The Crawford County Board of Commissioners met on Wednesday, January 27, 2016, for a regular meeting, with the following present:

Francis F. Weiderspahn, Jr. Chairman

John Amato Commissioner

John Christopher Soff Commissioner

Keith Button, Esq. Solicitor

Gina Chatfield Chief Clerk

Christine Krzysiak County Treasurer

Brian Connolly Chief Financial Officer

Heidi Shiderly Acting Court Administrator

Jane Giblin Care Center Administrator

Gail Kelly Human Services Director

Steve Bridger Juvenile Probation

Susan Lotarski Human Resources Director

Zach Norwood Assistant Planning Director

Zach Pyle APD of Community Development

Nick Hoke Sheriff

Dayton Church Deputy Sheriff

Cheri Porter Director of Elections

Mark Peaster Commissioner Assistant

Jeff Cory Armstrong

Lorri Drumm The Meadville Tribune

Gary Richardson Citizen

Sam Byrd Citizen

Denis Alexatos Citizen

The meeting was opened with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the meeting on January 13, 2016. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on January 20, 2016. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of $2,841,650.63 for the period ending January 26, 2016. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn announced there were two executive sessions for January 20 & 26, 2016 regarding personnel.

Public Comment:

Mr. Alexatos stated his concerns about taxes and the Judicial Center.

Mr. Byrd stated his concerns regarding the Judicial Center project manager position, and gave thanks for discussing Martin Luther King Day and the courthouse.

Official Business:

Mr. Soff made a motion to approve the letter of support for the Housing Preservation Grant through USDA. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Full Circle Solutions Group contract agreement to convert DRS imaging system to statewide system in an estimated amount of $6,508.45. Cost will be reimbursed at 66% by invoice and 34% by state. County will be fully reimbursed in the end. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the IGT letter of interest for funding of the Quarterly IGT transfer of payments between facilities in the amount of $1,754,151.00. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve and submit for grant in aid for Juvenile Probation in the amount of $118,070.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve SCHRPP Membership renewal in the amount of $625.00 per year. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the MOA for Payroll Services for the CCDAEC, Center for Family Services, Crawford County Fair Board, and Crawford County Solid Waste Authority. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the purchase order for E. Prewitt presentation at SOC Edinboro Conference. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the revised waiver contract for Felisa V. Read, PT, LLC EI ITF. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the revised waiver contract for Next Step Therapy, Inc. EI ITF. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the MATP grant agreement contract for FY 15/16. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion approve the Adelphoi Village, Inc. CYS contract for FY 15/16. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Next Step Therapy, Inc. – Amendment C-1 and United Community independence Programs, Inc. – Amendment C-1 MH/ID/EI contracts for FY 15/16. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Hand In Hand Christian Counseling, LLC professional contract for FY 15/16. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Felisa V. Read, PT, LLC – Amendment C-1 professional contract for FY 15/16. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Act 137 Commitment Letter for Evan’s Square Senior Housing Project for two years in the amount of $25,000.00. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the payment request for an invoice from Free-Col Laboratories in the amount of $3,617.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the membership dues for 2016 to the County Treasurers Association in the amount of $500.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Deeter Plumbing & Heating invoice to replace heat exchanger for Juvenile Probation in the amount of $2,692.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Crown Benefits invoice for the week ending January 1, 2016 in the amount of $95,134.14. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Crown Benefits invoice for the week ending January 8, 2016 in the amount of $94,258.36. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve WMF invoices for services from December 1, 2015 to December 31, 2015; Public Safety Building in the amount of $3,992.00, New Staff Parking in the amount of $1,345.00, and Talon Demo Project in the amount of $1,546.00. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve a WMF invoice for services from December 1, 2015 to December 31, 2015 for Judicial Center Payment Application #2 in the amount of $324,328.39. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the postage request for Magisterial District 30-3-06 Titusville in the amount of $3,000.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify appraisal services from Erie Appraisal Services in the amount of $1,250.00 for 364 Walnut Street. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve annual support funding request for 2016 from the Crawford County Historical Society in the amount of $10,000.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the annual support funding request for 2016 from the Conneaut Valley Economic & Industrial Development Authority in the amount of $5,000.00. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the Northwest Commission County dues for 2016 in the amount of $5,512.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the addendum to the 2016 DRS Lease. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to create position combining Chief Clerk/ Voting System Specialist. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to create tipstaff position for Courts P/T Union position. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to bring back to the table the creation of the Director of Elections position. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the New Hires/ Transfers detailed in the attached list from Human Resources/ Payroll. With addition to the open tabled motion to create Director of Elections positon for Cheri Porter effective January 1, 2016. Mr. Soff seconded and the motion carried.

There being no further items to address, Mr. Soff made a motion to adjourn. Mr. Amato seconded and the meeting was adjourned.

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Francis F. Weiderspahn, Jr., Chairman

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John Christopher Soff, Commissioner

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John Amato, Commissioner