The Crawford County Board of Commissioners met on Wednesday, February 24, 2016, for a regular meeting, with the following present:

Francis F. Weiderspahn, Jr. Chairman

John Amato Commissioner

John Christopher Soff Commissioner

Keith Button, Esq. Solicitor

Christine Krzysiak County Treasurer

Gina Chatfield Chief Clerk

Brigid Winsor Deputy Chief Clerk

Brian Connolly Chief Financial Officer

Arlene Rodriguez Planning Director

Zachary Pyle APD of Community Development

Tim Kelley IT Director

Heidi Shiderly Acting Court Administrator

Deb Curry Register/Recorder

Scott Schell Coroner

Ken Saulsbery CCCF Deputy Warden

Scott Taylor CCCF Maintenance Supervisor

Kevin Nicholson 911 Director

Jeff Cory Armstrong

Keith Gushard the Meadville Tribune

Gary Richardson Citizen

Sam Byrd Citizen

Denis Alexatos Citizen

The meeting was opened with the Pledge of Allegiance.

Mr. Amato made a motion to approve the minutes from the meeting on February 10, 2016. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on February 17, 2016. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of $3,007,355.18 for the period ending February 23, 2016. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn announced there was one executive session on February 10, 2016 regarding real estate.

Public Comment:

Mr. Alexatos stated his concerns regarding public comment policy and judicial center project.

Mr. Byrd stated his concerns regarding the EADS Retainer, public comment policy, fine print donation, and judicial center project.

Official Business:

Mr. Soff made a motion to approve the renewal of contract with Erie County Pathology Services for the Coroner’s office, in the amount of $7,000.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the travel request for Scott Schell and Rocco Tedesco, to attend Mandatory Forensic Death Investigation Training in Johnstown, PA, from March 31, 2016 to April 1, 2016, in the amount of $178.00 for hotel and $80.00 for registration. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the extended service agreement with INTERTECH ESA, in the amount of $44,707.00 for three years, to insure every security camera in the correctional facility. Year one in the amount of $13,507.00, year two in the amount of $14,857.00, and year three in the amount of $16,343.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the twenty year old dishwasher replacement request, for the correctional facility, in the amount of $27,425.76. The facility has completed other maintenance requirements for this item prior to the request. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the second amendment to Master Agreement with SECURUS Technologies, inmate telephone system, by adding video visitation to the facility, no cost to the county. Cost of video visit is $5.00 per twenty minutes and paid by caller. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the extended food service agreement with TRINITY Services Group, Inc. from January 31, 2016 to December 31, 2016. Cost increased from $1.64 to $1.70 per meal, for more than 200 inmates. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the refund of purchase sold at 2014 Tax Upset Sale in the amount of $94.40, from the general fund, to Toby K. Jurecko. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify the county portion of Bulk Postage to mail the 2016 Real Estate Taxes for the City of Titusville in the amount of $1,028.80, to Government Software Services. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the purchase request for two Dell computers. The laptop amount is $1,325.35 and the desktop amount is $1,338.04, to be split between Tax Claim Bureau and Treasurer Budgets. Total cost amount is $2,663.39. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the letter of contract termination, to ACS Xerox in the register and recorder’s office. Intend to transfer to Landex for better services. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the agreement letter for Register and Recorder’s, for Crawford County Historical Society storage of Deed books and Estate papers, which will still be accessible by the county at no cost. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the update on Microsoft Enterprise Agreement and 3 year True-up. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve and ratify invoices to CHAPS Shelter + Care Grant from July 2015 to December 2015. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve Act 13 Contract Agreements. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve Act 13 Extension Letters for 2013 Grant period extension to August 1, 2016, with a three month update of each project. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the 2013 and 2014 At Risk Bridge Contracts with Spartansburg in the amount of $180,000.00, Wallace Avenue in the amount of $55,000.00, Rock Creek in the amount of $105,325.00, and Garden Street in the amount of $23,000.00. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the 2015 Emergency Shelter Grant for CHAPS, Sub recipient Agreement, in the amount of $80,450.00. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the funding request for Crawford County Agricultural Land Preservation in the amount of $10,000.00, and Crawford County Solid Waste Authority in the amount of $100,000.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the 2013 Act 13 payment allocation for Act 537 Plan for Venango Borough in the amount of $2,764.50. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the renewal of VIMD Software Annual Maintenance Agreement for Veterans Services in the amount of $700.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the WMF invoices for the Judicial Center Project in the amount of $317,579.93, New Staff Parking Lot Project in the amount of $4,199.39, Talon Site Demolition Project in the amount of $261.25, Public Safety Building-OES Project in the amount of $38,373.90, and Courthouse Renovations Project in the amount of $6,461.50. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify the payment of the Crown Benefits bill for week ending January 29, 2016 in the amount of $186,427.93. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify the payment of the Crown Benefits bill for week ending February 5, 2016 in the amount of $111,527.75. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify the Social Security reimbursement to CYS, for the period October 1, 2015 to December 31, 2015, in the amount of $12,649.85. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the EADS Retainer Fee from October 2015 through December 2015, per agreement dated December 21, 1984, in the amount of $3,000.00. EADS agreed to update this agreement for the future. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the renewal of subscription to the Titusville Herald in the amount of $170.00 for fifty-two weeks. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the payment to Empire GEO Services, INC. invoice for Geotechnical Report, relating to the Public Safety Building on Pine Street, in the amount of $5,006.60. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the flower fund check book to allow signatures from the three commissioners and Chief Clerk. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the amended public comment policy by allowing the beginning three minutes with agenda items only and the last three minutes for best interest and reasonable items for discussion. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the New Hires/ Transfers detailed in the attached list from Human Resources/ Payroll. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn announced March 25, 2016 the Courthouse will be closed due to Good Friday.

There being no further items to address, Mr. Soff made a motion to adjourn. Mr. Amato seconded and the meeting was adjourned.

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Francis F. Weiderspahn, Jr., Chairman

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John Christopher Soff, Commissioner

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John Amato, Commissioner