The Crawford County Board of Commissioners met on Friday, August 12, 2016, for a regular meeting, with the following present:

Francis F. Weiderspahn, Jr. Chairman

John Christopher Soff Commissioner

Christine Krzysiak Treasurer

Gina Chatfield Chief Clerk

Brigid Winsor Deputy Chief Clerk

Brian Connolly Chief Financial Officer

Gary Alizzeo Shafer Law Firm

Francis Shultz District Attorney

Tim Kelley ITS Director

Zach Norwood Assistant Planning Director

Deb Curry Register & Recorder

Gail Kelly Human Services Director

Marjo Webster Care Center Administrator

Neil Fratus Deputy Sheriff

Jeff Cory Armstrong

Lorri Drumm The Meadville Tribune

Phil Davis Post 52

Del Preston Post 52

Gary Richardson Citizen

The meeting was opened with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the meeting on July 27, 2016. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on August 3, 2016. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of $3,586,164.87 for the period ending August 11, 2016. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn announced that there was one executive session held on July 28, 2016 regarding Real Estate.

Public Comment:

None

Official Business:

Mr. Soff made a motion to approve the agreement with Meadville Ambulance Emergency Medical Service Agencies allowing first responders to obtain naloxone and administer it to individuals in an overdose situation. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the purchase request for two S&W firearms for Adult Probation in the amount of $1,328.00, paid from their firearms budget. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the purchase request for one computer and one monitor in Register and Recorders office and is the last ones needed for the transfer to Landex in the $1,569.48, paid from their records improvement fund. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the Sonus Session Border Controller (SBC) 2000 for VolP phone system from CDWG in the amount of $12,234.85 with the COSTARS contract, paid from the Judicial Center funds. This will eliminate toll charges and give access to the public switch network. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the check request for Assessment CPE classes this fall at State College, PA for Janet Courson and Brian Knickerbocker in the amount of 4,700.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the easement agreement with Paul J. Prexta regarding a portion of the County Forest. This will give the land access to the public road instead of it being landlocked. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the Public Water System Dedication and Easement Agreement between Crawford County and Meadville Area Water Authority for John Holt Way. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the bid award for Woodcock Lake Park Playground ADA walkway project to Paul Gosik in the amount of $6,444.64, paid from Act 13 funds. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the FY 17/18 narrative template for the needs based plan for Human Services. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the Pennsylvania Safe Schools/Healthy Students Partnership Grant. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the FY 16/17 CYS Contract with Lisa Pierro. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the FY 15/16 CYS Contract with George Junior Republic in Pennsylvania. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the FY 16/17 MH/ID/EI Contract with Family Services of NW PA. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the FY 16/17 MH/ID/EI Contract with Meadville Medical Center DBA Conneaut Valley Health Center. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the FY 16/17 MH/ID/EI Contract with Next Step Therapy, Inc. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the FY 16/17 MH/ID/EI Contract with Quality Living Center of Crawford County. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the FY 16/17 Professional Contract with Jill M. Kish. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the contract with Med-options Behavioral Health Services for in-house services at the Care Center. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the contract with American Health Associates Lab Services. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the request for five employees to attend the PACAH annual conference in Harrisburg, PA from October 10, 2016 to October 14, 2016 in the amount of $3,059.88, paid from the education expense fund. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the request for LW Consulting proposal for maintenance, housekeeping and laundry departments in the amount of $58,000.00, paid from the education expense fund. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the request for LW Consulting proposal for Restorative Nursing training and education in the amount of $1,225.00, paid from the education expense fund. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the request for EADS Architects to draw the back patio door at the Care Center required by the Department of Health in the amount of $2,800.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the request for Stanley Door Company to install handicap push button on the Care Center’s front door in the amount of $1,964.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to ratify payment to Crown Benefits Administration for week ending July 15, 2016 in the amount of $41,479.59. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to ratify payment to Crown Benefits Administration for week ending July 22, 2016 in the amount of $110,216.07. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the following payments for the Public Safety Building in the total amount of $177,065.35.

* PJ Dick Inc. for Construction Management Fees, App no. 2 - $16,149.49
* Meadville Area Water Authority for Construct new 2” domestic service line ($8,544.76), Tapping Fee ($6,125.00) and Deposit-Construction Water Meter ($300.00) - $14,969.76
* Powell’s Portable Toilets for Toilet Rental - $75.00
* Moran Masonry for Masonry - $55,800.00
* Perry Construction Group, Inc. for General Trades - $65,475.00
* McCurly Houston Electric for Electrical - $16,560.00
* Ray Showman Jr Excavating for Site Work - $8,036.10

Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the payment to PJ Dick for Clerk of the Works Fees, App. no. 2 for the Judicial Center in the amount of $5,383.16. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to ratify the payment to Penelec for temporary construction outlet for the Judicial Center in the amount of $16.66. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve all the bills detailed in the attached list from Finance totaling $93,323.32. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the Parkside Commons Agreement of Sale for two lots on Walnut Street, adjacent to Morgante Lots previously purchased, in the amount of $240,000.00. This will bring the parking space/structure closer to completion. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the Porter Consulting Engineers invoice for Former Talon Plant 5 Site Remediation in the amount of $1,465.67. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the Porter Consulting Engineers invoice for Old County Jail Demolition in the amount of $748.85. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the Porter Consulting Engineers invoice for Old County Jail Asbestos Inspection evaluation in the amount of $3,766.47. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the Porter Consulting Engineers invoice for Old County Jail Asbestos Inspection reports in the amount of $181.03. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the New Hires/ Transfers detailed in the attached list from Human Resources/ Payroll. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn stated that there is no meeting being held next week for preparations for the Crawford County Fair and encouraged everyone to attend.

Public Comment:

Mr. Davis presented to the Board his restoration plan drawings to the Veteran Memorial Garden in front of the Courthouse.

Mr. Richardson spoke with the Board about the Naloxone agreement with Meadville Ambulance, Crawford County and the District Attorney.

There being no further items to address, Mr. Soff made a motion to adjourn. Mr. Weiderspahn seconded and the meeting was adjourned.

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Francis F. Weiderspahn, Jr., Chairman

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John Christopher Soff, Commissioner

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John Amato, Commissioner