The Crawford County Board of Commissioners met on Wednesday, November 23, 2016, for a regular meeting, with the following present:

Francis F. Weiderspahn, Jr. Chairman

John Amato Commissioner

John Christopher Soff Commissioner

Christine Krzysiak Treasurer

Keith Button, Esq. Solicitor

Gina Chatfield Chief Clerk

Brigid Winsor Deputy Chief Clerk

Brian Connolly Chief Financial Officer

Heidi Shiderly Court Administrator

MarJo Webster Care Center Administrator

Gail Kelly Human Services Director

Susan Lotarski Human Resources Director

Zach Norwood Assistant Planning Director

Richard Krankota Veterans’ Services Director

Kevin Nicholson 911 Director

Denise Mason Finance Clerk

Chris Seeley Auditor

Kathie Roae Auditor

Corey Tomko Deputy

Lorri Drumm The Meadville Tribune

Sam Byrd Citizen

The meeting was opened with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the meeting on November 9, 2016. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the minutes from the work session on November 16, 2016. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of $4,135,109.52 for the period ending November 22, 2016. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn announced there no executive sessions.

Public Comment:

Mr. Byrd spoke about item #14 from the agenda.

Official Business:

Mr. Amato made a motion to ratify the purchase request for renovations at Veterans’ Services office at the Downtown Mall in the amount of $6,470.00; quote by Ace Contractor Center. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the award contract for construction of the tower and shelter for the Public Safety Building to Shawrose Construction, Inc. in the amount of $178,800.00; lowest proposed price. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Hospice Contract for the Care Center to continue using their services for 2017. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Meadville Hospital Business Contract for the Care Center. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the FY 15/16 CYS Contract for Hermitage House Youth Services, Inc.; currently housing thirteen county resident kids. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve FY 16/17 CYS Contract for Children’s Center for Treatment & Education, Inc. D/B/A Beacon Light Behavioral Health Systems; currently housing no county resident kids. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the FY 16/17 CYS Contract for Family Care for Children & Youth, Inc.; currently housing two county resident kids and is the same rate as prior year. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the 16/17 MH/ID/EI Contract Amendment C-1 for Achievement Center, Inc. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve FY 16/17 MH/ID/EI Contract Amendment C-1 for Family Services of NW PA. Mr. Soff seconded and the motion carried.

Ms. Kelly removed the agreement with AVANCO from the agenda and would like to present again in the future.

Mr. Amato made a motion to approve the Resolution for Human Services to donate a 2009 Ford Fusion, paid by ID Funds, to the ARC of Crawford County. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the contract for the construction of the tower and shelter of the Public Safety Building awarded to Shawrose Construction, Inc. in the amount of $178,800.00; lowest proposed price. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the purchase request for ACA Transitional Reinsurance Program – Annual Enrollment and Contributions for 2016 to Centers for Medicare & Medicaid Services in the amount of $25,688.34. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the Resolution to the Act 13 Environmental Awards to 11 projects in Crawford County. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the contract for Armstrong Internet Service for MDJ office 30-3-06 in the amount of $79.95 for installation and $51.95 per month. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the request to move the AVAIL filing system of MDJ office 30-3-06 in the amount of $975.00; also to include the purchase of one additional shelf and work shelf in lieu of rails in the amount of $189.00. Total requested amount is $1,164.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the purchase request for AVAIL filing system folders with applied labels for 2017 for MDJ office 30-3-06 in the amount of $1,802.90. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase request for office furniture for judge’s office suite at MDJ office 30-3-06 in the amount of $1,389.95. Mr. Amato seconded and the motion carried.

Mr. Connolly presented the Preliminary Budget for 2017 and will be posted on the County website and in the law library from November 23, 2016 to December 13, 2016. The budget is added up to almost $69,538,000.00, and will be ready for a motion to vote of December 14, 2016.

Mr. Amato made a motion to approve the following payments for the Public Safety Building in the total amount of $363,964.75.

* PJ Dick – Construction Management Fee & Expenses for October 2016 ~ $10,526.05
* Powell’s Portable Toilets – Rental of 2 Poly John Units for November 2016 ~ $150.00
* Penelec – Electricity 8/27/16 through 10/27/16 ~ $148.58
* Moran Masonry – Masonry ~ $72,729.00
* Perry Construction Group, Inc. – General Trades ~ $137,595.00
* Alex Roofing Co., Inc. – Roofing ~ $7,830.00
* Schall Glass Co., Inc. – Glass & Glazing ~ $13,931.10
* Scobell Company, Inc. – Plumbing ~ $6,668.10
* Rabe Environmental Systems, Inc. – HVAC ~ $103,667.40
* McCurley Houston Electric – Electrical ~ 4,050.00
* Weber Murphy Fox – Architectural Services for October 2016 ~ $5,002.91
* Lloyd’s Rentals & Sales, Inc. – Rental of Fencing ~ $554.00
* Meadville Redi-Mix Concrete, Inc. – Rental of Roll offs ~ $465.00
* Kebert Construction, Inc. – Truck, Hauling & Dump Fees ~ $647.61

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the following payments for the Judicial Center in the total amount of $876,876.91.

* Powell’s Portable Toilets – Rental of 4 Poly John Units for November 2016 ~ $300.00
* PJ Dick – Clerk of the Works Fee & Expenses for October 2016 ~ $10,526.05
* Porter Consulting Engineers – General Engineering, Gas Service Lines ~ $115.00
* Foreman Building Commissioning – Commissioning Services, Functional Checklist ~ $2,730.00
* Penelec – Electric for October 2016 ~ $12.97
* Weber Murphy Fox – Architectural Services Invoice #30 ~ $17,042.78
* Weber Murphy Fox – Construction Management Fee ~ $31,886.83
* Mike Coates Construction – General Trades ~ $265,878.00
* Paramount Roofing, Inc. – Roofing ~ $35,410.50
* Wm T Spaeder Co., Inc. – Fire Protection ~ $58,207.50
* Wm T Spaeder Co., Inc. – Plumbing ~ $45,913.50
* Renick Bros. – HVAC ~ $334,462.30
* McCurley Houston Electric, Inc. – Electrical ~ $69,300.00
* Master Fire & Security Systems – Security ~ $1,525.55
* Meadville Redi-Mix – Trash Removal ~ $3,255.00
* Ken-Fab & Weld, Inc. & Butler Steel Supply – W8” x24 Beam ~ $221.45
* National Fuel – Gas 10/4/16 through 11/4/16 ~ $41.98
* EasyonHold – On Hold Music ~ $75.00
* Weber Murphy Fox – Credit Memo, IT Equipment & Bid Package ~ ($27.50)

Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify the following payments in the total amount of $268,196.71.

* Crown Benefits Administration for week ending October 28, 2016 - $157,546.62
* Crown Benefits Administration for week ending November 4, 2016 - $110,650.09

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve all the bills detailed in the attached list from Finance totaling $230,834.62. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn stated that the budget is balanced and has no tax increase.

Mr. Soff made a motion to approve the Resolution to abolish the Jury Commissioners Office effective January 1, 2018 when their terms expire. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the New Hires/ Transfers detailed in the attached list from Human Resources/ Payroll. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn announced that the Courthouse will be closed Thursday, November 24, 2016 and Friday, November 25, 2016 for Thanksgiving.

There being no further items to address, Mr. Amato made a motion to adjourn. Mr. Soff seconded and the meeting was adjourned.

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Francis F. Weiderspahn, Jr., Chairman

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John Christopher Soff, Commissioner

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John Amato, Commissioner