The Crawford County Board of Commissioners met on Wednesday, May 25, 2016, for a regular meeting, with the following present:

Francis F. Weiderspahn, Jr. Chairman

John Amato Commissioner

John Christopher Soff Commissioner

Keith Button, Esq. Solicitor

Brigid Winsor Deputy Chief Clerk

Brian Connolly Chief Financial Officer

Susan Lotarski Human Resources Director

Heidi Shiderly Court Administrator

Kelsey Beatty Deputy Treasurer

Beth Forbes Deputy Register & Recorder

Leroy Sterns Meadville City Mayor

Andy Walker Meadville City Manager

Kevin Nicholson 911 Director

Charles Rhoads Care Center Administrator

Tim Kelley IT Director

Zach Pyle Assistant Planning Director of Community Development

Zach Norwood Assistant Planning Director

Arlene Rodriguez Planning Director

Chris Seeley Auditor

Diana Perry Auditor

Kathie Roae Auditor

Joe Galbo Chief Assessor

Allen Clark EMA Director

Fred Oakman Deputy

Jeff Cory Armstrong

Lorri Drumm Meadville Tribune

Denis Alexatos Citizen

Gary Richardson Citizen

Pete Hoke Citizen

The meeting was opened with the Pledge of Allegiance.

Mr. Amato made a motion to approve the minutes from the meeting on May 11, 2016. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on May 18, 2016. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of $2,624,325.09 for the period ending May 24, 2016. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn announced there were two executive sessions; first on May 18, 2016 regarding real estate and second on May 23, 2016 regarding personnel.

Public Comment:

Mr. Walker presented a request to hang American Flags, County Flags, and City Flags on Mead Avenue Bridge and Mercer Street Bridge along with the City of Meadville bridges for Memorial Day weekend and July Fourth. The commissioners unanimously agreed to do so.

Official Business:

Mr. Amato made a motion to approve the creation of interim Care Center Administrator position, for Jane Giblin, beginning May 25, 2016 to June 18, 2016 to keep compliance with DOH and allow for training for new Administrator Marjo Webster. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the UPI Ordinance to be adopted by the county to establish a Uniform Parcel Identifier system. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the lease agreements with Neopost mailing systems for DJ Linesville and DJ Vernon in the amount of $270.21 each per quarter. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the travel request for Domestic Relations Director Carla Smith to attend NCSEA in New Orleans, LA from July 31, 2016 to August 3, 2016, to cover interstate agreements and international cases and laws, in the amount of $1,935.88. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the three month lease agreement with Active Network for POS equipment, for the upcoming doe license sales in the Treasurer’s office, in the total amount of $371.25. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the three year agreement with Armstrong Communications for the Dark Fiber Lease at 310 Chestnut Street in the amount of $600.00 per month and $1,000.00 for installation. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Professional Service Agreement with Landis Technologies, to overlook software built, in the amount of $155.00 per hour and not to exceed 40 hours in the amount of $6,200.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve Tyler technical support, to help move finance files over to the new finance server, in the amount of $150.00 per hour for a minimum of four hours in the amount of $600.00. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the agreement with DaVita Healthcare for peritoneal dialysis with no cost to the county and includes training and supplies. Mr. Amato seconded and the motion carried.

Item B for the Care Center was removed from the agenda.

Mr. Amato made a motion to approve the agreement with ePeople Healthcare staffing agency for an as needed basis for trained employees. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the COSTARS contract with Sports and Recreation Associates to purchase playground equipment for Woodcock Lake Park Playground Project in the amount of $30,300.00, paid by DCNR grant funds and Act 13 grant funds. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Resolution to submit for 2016 Emergency Shelter Grant (ESG) on behalf of the Crawford County Coalition on Housing Needs (CCCHN) with a 50% match. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the submission for 2016 PHARE grant application on behalf of Western Crawford County United Way for housing rehabilitation on South Main Street in the amount of $5,000.00. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the purchase requests for Contempo Tech Cleaning Services, Inc. to clean the carpets at Human Services in the amount of $102.25 paid by the county and People Achieving Change Today, LLC for the Open Table program paid by the System of Care Grant. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the travel request for Ron Arnold to attend the National Association for Rural Mental Health Conference in Portland, ME from June 14, 2016 to June 19, 2016 in the amount of $1,795.00 for conference and travel expenses and $235.75 for meal expenses. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the lease agreement with James and Valerie King for FY 16/17 in the amount of $1,500.00 per month and $1,500.00 for security deposit. The apartments could be used for family visits and transitions. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the FY 15/16 Grant Contract Amendments for Crawford County Drug and Alcohol Executive Commission, Inc. and YWCA Titusville. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the FY 15/16 CYS Contracts for Community Specialist Corporation D/B/A/ The Academy, Families United Network, Inc., Family Services of NW PA, NHS Pennsylvania, and Summit School, Inc. D/B/A Summit Academy. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the FY 15/16 MH/ID/EI Amendments for Child to Family Connections, Inc., Conneaut Valley Health Center, Inc., Crawford County Mental Health Awareness Program, Inc., Family Services of NW PA, Quality Living Center of Crawford County, Regional Counseling Center, Inc., Stairways Behavioral Health, The Arc Crawford, Warren and Forest Counties, Inc., Titusville Area Senior Citizens Corporation, and Vallonia Industries, Inc. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the FY 15/16 Professional Contract Amendments for Hand In Hand Christian Counseling, LLC and Parkside Psychological Associates, LLC. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the payment to Crown Benefits Administration for week ending May 4, 2016 in the amount of $153,274.77. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the payment to Crown Benefits Administration for week ending May 11, 2016 in the amount of $120,764.18. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the payment to Erie Bank for Interest of 2015 loan through May 15, 2016 for the Judicial Center Project in the amount of $7,016.73. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the payment to Erie Bank for Interest of 2016 loan through May 15, 2016 for the Judicial Center Project in the amount of $566.84. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the WMF bill for the Public Safety Building’s Architectural Services in the amount of $14,574.86. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the WMF bill for the Public Safety Building’s Construction Management Services in the amount of $10,931.87. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve all the bills from WMF payment application #5 for the Judicial Center; WMF Architectural Services Invoice #24 in the amount of $8,927.60, WMF Construction Management Fee and Reimbursable Expenses in the amount of $26,932.33, DH Steel Products for Structural Steel in the amount of $143,267.40, Mikes Coates Construction for General Trades in the amount of $377,997.30, Wm T Spaeder Co Inc. for Plumbing in the amount of $27,085.50, Renick Bros for HVAC in the amount of $174,813.30, Lloyd’s Rentals for Equipment Rental in the amount of $654.02, Powell’s Portable Toilets for Temporary Toilet in the amount of $214.83, Pro Waste Services for Trash Removal in the amount of $573.65, and Safespan Scaffolding LLC for Equipment Rental in the amount of $504.56; with the total amount of $525,512.08. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve all the bills detailed in the attached list from Finance totaling $141,771.92. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Crawford County RSVP allocation request of $3,000.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the restructure of Voter Registration/ Elections department for split responsibilities between Cheri Porter and Stacey Teuta. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the proposal from Porter Consulting Engineers to provide Professional Services for asbestos inspection and removal from the old county jail. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the license agreement with the City of Meadville for electrical service line to be relocated for the Judicial Center. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the adjusted contract with Securus Technologies for the Correctional Facility. After some discussion, Mr. Amato made a motion to withdraw his beginning motion. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to table item E for Commissioners. Mr. Amato seconded and the item was tabled.

Mr. Soff made a motion to approve the tap in agreement with MAWA. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the bid for Masonry for the Public Safety Building form Moran in the amount of $315,000.00. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the bid for General Trades (combined) for the Public Safety Building from Perry in the amount of $892,000. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the bid for Roofing for the Public Safety Building from Alex in the amount of $192,000.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the bid for Millwork for the Public Safety Building from Erie Custom Millwork in the amount of $14,665.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the bid for Aluminum Entrances/Storefront/Glazing for the Public Safety Building from Schaal in the amount of $45,379.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the bid for Flooring for the Public Safety Building from Erie Contract Interiors in the amount of$45,916.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the bid for Painting for the Public Safety Building from C W Beal in the amount of $22,940.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the bid for Plumbing for the Public Safety Building from Scobell in the amount of $128,780.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the bid for HVAC for the Public Safety Building from Rabe in the amount of $489,000.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the bid for Electrical for the Public Safety Building from McCurly Houston in the amount of $450,000.00 and $15,000 for power source. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the bid for Technology for the Public Safety Building from Dagostino Electronic in the amount of $132,557.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the bid for Site Work for the Public Safety Building from Showman in the amount of $132,557.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the bid for Landscaping and Site Furnishings for the Public Safety Building in the amount of $33,175.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the New Hires/ Transfers detailed in the attached list from Human Resources/ Payroll. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn stated the Courthouse will be closed for Memorial Day.

Public Comment:

Mr. Alexatos gave a general comment for the Commissioners.

There being no further items to address, Mr. Amato made a motion to adjourn. Mr. Soff seconded and the meeting was adjourned.

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Francis F. Weiderspahn, Jr., Chairman

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John Christopher Soff, Commissioner

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John Amato, Commissioner