The Crawford County Board of Commissioners met on Wednesday, March 23, 2016, for a regular meeting, with the following present:

Francis F. Weiderspahn, Jr. Chairman

John Amato Commissioner

John Christopher Soff Commissioner

Keith Button, Esq. Solicitor

Christine Krzysiak County Treasurer

Brian Connolly Chief Financial Officer

Gina Chatfield Chief Clerk

Brigid Winsor Deputy Chief Clerk

Nick Loiacona Adult Probation

Rich Krankota Veterans Services

Scott Taylor CCCF Maintenance Supervisor

Ken Saulsbery CCCF Deputy Warden

Don Bovard Emergency Services

Kelly Schwab Human Services

Susan Lotarski Human Resources

Brittany Johnston Health and Wellness Coordinator

Allen Clark Emergency Management Director

Tim Kelley IT Director

Heidi Shiderly Acting Court Administrator

Kevin Nicholson 911 Director

Jane Giblin Outgoing Care Center Administrator

Charles Rhoads Incoming Care Center Administrator

Zach Pyle APD of Community Development

Arvilla Allen Public Defender Intake Specialist

Margaret Henn Payroll Clerk

Nick Hoke Sheriff

Brendon Peters Sheriff Deputy

John Hotchkiss Grange

Ron Holler Grange

Esther Horne Grange

Dean Horne Grange

Virginia Shields Grange

Patty Lou Pardee Grange

Jeff Cory Armstrong

Lorri Drumm Meadville Tribune

C. Sherman Allen Citizen

Denis Alexatos Citizen

Sam Byrd Citizen

Gary Richardson Citizen

The meeting was opened with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the meeting on March 9, 2016. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the minutes from the work session on March 16, 2016. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of $2,697,533.81 for the period ending March 22, 2016. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn announced there were two executive sessions on March 9, 2016 regarding Personnel and on March 16, 2016 regarding Real Estate.

Public Comment:

Mr. Byrd shared his concerns about item #16.F. from the agenda.

Official Business:

Mr. Soff made a motion to approve the addition of a 7’ x 20’ storage unit for the existing East Mead VFD Building at the fairgrounds. Mr. Amato seconded and the motion carried

Mr. Soff made a motion to approve the renewal for the Grant-In-Aid Application through PCCD for Intermediate Punishment Program (IP) and Drug and Alcohol Restrictive Intermediate Punishment Program (DA RIP). Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the purchase request for 10,800 veteran flags for graves in the amount of $6,156.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the purchase request for 338 veteran grave markers for various eras in the amount of $2,197.00 Each marker bought gives a $0.25 donation to Pennsylvania Veterans Foundation. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Credit Application for Graybar, supplier for maintenance products under Amerinet GPO. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Statement of Work from Kronos for PBJ, payroll based journal, required by July 1, 2016 by CMS. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the amendment to Highmark provider contract. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the One Call Now agreement in the amount of $2,087.39, to come out of professional services. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the creation of three full-time Correctional Officer positions. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the purchase request for replacement of three roof top units in the amount of $13,030.00 by R.E. Michael of Meadville and crane rental in the amount of $1,650.00 by Lloyd’s in Meadville. The total amount is $14,680.00. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the creation of a temporary per-diem position to assist the new Information System Manager, David Amy, replacing Phil Baranyai, effective April 15, 2016, lasting until further notice. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the FFY 2016 Hazardous Materials Emergency Preparedness (HMEP) Grant agreement for $15,920.00 with a 20% county match in the amount of $3,980.00. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the purchase request for MCM Consulting in the amount of $8,000.00 and two HazMatIQ courses in the amount of $5,950.00 each. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Language Services Associates, Inc. Letter of Agreement for Human Services. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the following Human Services Contracts for CYS FY 15/16 with the same rates as prior year; Auberle, Family Care Services, Harborcreek Youth Services, Keystone Adolescent Center, Inc., Perseus House, Inc., and The Children’s Institute of Pittsburgh. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the CYS Contract FY 15/16 to Child to Family Connections, Inc. for Human Services. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the CYS Contract FY 15/16 to Glen Mills Schools for Human Services. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the CYS Contract FY 15/16 to The Bair Foundation of Pennsylvania for Human Services. Mr. Soff seconded and the motion carried

Mr. Soff made a motion to approve the Professional Contract FY 15/16 to Center for Family Services, Inc. Mr. Amato seconded and the motion carried

Mr. Soff made a motion to approve the Professional Contract FY 15/16 to MHY Family Services, Inc. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the resolution for use of Online Auctions. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Kronos Project increase in the amount of $40,120.00 to finish the project by June 13, 2016 and to have Kronos onsite for additional training. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the move of $50,000.00 from the Capital Expense Fund for the SharePoint Project to the Capital Expense Fund for the Kronos Project completion. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the payment to Stenographic LLC for Court of Common Pleas software renewal in the amount of $625.14. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the payment to US Postal Service to replenish postage at DJ Linesville-Marwood in the amount of $5,000.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the payment to Meadville Tribune for Election Proclamation Notice in the amount of $1,575.00. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the payment to Meadville Tribune for Public Notices in the amount of $1,482.40. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment to William Penn Printing for Absentee Ballot Supplies in the amount of $2,356.29. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the payment to WMF for Judicial Center-Payment Application #4 in the amount of $352,628.53. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the payment to WMF for Talon Site Demolition in the amount of $269.00. Mr. Amato seconded but voted no. On a two to one vote the motion was carried.

Mr. Soff made a motion to approve the following payments to WMF for Construction Management Services in the amount of $8,795.60 and Architectural Services in the amount of $46,493.84 for the Public Safety Building. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify the payment of the Crown Benefits bill for week ending March 2, 2016 in the amount of $252,502.95. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the payment of the Crown Benefits bill for week ending March 9, 2016 in the amount of $112,468.96. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the Deiss & Halmi Woodcock Lake Playground Project Contract to not exceed $600.00 from Act 13 funds. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the funding allocation to Women Services, Inc. in the amount of $5,000.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Public Safety Building to go out for bids. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn proclaimed April 2016 as Grange Month in Crawford County.

Mr. Soff made a motion to approve the New Hires/ Transfers detailed in the attached list from Human Resources/ Payroll. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn announced the Courthouse will be closed Friday March 25, 2016 for Good Friday.

Public Comment:

Mr. Alexatos shared his concerns about the county and stated that 911 should move into Mr. Furno’s building.

Mr. Byrd stated his concerns about Clerk of Works and the recent issues from CCCF.

Mr. Allen stated county concerns coming from former commissioner.

Mr. Weiderspahn recognized Brittany Johnston for an award given by PCOMP.

There being no further items to address, Mr. Soff made a motion to adjourn. Mr. Amato seconded and the meeting was adjourned.

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Francis F. Weiderspahn, Jr., Chairman

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John Christopher Soff, Commissioner

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John Amato, Commissioner