The Crawford County Board of Commissioners met on Wednesday, August 31, 2016, for a regular meeting, with the following present:

Francis F. Weiderspahn, Jr. Chairman

John Christopher Soff Commissioner

John Amato Commissioner

Christine Krzysiak Treasurer

Gina Chatfield Chief Clerk

Brigid Winsor Deputy Chief Clerk

Brian Connolly Chief Financial Officer

Keith Button Solicitor

Ken Saulsbery Warden

Allen Clark EMA Director

Kevin Nicholson 911 Director

Zach Norwood Assistant Planning Director

Zach Pyle Assistant Planning Director of Community Development Gail Kelly Human Services Director

Marjo Webster Care Center Administrator

Kathie Roae Auditor

Diana Perry Auditor

Steve Bridger Juvenile Probation Director

Corey Tomko Deputy

Scott Young Deputy

Jeff Cory Armstrong

Keith Gushard The Meadville Tribune

Denis Alexatos Citizen

Sam Byrd Citizen

Gary Richardson Citizen

Joe Belnap Citizen

The meeting was opened with the Pledge of Allegiance.

Mr. Amato made a motion to approve the minutes from the meeting on August 12, 2016. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on August 24, 2016. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of $3,157,693.90 for the period ending August 30, 2016. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn announced that there were no executive sessions.

Public Comment:

Mr. Byrd spoke about Finance #18 on the agenda.

Official Business:

The Board unanimously agreed to table Post 52 #7 from the agenda.

Mr. Soff made a motion to approve the Proclamation designating September 2016 as Recovery Month. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Section 901 Municipal Planning Grant, for the Crawford County Solid Waste Authority, in the amount of $$79,622 received and 80% is reimbursable for the approved expenses. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the FY 16/17 Grant and Aid for Juvenile Probation in the amount of $118,070.00. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the 2016 State Homeland Security Grant Agreement in the amount of $436,229.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the SFY 16/17 Hazardous Materials Response Fund (HMRF) Grant allocation in the amount of $16,592.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the request to advertise for bids of the construction of the tower and foundation for the shelter at the Public Safety Building. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the purchase request for three computers and one monitor, paid from 911 funds. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the annual staff firearms qualification ammunition order in the amount of $5,703.69. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the purchase of equipment for firearms training in the amount of $2,082.75. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the generator load test in the amount of $2,295.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Hagan Business copier maintenance and supply agreement. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the second amendment to SECURUS to have new phones installed in both visitation areas and extend the contract through January 31, 2019. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the renewal for Hospice and Palliative Care of Crawford County. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the independent contracts for two Beauticians’ at the Care Center, Sandra Clancy and Lauren Johnson. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the creation of Corporation Compliance Officer Position at the Care Center due to new federal regulations effective October 1, 2016. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the check request to Palmetto Posting for posting cost of the properties and notice of claims listed for the 2016 Tax Upset Sale in the amount of $5,575.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the check request to Joanne B. Helides for complete title searches and preparation of petitions for the Judicial Sale 2016B for 33 properties in the amount of $1,505.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the check request to Government Software Services for printing and shipping 2016b Per Capita Tax Bills and Duplicates in the amount of $8,847.78, half of printing will be reimbursed by the municipalities. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Amendment 1 to Investment Policy from June 19, 2014. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Easement Agreement between Crawford County and National Fuel Gas Distribution Corporation for John Holt Way. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the award for a professional services contract with Tetra Tech for Pennsylvania Act 2 Land Recycling Program in the amount of $32,496.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the 2015 CDBG contract with the PA Department of Community and Economic Development in the amount of $350,179.00. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Cooperation Agreement between Crawford County and Venango County for the Oil Creek Trail initiative to collaborate and achieve its goals. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify the AVI-SPL onsite engineer/technician labor for Human Services in the amount of $22.24 per hour for the county.

Mr. Amato made a motion to approve the Meadville Area Recreation Authority Contract paid by the Systems of Care Grant. Mr. Soff seconded, and with two ayes and one abstention, the motion carried.

Mr. Amato made a motion to approve the Needs Based Plan Budget for FY 17/18. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchases of six surfaces. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the purchase request for training and presentation by Joseph H. Markiewicz on September 15, 2016 to September 16, 2016 in the amount of $3,000.00 paid by the Safe Schools Grant.

Mr. Soff made a motion to approve FY 16/17 CYS Contracts for Crawford County Drug & Alcohol Executive Commission, Inc., Family Services of NW PA and Martha Lyter Jones (Family Development Services). Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve FY 15/16 CYS Contracts for Bethany Christian Services of Western Pennsylvania and Cornell Abraxas Group, Inc. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the FY 16/17 MH/ID/EI Contracts for Dr. Gertrude A. Barber Center, Inc. DBA Barber National Institute and Easter Seals Western and Central Pennsylvania. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the FY 16/17 MH/ID/EI Contract for Meadville Medical Center DBA Mind-Body Wellness Center. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the FY 16/17 Professional Contracts for Carolyn Danner-Bliss Pediatric Dietitian Services, LLC, Felisa V. Read, PT, LLC, Janet J. Trychin, Au.D., Kara Smith, Little Steps Physical Therapy, Marianne H. McCreight, Northwest Tri-County IU 5 and Sands Speech Therapy. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the FY 16/17 Professional Contract for Crawford County Drug & Alcohol Executive Commission, Inc. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the FY 16/17 Professional Contracts for Mason & Mason, LLC, Thomas, Spadaford & Walker LLP and Watts & Pepicelli, P.C. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the FY 15/16 Professional Contract Amendment C-1 for Mill Run Apothecary, Inc. DBA Mill Run Community Pharmacy. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the following payments for the Public Safety Building in the total amount of $1,212.17.

* Penelec for Construction Meter - $13.17
* Birkmire Transportation Solutions for Rental of Job Trailer and Safety Steps - $180.00
* Lloyd’s Rentals for Rental of Fencing - $554.00
* Meadville Redi-Mix Concrete for Roll off - $465.00

Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify the following payments for the Public Safety Building in the total amount of $131,224.57.

* Perry Construction Group, Inc. for General Trades - $67,421.00
* Rabe Environmental Systems for HVAC - $4,320.00
* Ray Showman Jr. Excavating for Site Work - $59,483.57

Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the following payments for the Judicial Center in the total amount of $986,265.22.

* Parkside Commons c/o MacDonald, Illig, Jones, & Britton for 10% Deposit, purchase of properties at 369 & 379 Walnut St. - $24,000.00
* Penelec for Construction Site - $379.57
* Register & Recorder of Crawford County for Recording of Public Water System Easement Agreement - $94.00
* Powell’s Portable Toilets for Rental of portable toilets for August 2016 - $225.00
* Weber Murphy Fox for Architectural Services Invoice # 27 - $16,580.79
* Weber Murphy Fox for Construction Management Fee & Reimbursable Expense #27A - $26,189.32
* DH Steel Products for Structural Steel - $59,027.40
* Mike Coates Construction for General Trades - $581,612.40
* Wm T Spaeder Co. Inc. for Fire Protection - $18,180.00
* Wm T Spaeder Co. Inc. for Plumbing - $58,603.50
* Renick Bros for HVAC - $198,883.80
* Lloyd’s Rental for Equipment Rental - $654.02
* Meadville Redi-Mix Concrete for Trash Removal - $930.00
* Powell’s Portable Toilets for Temporary Toilet - $23.50
* Safespan Scaffolding Inc. for Equipment Rental - $881.92

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the following payments in the total amount of $658,106.53.

* Crown Benefits Administration for week ending August 5, 2016 - $99,340.61
* Crown Benefits Administration for week ending August 12, 2016 - $213,133.09
* PNC Bank for Bond A Interest ($1,722.55) and Principal ($82,000.00) - $83,722.55; final payment
* PNC Bank for Bond B Interest ($38,910.28) and Principal ($223,000.00) - $261,910.28

Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve all the bills detailed in the attached list from Finance totaling $304,295.37. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the independent contractor agreement with C. Sherman Allen to provide auctioneering services for Crawford County Tax Claim Bureau’s Tax Upset Sale of September 23, 2016. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the professional engineering services associated with the 2015-2021 Crawford County Local NBIS Bridge Inspection Program estimate No. 7 in the amount of $92,444.75; $73,955.80 reimbursed. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the estimated progress report No. 21 for Wightman Road Bridge Project in Fairfield Township over Conneaut Creek in the amount of $1,916.44; $1,820.62 reimbursed. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the payment to National Fuel Gas for the Public Safety Building in the amount of $3,556.75. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify the change order for Ray Showman Jr. Excavating, Inc. for the Public Safety Building in the amount of $976.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Resolution to authorize Sharp Collections to collect delinquent Per Capita Taxes and amend the January 17, 2013 Resolution. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the New Hires/ Transfers detailed in the attached list from Human Resources/ Payroll. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn stated that the Courthouse will be closed Monday, September 5, 2016 for Labor Day.

Public Comment:

Mr. Alexatos spoke to the Board about the Mead Avenue Bridge and his old property.

Mr. Young didn’t attend the meeting to speak about his item.

Mr. Byrd spoke to the Board about the Parkside Commons properties 369 and 379 Walnut Street purchase; agenda item #18.C.1.

Mr. Weiderspahn thanked the Building Superintendent, Tim Valencic, for the sunflowers blooming all around the Courthouse.

Mr. Soff spoke about the Fair Week Awards and discussed the onetime tax increase for Crawford County.

There being no further items to address, Mr. Amato made a motion to adjourn. Mr. Soff seconded and the meeting was adjourned.

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Francis F. Weiderspahn, Jr., Chairman

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John Christopher Soff, Commissioner

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John Amato, Commissioner