The Crawford County Board of Commissioners met on Wednesday, June 22, 2016, for a regular meeting, with the following present:

Francis F. Weiderspahn, Jr. Chairman

John Amato Commissioner

John Christopher Soff Commissioner

Keith Button, Esq. Solicitor

Christine Krzysiak Treasurer

Gina Chatfield Chief Clerk

Brigid Winsor Deputy Chief Clerk

Brian Connolly Chief Financial Officer

Gail Kelly Human Service Director

Heidi Shiderly Court Administrator

Kevin Nicholson 911 Director

Tim Kelley IT Director

Diana Perry Auditor

Chris Seeley Auditor

Kathie Roae Auditor

John Swick Crawford County Hospital Authority

Diana Simonette Vallonia Industries

Diana Walters Vallonia Industries

Heather Duke Child to Family Connections

Crystal Patterson Child to Family Connections

Jane Giblin Care Center Administrator

Marjo Webster Incoming Care Center Administrator

David Crowe Drug and Alcohol Director

Jeff Leguard Sheriff Deputy

Jeff Cory Armstrong

Lorri Drumm The Meadville Tribune

Denis Alexatos Citizen

Gary Richardson Citizen

Sam Byrd Citizen

Victor Cafaro Citizen

The meeting was opened with the Pledge of Allegiance.

Mr. Amato made a motion to approve the minutes from the meeting on June 8, 2016. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on June 15, 2016. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of $3,399,260.04 for the period ending June 21, 2016. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn announced there were no executive sessions.

Public Comment:

None

Official Business:

Mr. Soff made a motion to approve the Mobilcom Maintenance Agreement for all radio equipment at the Correctional Facility in the amount of $3,723.00, the same as prior year. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of body armor for adult probation before their grant expires August 31, 2016 in the amount of $1,089.00 for two with a five year warranty. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve Child to Family Connections to apply for their Justice Assistance Grant for PCCD. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the renewal of the five year agreement with Crawford County and Center for Family Services designating them the Lead Agency to distribute foods to the seven food pantries in Crawford County. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Program Management Agreement for The Emergency Food Assistance Program (TEFAP). Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the lease agreement for 324 West Central Avenue Titusville office for District Justice in the amount of $3,600.00 monthly for rent and an additional $900.00 for utilities. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the purchase of additional Kronos Licenses in the amount of $10,418.80. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the employment extension of Jane Giblin from June 18, 2016 until Marjo Webster becomes the Care Center Administrator. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the replacement of the EMD guide cards and racks for the new Pine Street building in the amount of $2,630.00 paid from Act 12 911 funds. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of an ice bridge installment for Taylor Stand Road Tower in the amount of $1,594.40. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the annual renewal of Oracle Software Support from DLT Solutions in the amount of $18,974.80 and half of the portion is to be paid by IT and the remaining half is to be paid by Planning, Assessment and 911. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the procurement of a Compellent Storage Area Network (SAN) with the total cost in the amount of $31,225.80 per year for the three year lease with $1.86 buyout at the end of the lease.

Mr. Soff made a motion to approve the Resolution for Meadville Medical Center to finance Projects through the issuance of 2016 Bonds provided by Crawford County Hospital Authority. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Certificate for Meadville Medical Center issued Tax-Exempt Obligations for Projects. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Resolution to approve the amendment to Articles of Incorporation of Crawford County Hospital Authority for the extension on an additional 50 years from the signed date.

Mr. Soff made a motion to approve the Resolution to reappoint Ronald Kerr to the Crawford County Hospital Authority for a four year term beginning January 2017. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of a new projector for the Human Services admin conference room in the amount of $799.00 and 12 surface tablets in the amount of $26,482.56. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Butler County HCQU Agreement for FY 16/17. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services Block Grant Plan for FY 16/17. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the ITF Medicaid Waiver Operating Agreement for FY 16/17. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the travel request for Josh Knapp to attend Youth Mental Health First Aid Instructor Training in the amount of $4,531.50 and Melo Calomino-Zinz and Tracey Auell to attend Mental Health First Aid Instructor Training in the amount of $2,640.99 and $2,439.25. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the HSDF Grant Awards to Crawford Area Transportation Authority, Crawford County CASA, Inc., Crawford County Coalition on Housing Needs, Inc. for the Liberty House Transitional Housing Program, Crawford County Drug and Alcohol Executive Commission, Inc., Mercy House of Meadville, Inc., Titusville YMCA and Women’s Services, Inc. for Child Abuse Awareness Program in the total amount of $81,307.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Housing Assistance Program Grant Awards to Center for Family Services, Inc. for Case Management, Center for Family Services, Inc. for Rental Assistance, Crawford County Coalition on Housing Needs, Inc. for Emergency Shelter, Crawford County Mental Health Awareness Program, Inc., Women’s Services, Inc. for the Greenhouse Emergency Shelter for Women and Children in Crisis, YWCA Titusville for Rental Assistance and YWCA Titusville for St. James House Shelter in the total amount of $185,000.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Medical Assistance Transportation Program Grant Award to Community Health Services, Inc. in the amount of $1,063.766.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Haskins Rentals Professional Contract for FY 16/17. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the United Way of Western Crawford County, Inc. Professional Contract for FY 16/17. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Children’s Home of York CYS Contract for FY 15/16. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the amendment to Human Services Center MH/ID/EI Contract for FY 15/16. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the payment to Crown Benefits Administration for week ending May 27, 2016 in the amount of $154,469.42. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify the payment to Crown Benefits Administration for week ending June 3, 2016 in the amount of $164,386.82. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the payment to WMF for Public Safety Building Architectural Services for May 2016 in the amount of $10,963.80. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the final payment to WMF for Public Safety Building Construction Management Services for May 2016 in the amount of $5,892.60. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve payment to P.J. Dick application #1 for Construction Management Fee for services through June 15, 2016 for the Public Safety Building and the Judicial Center in the amount of $20,826.00. Mr. Soff seconded.

After a short discussion with the Board and Solicitor, this motion was placed on hold.

Mr. Amato made a motion to ratify the contract with P.J. Dick for Construction Management for the Public Safety Building and Clerk of the Works for the Judicial Center. Mr. Soff seconded and the motion carried.

After ratifying the contract with P.J. Dick, the motion to pay P.J. Dick application for payment #1 that was placed on hold, carried.

Mr. Soff made a motion to approve all the bills from WMF payment application #7 for the Judicial Center; WMF Architectural Services Invoice #25 in the amount of $6,886.10, WMF Construction Management Fee and Reimbursable Expenses in the amount of $25,524.74, DH Steel Products for Structural Steel in the amount of $327,002.40, Wm T Spaeder Co. Inc. for Plumbing in the amount of $33,709.50, Renick Bros. for HVAC in the amount of 115,883.10, McCurly Houston Electric for Electrical in the amount of $30,324.60, City of Meadville for Parking Areas in the amount of $300.00, Lloyd’s Rentals for Equipment Rentals in the amount of $654.02, Meadville Redi-Mix Concrete Co. for Trash Removal in the amount of $465.00, Powell’s Portable Toilets for Temporary Toilet in the amount of $201.40, and Safespan Scaffolding LLC for Equipment Rental in the amount of $504.56; with the total amount of $541,455.42. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve all the bills detailed in the attached list from Finance totaling $50,479.80. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Resolution authorizing funds for the construction of the Public Safety Building. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the New Hires/ Transfers detailed in the attached list from Human Resources/ Payroll. Mr. Amato seconded and the motion carried.

Public Comment:

Mr. Alexatos spoke about the 911 project.

Ms. Kelly gave thanks to the Board on behalf of Human Services.

Mr. Crowe gave thanks to the Board on behalf of Drug and Alcohol.

Ms. Walters read a thank you statement on behalf of Vallonia Industries.

Mr. Byrd spoke about Title 37 and the Correctional Facility.

Mr. Amato spoke about the 100% compliance with the Correctional Facility and read a statement about the First Amendment.

There being no further items to address, Mr. Soff made a motion to adjourn. Mr. Amato seconded and the meeting was adjourned.

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Francis F. Weiderspahn, Jr., Chairman

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John Christopher Soff, Commissioner

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John Amato, Commissioner