The Crawford County Board of Commissioners met on Wednesday, July 27, 2016, for a regular meeting, with the following present:

Francis F. Weiderspahn, Jr. Chairman

John Amato Commissioner

John Christopher Soff Commissioner

Keith Button, Esq. Solicitor

Christine Krzysiak Treasurer

Gina Chatfield Chief Clerk

Brigid Winsor Deputy Chief Clerk

Heidi Shiderly Court Administrator

Kevin Nicholson 911 Director

Nick Loiacona Chief Probation/Parole Officer

Kelly Schwab Deputy Director of Human Services

Marjo Webster Care Center Administrator

Diana Perry Auditor

Chris Seeley Auditor

Kathie Roae Auditor

Dayton Church Sheriff Deputy

Gary Allizzeo Shafer Law Firm

Jeff Cory Armstrong

Keith Gushard The Meadville Tribune

Michael Goss Meadville State Police

Gary Richardson Citizen

Sam Byrd Citizen

Dennis Alexatos Citizen

Marvin Burnett, Jr. Citizen

The meeting was opened with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the meeting on July 13, 2016. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the minutes from the work session on July 20, 2016. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of $2,773,801.34 for the period ending July 26, 2016. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn announced there were two executive sessions regarding real estate dated July 13, 2016 and July 15, 2016.

Michael Goss, new Control Sargent for the Meadville State Police, introduced himself to the Board and is looking forward to developing community relations.

Public Comment:

Mr. Byrd spoke about agenda item 18.D.

Official Business:

Mr. Amato made a motion to approve the amendment to the Lexis/Nexis contract for an upgrade of available services on the public access terminals in the Law Library for no charge on its third and final year. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the refund to Meadville Housing Corporation for the difference of the new assessed value in the amount of $4,134.13 refunded. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify the emergency hire on Wes Rowden, for the Public Defenders to replace Steve Hall after his August 1, 2016 retirement, effective July 25, 2016. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify the Grant in Aid Continuing Program from PA Board of Probation and Parole. This grant offsets the salaries and the operation of the department and its benefits and $22,280.00 Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Certificate of Applicable Elected Representative for the Crawford County Hospital Authority on behalf of Meadville Medical Center. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Resolution for Bond and Issuance approval for the Crawford County Hospital Authority on behalf of Meadville Medical Center. This Resolution increases the amount to $106 million from $96 million. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Kronos change order for professional services in the amount of $13,350.00. Human Resources would like this approved to complete the project. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the purchase of the Public Safety Building’s 150’ solid leg tower from Daley Tower in the amount of $31,957.00, paid from Act 12 911 funds. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of the Public Safety Building’s prefabricated 12’ x 16’ shelter from Fibrebond in the amount of $60,276.00, paid from Act 12 911 funds. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the payment to the Titusville Herald for two separate advertisement invoices, the tower bid and shelter bid, in the combined amount of $336.80. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the FY 16/17 ASP Agreement and Consulting Agreement with Avanco International, Inc. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the CWIS Data Sharing Agreement from December 26, 2016 to September 30, 2017 and October 1, 2017 to September 30, 2018. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Edinboro University Facilities Use Agreement to use the facility at no charge in order to complete training for Human Services. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase request to have Matthew Sandusky from Premiere Speakers Bureau speak at an event in the amount of $4,500.00, paid from the Systems of Care Grant. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the purchase request for one Surface Pro for Ron Arnold in the amount of $2,206.88, paid from the COSTARS Contract. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the FY 16/17 CYS Contract for Hermitage House Youth Services, Inc. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the FY 15/16 CYS Contract for Children’s Aid Society of Mercer County. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the FY 16/17 MD/ID/EI Contracts for Achievement Center, Inc., Crawford County Mental Health Awareness Program, Inc. and Regional Counseling Center, Inc. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the FY 16/17 MD/ID/EI Contracts for The ARC of Crawford, Warren and Forest Counties, Inc. and United Community Independence Programs, Inc. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the FY 16/17 Professional Contract for Family Service & Children’s Aid Society. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the FY 16/17 Professional Contract for Hand In Hand Christian Counseling, LLC. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the updated Stericycle Contract for hazardous waste disposal under new state and federal regulations at the Care Center in the amount of $239.00 per month. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the independent contract with MDS for audit of the facility assessments, process, coding and rates in the amount of $800 for 16 hours total. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the contract for lawn and landscape services in the amount of $2,500.00 for one time service to replace pond with waterless feature, rejuvenate one memorial garden and replant three large flower beds at the Care Center. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the payment to the City of Meadville Treasurer Office for the wages for tax collection from January 1, 2016 to June 30, 2016 in the amount of $16,099.23. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment to the City of Meadville Treasurer Office for postage/mailing tax bills cost of tax collection from January 1, 2016 to June 30, 2016 in the amount of $2,025.85. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the addendum to Ordinance No. 2-2016 for the Hotel Room Rental Tax Rules and Regulations. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the following payments in the total amount of $10,272.05.

* Scobell Co. for compressor replacement - $2,606.00
* Scobell Co. for outside air duct size increase and riser - $2,879.00
* PCoRP for deductible reimbursement - $1,787.05
* Crawford/Venango Fire School for 2016 budget allocation - $3,000.00

Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify payment to Crown Benefits Administration for week ending July 1, 2016 in the amount of $103,622.43. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify payment to Crown Benefits Administration for week ending July 8, 2016 in the amount of $89,302.94. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the following payments for the Public Safety Building in the total amount of $13,904.02.

* Birkmire Transportation Solutions for rental of trailer and steps - $180.00
* Weber Murphy Fox for architectural services - $9,950.38
* Weber Murphy Fox for construction management/transition assistance - $1,962.06
* Penelec for temporary services for job trailer - $577.58
* Lloyd’s Rental Services for temporary fence rental - $1,234.00

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the following payments to Weber Murphy Fox payment application #8 for the Judicial Center in the total amount of $825,099.26.

* WMF for architectural services invoice #26 - $7,414.09
* WMF for construction management fee/reimbursable expenses - $26,949.01
* DH Steel Products for structural steel - $250,468.20
* Mike Coates Construction for general trades - $434,659.50
* Wm T Spaeder Co Inc. for plumbing - $8,446.50
* Renick Bros. for HVAC - $59,923.80
* McCurly Houston Electric for electrical - $31,546.80
* Lloyd’s Rentals for equipment rental - $654.02
* Master Fire & Security Systems for field office - $80.56
* Penelec for relocate existing power lines - $3,148.42
* Powell’s Portable Toilets for temporary toilet - $201.40
* Safespan Scaffolding LLC for equipment rental - $1,606.96

Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of the Morgante Property located at 837,839 and 843 Chancery Lane to help satisfy parking conditions in the amount of $145,000.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the clarification of job titles for Mark Peaster titled Assistant to the Commissioners and Brittany Johnston titled Deputy Human Resources Director for Employee Benefits, Wellness, and Health and Safety. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the creation of Administrative Assistant position in the Commissioners Office. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify the check request to the Register & Recorder Office for recording three Penelec easements for the Judicial Center in the amount of $222.00. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the renewal of subscription to the Meadville Tribune in the amount of $227.89 for 12 months. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the New Hires/ Transfers detailed in the attached list from Human Resources/ Payroll. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn stated that the next public meeting date was changed to August 12, 2016 and will be held in the Commissioners Conference Room.

Public Comment:

Mr. Alexatos addressed his personal concerns to the Board.

Mr. Byrd addressed his concerns about the Residual Unit Contract to the Board.

There being no further items to address, Mr. Amato made a motion to adjourn. Mr. Soff seconded and the meeting was adjourned.

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Francis F. Weiderspahn, Jr., Chairman

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John Christopher Soff, Commissioner

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John Amato, Commissioner