The Crawford County Board of Commissioners met on Wednesday, March 9, 2016, for a regular meeting, with the following present:

Francis F. Weiderspahn, Jr. Chairman

John Amato Commissioner

John Christopher Soff Commissioner

Keith Button, Esq. Solicitor

Christine Krzysiak County Treasurer

Gina Chatfield Chief Clerk

Brigid Winsor Deputy Chief Clerk

Brian Connolly Chief Financial Officer

Colin O’Shea Victim/Witness Coordinator

Tim Kelley IT Director

Arlene Rodriguez Planning Director

Zach Norwood Assistant Planning Director

Heidi Shiderly Acting Court Administrator

Kevin Nicholson 911 Director

Mark Peaster Commissioners Administrative Assistant

Brenda Schmidt Solid Waste Authority

Gail Kelly Human Service Director

Jane Giblin Care Center Administrator

Nick Hoke Sheriff

Neil Fratus Deputy Sheriff

Brittany Johnston Health and Wellness Coordinator

Sarah Allen HR Job Shadow

Jeff Cory Armstrong

Keith Gushard Meadville Tribune

Denis Alexatos Citizen

The meeting was opened with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the meeting on February 24, 2016. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the minutes from the work session on March 2, 2016. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of $2,682,559.68 for the period ending March 8, 2016. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn announced there was one executive session on March 1, 2016 regarding Real Estate.

Public Comment:

Mr. Alexatos was reminded that this Public Comment Period was for agenda items and he was given the opportunity at the end of the meeting to discuss general county concerns.

Official Business:

Mr. Amato made a motion to approve the renewal of the SAVIN Contract with Pennsylvania District Attorneys Association/Institute from January 1, 2016 to December 31, 2016. Contract is for the correction facility in the amount of $3,099.50, based on amount of beds in facility. Mr. Soff seconded and the motion carried

Mr. Soff made a motion to approve the appointment of Brenda Schmidt for County Recycling Coordinator. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve 903 Grant Application on behalf of CCSWA. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve purchase of two Motorola Quantar UHF Repeaters in the total amount of $18,372.00, will be paid from Act 12 911 fees. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the following Human Service Contracts:

*Other*

* Triple P America, Inc. letter of agreement

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the following Human Service Contracts:

*CYS Contracts FY 15/16*

* Bethesda Children’s Home
* Pathways Adolescent Center, Inc.
* Youth Advocate Programs, Inc.

Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the PointClickCare professional services for Pharmacy Integration in Electronic Health Record in the amount of $7,000.00 and includes software set up, training and implementation of pharmacy physician orders into current EHR. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve renewal of Sea Cave Service Contract for four fish tanks at the Care Center, in the amount of $225.00 per month and $90.00 an hour for emergency calls; same rate as previous years. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of used Broda chair in the amount of $1,500.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the creation of new part-time LPN position for 6 days per pay biweekly at union wages. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the extension of Dell R820 server warranty in the amount of $1,702.65. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve OpenGov software in the amount total amount of $9,000.00. To be split between Commissioners and Finance. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the renewal of Adobe Creative Cloud, used by webmaster, in the amount of $599.88. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the four agreements with WMF for architectural and construction-management services. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve payment to Crawford County Humane Society for 2016 Budget Allocation in the amount of $10,000.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve payment to Telosoft, Inc. for Sheriff’s office annual software maintenance for 2016 in the amount of $5,665.00. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve payment to US Postal Service to replenish postage at DJ Vernon-Zilhaver’s office in the amount of $3,000.00. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify the payment of the Crown Benefits bill for week ending February 12, 2016 in the amount of $134,293.47. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the payment of the Crown Benefits bill for week ending February 19, 2016 in the amount of $82,505.19. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the payment to PNC Bank on Bonds A & B in the total amount of $40,191.16. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the purchase of two Dell computers for DA office, Laptop in the amount of 1,325.00 and desktop in the amount of $1,338.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Sanitary Sewer Deed of Dedication Easement Agreement with MASA. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve Joe Furno’s Lease termination in the amount of $167,000.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Tax Exoneration from Titusville Redevelopment Authority in the amount of $353.03 from 2015. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the invoice from Pitney Bowes for prep and reinstallation of the Postage Machine in the amount of $888.00. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn discussed the Human Services Vehicle Policy Amendment per state requirements, and the cost will be charged back to the department on market value basis. The amendment was unanimously accepted by the commissioners.

Mr. Soff made a motion to approve the New Hires/ Transfers detailed in the attached list from Human Resources/ Payroll. Mr. Amato seconded and the motion carried.

Mr. Soff recognized Mr. Fred Douglas III 104th Birthday on March 13, 2016.

There being no further items to address, Mr. Soff made a motion to adjourn. Mr. Amato seconded and the meeting was adjourned.

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Francis F. Weiderspahn, Jr., Chairman

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John Christopher Soff, Commissioner

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John Amato, Commissioner