meadville Tribune

Sam Byrd Citizen

Gary Richardson Citizen

Denis Alexatos Citizen

The meeting was opened with the Pledge of Allegiance.

Mr. Allen made a motion to approve the minutes from the meeting on June 4, 2015. Mr. Lynch seconded and the motion carried.

Mr. Allen made a motion to approve the minutes of the Work Sessions from and June 9 & June 16, 2015 Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the payment of bills in the amount of $2,070,486.91 for the period ending June 17, 2015. Mr. Allen seconded and the motion carried.

Mr. Weiderspahn announced that there were no Executive Sessions.

Public Comment:

Mr. Byrd complained again about not being included in the plans for the Courthouse renovations, and said he doesn’t understand how the newspaper knows things before he does. Mr. Byrd also accused the Commissioners of their Public Comment Policy being illegal.

Official Business:

Mr. Allen made a motion to approve the purchase of a Xerox Work Center 4260 MFP at a cost of $3,795, with maintenance costs being $0.00650 per page, from ComDoc. Mr. Lynch seconded and the motion carried.

Mr. Allen made a motion to approve the Renewal of the Pennsylvania Department of Agriculture 5 year agreement for the State Food Program (TEFAP). Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the Care Center payment to Novitas for Medicare 2014 Cost Report Settlement in the amount of $75,000. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the Correctional Facility purchase of a garden tiller from Greenhill Farms at a cost of $2,100, which is below the CoStars rate, for use in the inmate Garden Project. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the credit to Richard & Anna Margaret Clickett of Titusville, for a catastrophic loss in the amount of $19. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the Title IV-D Cooperative Agreement for the 5 year period running October 1, 2015 – September 30, 2020 for Domestic Relations. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the postage request for District Court 30-2-01 in the amount of $2,000. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion to approve the EMS 2014 Annual Report on Hazardous Material Emergency Response Preparedness. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion to ratify the purchase of an HP T2500 PS eMFP 36” color plotter/scanner/copier at a cost of $9,095, after rebate, from PrintOStat, for the 911 department. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the appointment of John Lawrence from Richmond Township, to fill the vacancy on the Crawford County Planning Commission for a four year term, effective retroactively to January 1, 2015. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the creation of an Assistant Planning Director of Community Development position. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the Shelter+Care Invoice from CHAPS in the amount of $16,933.51 for March 2015 rental assistance and program administration. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the Shelter+Care Invoice from CHAPS in the amount of $15,517.48 for April 2015 rental assistance and program administration. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the purchase of a Survivable Branch Appliance for the VoIP/PSTN connectivity at a cost of $10,603.34. Mr. Lynch seconded and the motion carried.

At the request of the presenting Director, Item 17 B, the Windstream Installation of 230 lines of PRI for VoIP Connection at a cost of $450/ month for a 1 year term, was tabled pending the review of additional information received this morning.

Mr. Lynch made a motion to approve the annual renewal of Oracle Database Support from DLT Solutions in the amount of $18,071.21 with IT paying $9,035.60 and Assessment, Planning and 911 each paying $3,011.87. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to ratify the renewal of the Annual Service Agreement on the Designated Cooling Equipment with Donwil at a cost of $2,174.40, for the period June 10, 2015 to June 9, 2016. Mr. Lynch seconded and the motion carried.

Mr. Allen made a motion to approve the following Human Services Contracts:

* Avanco International, Inc. CAPS ASP Agreement for FY 15/16 – State System CYS Maintenance Agreement
* Avanco International, Inc. Consulting Agreement for FY 15/16

Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the following CYS Contracts FY 14/15:

* Child to Family Connections, Inc. – Amendment
* Family Services of NWPA – Amendment

Both of these support the Family Behavioral Health Program

Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the following MH/ID/EI Contracts FY 15/16:

* Regional Counseling Center, Inc.
* United Community Independence Programs, Inc.

Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the following Professional Contracts FY 14/15:

* Hand In Hand Christian Counseling, LLC
* Parkside Psychological Associates, LLC – Amendment

Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the Campbell Durant Beatty Palombo & Miller invoice for Legal Services relating to Labor Negotiations in the amount of $2,920.18. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion for ratification of the PCoRP Invoice for the 1st installment premium in the amount of $102,301.00. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the Maher Duessel CPA invoice in the amount of $25,000 for the second progress billing for the audit of year ending December 2014. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the TJS invoice in the amount of $39,725.96 for the General Liability and Professional Liability Insurance for the Care Center. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion to approve the TJS invoice in the amount of $8,801.63 for the Umbrella Policy Renewal for the Care Center. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the TJS invoice for Consulting Fees Renewal Policy in the amount of $30,000. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the TJS invoice for Loss Control Renewal Policy, which includes an all-inclusive safety related assessment of the Fairgrounds, in the amount of $3,000. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion for ratification of the Crown Benefits Bill for the week ending May 29, 2015 in the amount of $252,475.13. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion for ratification of the Crown Benefits Bill for the week ending June 5, 2015 in the amount of $245,837.37. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the Letter of Intent with Calamar Enterprises, Inc. for the Talon Property. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve the appointment of Gail Kelly as Director of Human Services. Mr. Allen seconded and the motion carried.

Mr. Lynch made a motion to approve the New Hires/Transfers detailed in the attached packet from Human Resources/Payroll (list attached to the minutes). Mr. Allen seconded and the motion carried.

With no further matters to discuss, Mr. Allen made a motion to adjourn. Mr. Lynch seconded and the motion carried.

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Francis F. Weiderspahn, Jr., Chairman

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Jack P. Lynch, Commissioner

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C. Sherman Allen, Commissioner